



CITY OF GRAND RAPIDS

DISABLED PARKING EXPLANATION

INCLUDE COPY OF PERMIT

This form will be used by the Grand Rapids Parking Violations Bureau to evaluate if the below listed ticket may be voided or if it requires a hearing with the 61st District Court Magistrate. **The ticket will not be automatically voided upon completion of this form. Note that the fine will be in suspense for ten (10) days to allow you to obtain the information below.**

Permit Owner Name: _____

Permit Owner Address: _____

Permit Owner Phone No.: _____ (8 am - 5 pm) Permit No.: _____

Date Ticket Issued: _____ Time Issued: _____

Ticket No.: _____ Vehicle Plate No. _____

Vehicle Owner Signature: _____

Vehicle Owner Name: _____ Phone No.: _____ (8 am - 5 pm)

Circumstances (To Be Completed By Disabled Permit Owner):

These circumstances are being provided in order that a second review may be given prior to payment of the ticket or a hearing with the magistrate.

Permit Owner Signature: _____ Date: _____

Please return this form to: City Treasurer's Office
Parking Violations Bureau
300 Monroe Ave., NW - Room 220
Grand Rapids, MI 49503-2296

Phone No. (616) 456-3020 FAX: (616) 456-3413 E-Mail: grtreasurer@grcity.us