

**UTILITY ADVISORY BOARD**  
**Thursday, January 16, 2025**  
**8:30 – 9:30 am**  
**1300 Market Ave SW**  
**AGENDA**

1. Approval of Minutes – December 19, 2024
2. Public Comments on Agenda Items
3. Approval of Agenda
4. Quarterly Financial Update – Tai Verbrugge
5. Updates
  - a. 2024 Water/Sewer Report (December) – Jeff McCaul
  - b. Biogas Regulatory Reform Rule (BRRR) update – James Ouzts
6. Public Comments
7. Items from Members
8. Next Meeting – February 20, 2025
9. Adjournment

**UTILITY ADVISORY BOARD**  
**Thursday, December 19, 2024**  
**MINUTES**

Members Present

James Hurt (chair), Mark Bennett, Brian Bradley, Tiffany Berry, Tim Burkman, Scott Conners, Samarhia Giffel, Jared Grabinski, Wayne Jernberg, James Kirkwood, Alison Nugent, James Ouzts, Doug Mathews, Jeff McCaul, Darrel Schmalzel, Valdyne Schwallier, and Tai Verbrugge

Alternates Present

Alan Avitia

Others Present

Kolene Allen, Rachael Brower, Izamar Contreras, Alexia Hall, Kieran Kelley, and Andrew Meyer

Call to Order

Mr. Hurt called the meeting to order at 8:49 am.

Approval of Minutes – November 7, 2024

Motion to approve the agenda by Mr. Jernberg and seconded by Mr. Grabinski.

MOTION CARRIED.

Public Comments on Agenda Items

None.

Approval of Agenda

Motion to approve the agenda by Mr. Jernberg and seconded by Mr. Verbrugge.

MOTION CARRIED.

Kentwood Sewer USD Modification

Mr. Jernberg stated that the USD map has been adjusted to add Kentwood's new Justice Center and the addition will go into the next year's rate study.

Motion to approve the revised map was made by Mr. Jernberg. Seconded by Mr. Kirkwood.

MOTION CARRIED.

Updates

• 2024 Water/Sewer Rate Study

Mr. Verbrugge stated that the City Commission approved the rate study at their last meeting. The new rates will go into effect on January 1, 2025. He also said that physical copies would be delivered to each community by the end of January, and it will also be

available online.

- Affordability bills

Mr. Jernberg reported that there was an amendment to the affordability bills but it hasn't passed the House yet, so it's not expected to move on any further.

- Fluoride

Mr. Jernberg stated that he was asked by a local news agency about the addition of fluoride in the City's water supply. He advised others that we updated our talking points and website with the latest information on fluoride and encouraged our partners to be aware that these exist and use them if the need arises or reach out to us if they need assistance.

### 2025 Meeting Schedule

Mr. Hurt gave the meeting schedule for 2025.

### Public Comments

None.

### Items from Members

- Mr. Bradley received an inquiry regarding the possibility of adding a parcel from Grand Rapids Township to the USD map. Mr. Jernberg reminded the board that all additions need to be made by June 19<sup>th</sup> to be included in next year's rate study.
- Ms. Giffel expressed her desire to continue growing and spreading the good work we do as we move into the next year and beyond.

### Next Meeting

The next meeting is scheduled for January 16, 2025.

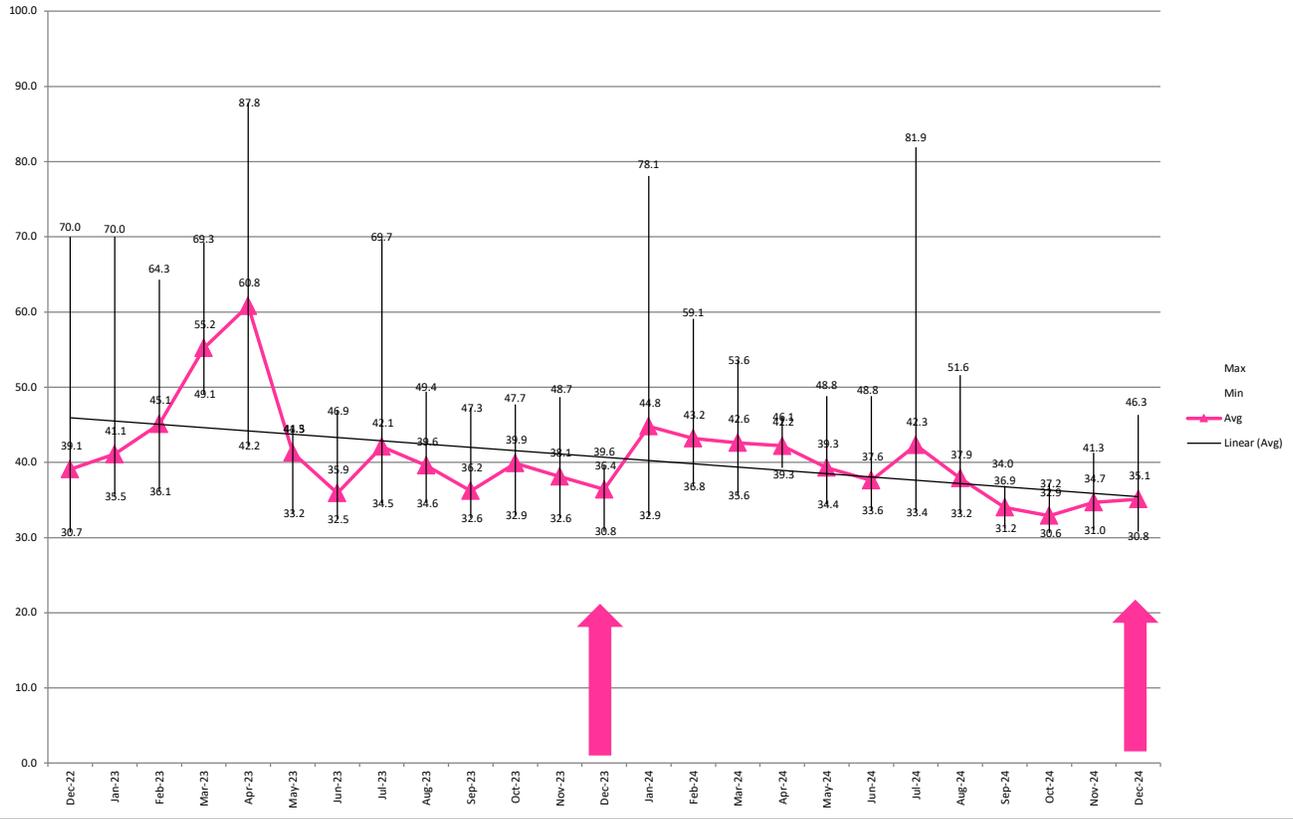
### Adjournment

Mr. Hurt adjourned the meeting at 9:14 a.m.

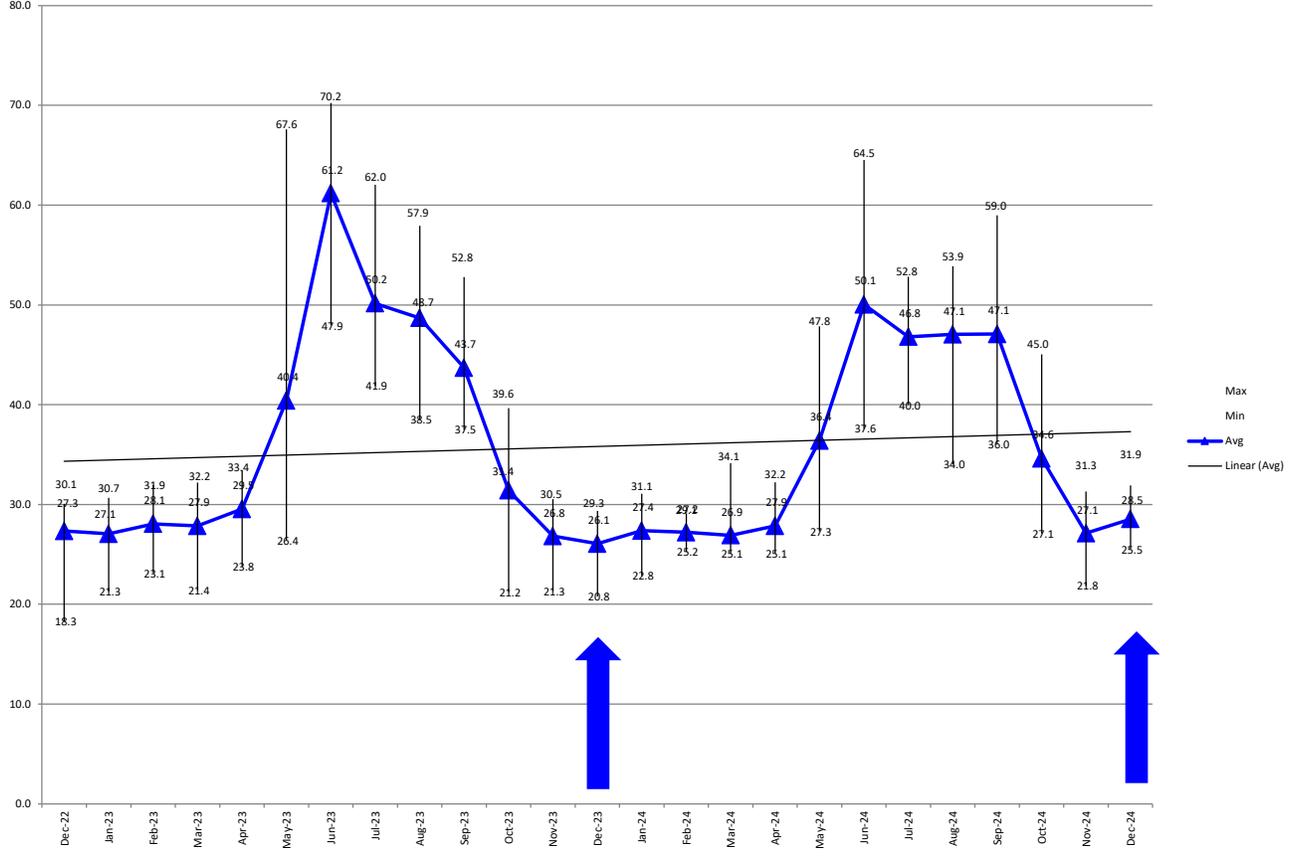
<b>WATER SUPPLY SYSTEM</b>			Fund:		5910
<b>FINANCIAL REPORT*</b>					
<b>QUARTER ENDING 12/31/24</b>					
<b>Description</b>	<b>FINAL FY24 BUDGET</b>	<b>AMENDED FY25 BUDGET</b>	<b>Q2FYTD-FY24</b>	<b>Q2FYTD-FY25</b>	<b>FY25/FY24 VARIANCE</b>
Retail Service Charges	\$ 45,937,543	\$ 47,490,405	\$ 19,918,616	\$ 20,643,365	\$ 724,749
Wholesale Service Charges	\$ 5,017,880	\$ 5,367,904	\$ 2,504,321	\$ 2,857,195	\$ 352,874
Front Footage Fees	\$ 225,000	\$ 250,000	\$ 231,488	\$ 210,358	\$ (21,130)
Integrated Connection Fees	\$ 350,000	\$ 375,000	\$ 315,283	\$ 253,400	\$ (61,883)
Sewage Disposal Fund-Customer Service	\$ 3,399,828	\$ 3,425,095	\$ 1,699,914	\$ 1,712,539	\$ 12,625
Penalties	\$ 950,000	\$ 1,000,000	\$ 682,106	\$ 711,480	\$ 29,373
Miscellaneous	\$ 2,662,461	\$ 3,020,870	\$ 1,098,772	\$ 1,177,563	\$ 78,791
Total Revenue	\$ 58,542,712	\$ 60,929,274	\$ 26,450,501	\$ 27,565,900	\$ 1,115,399
Personnel Services	\$ 14,753,044	\$ 15,148,985	\$ 6,072,361	\$ 6,176,506	\$ 104,145
Supplies	\$ 4,917,664	\$ 5,400,749	\$ 1,997,547	\$ 1,981,717	\$ (15,830)
Other Services and Charges	\$ 17,135,640	\$ 19,182,817	\$ 7,037,792	\$ 6,611,995	\$ (425,796)
Capital Outlay	\$ 1,102,027	\$ 1,622,720	\$ 424,486	\$ 91,883	\$ (332,603)
Transfers Out	\$ 22,198	\$ 23,069	\$ 11,099	\$ 22,957	\$ 11,858
Total Expenses	\$ 36,792,573	\$ 40,202,340	\$ 15,543,286	\$ 14,885,059	\$ (658,227)
<b>Net Income (Loss)</b>	<b>\$ 21,750,139</b>	<b>\$ 20,726,934</b>	<b>\$ 10,907,215</b>	<b>\$ 12,680,841</b>	<b>\$ 1,773,626</b>
*Operating financial report excludes debt service, cash capital transfers, & GASB 31 Market Adjustments					

<b>SEWAGE DISPOSAL SYSTEM</b>			Fund:		5900
<b>FINANCIAL REPORT*</b>					
<b>QUARTER ENDING 12/31/24</b>					
<b>Description</b>	<b>FINAL FY24 BUDGET</b>	<b>AMENDED FY25 BUDGET</b>	<b>Q2FYTD-FY24</b>	<b>Q2FYTD-FY25</b>	<b>FY25/FY24 VARIANCE</b>
Retail Service Charges	\$ 60,818,136	\$ 60,850,720	\$ 22,838,477	\$ 22,408,533	\$ (429,945)
Wholesale Service Charges	\$ 3,614,201	\$ 3,511,605	\$ 1,515,904	\$ 1,521,952	\$ 6,048
Sewer Surcharges	\$ 3,000,000	\$ 2,500,000	\$ 583,787	\$ 628,832	\$ 45,045
Renewable Natural Gas Sales	\$ 3,000,000	\$ 3,000,000	\$ 1,299,855	\$ 1,431,097	\$ 131,241
Front Footage Fees	\$ 150,000	\$ 200,000	\$ 229,775	\$ 70,622	\$ (159,153)
Integrated Connection Fees	\$ 250,000	\$ 250,000	\$ 80,584	\$ 75,015	\$ (5,570)
Miscellaneous	\$ 2,187,188	\$ 2,994,794	\$ 521,838	\$ 740,595	\$ 218,757
Total Revenue	\$ 73,019,525	\$ 73,307,119	\$ 27,070,221	\$ 26,876,644	\$ (193,577)
Personal Services	\$ 14,053,961	\$ 14,842,419	\$ 6,071,437	\$ 6,413,500	\$ 342,063
Supplies	\$ 3,963,650	\$ 3,886,566	\$ 1,554,865	\$ 1,208,707	\$ (346,157)
Other Services and Charges	\$ 21,409,123	\$ 22,616,633	\$ 8,949,066	\$ 9,661,655	\$ 712,589
Capital Outlay	\$ 1,246,650	\$ 1,273,300	\$ 266,182	\$ 242,010	\$ (24,172)
Appropriation Lapse	\$ (1,788,000)	\$ (1,942,000)	\$ -	\$ -	\$ -
Total Expenses	\$ 38,885,384	\$ 40,676,918	\$ 16,841,550	\$ 17,525,873	\$ 684,322
<b>Net Income (Loss)</b>	<b>\$ 34,134,141</b>	<b>\$ 32,630,201</b>	<b>\$ 10,228,671</b>	<b>\$ 9,350,771</b>	<b>\$ (877,899)</b>
*Operating financial report excludes debt service, cash capital transfers, & GASB 31 Market Adjustments					

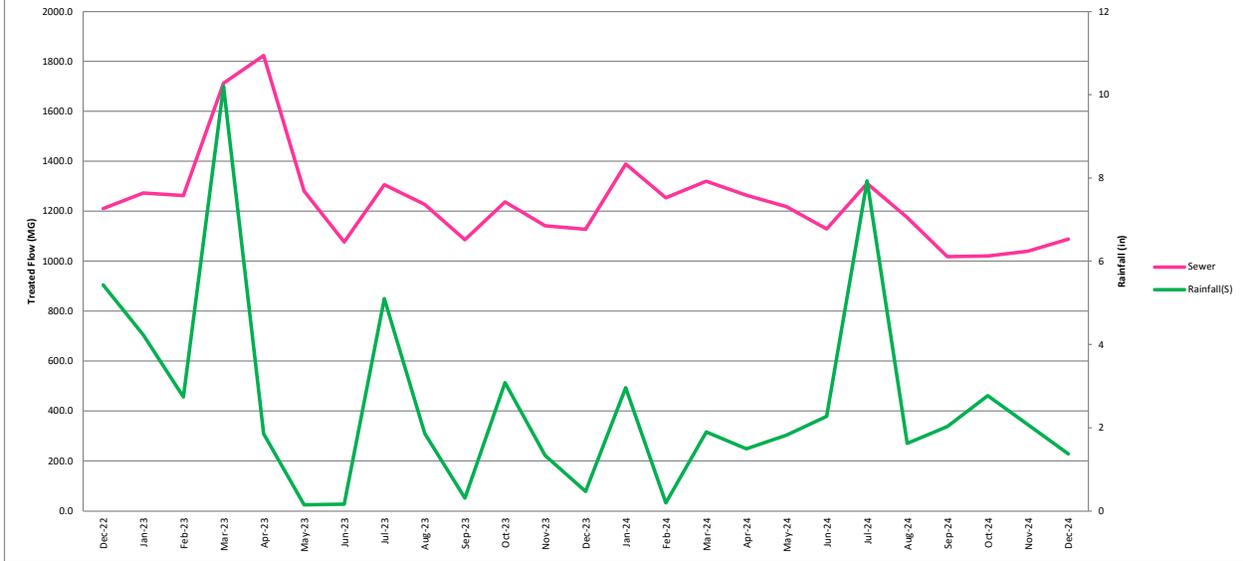
### Sewer - Treated Flow (MGD)



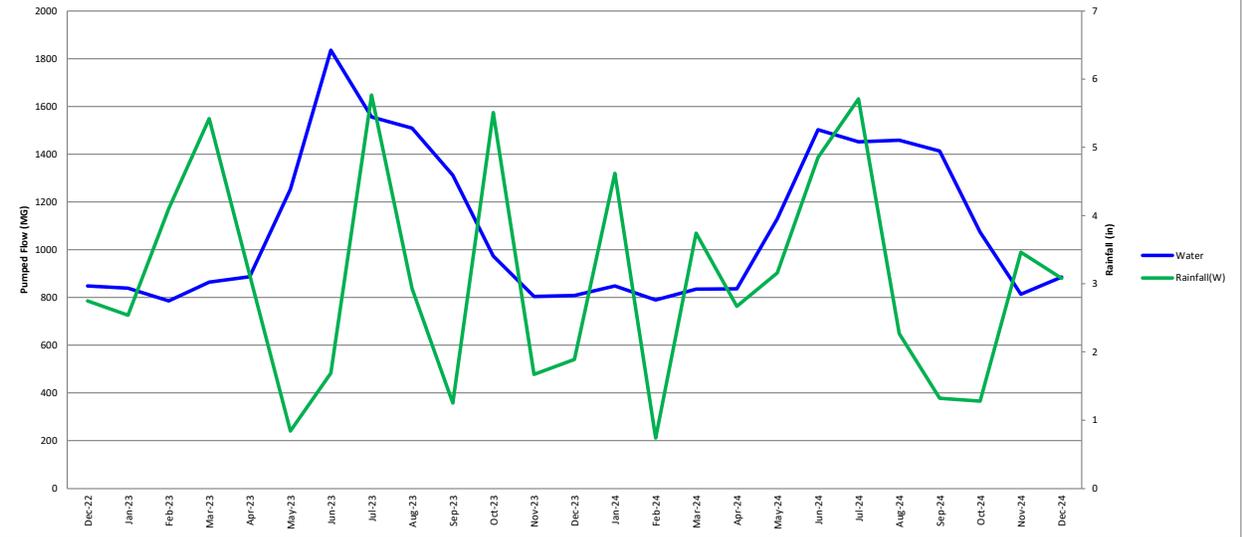
### Water - Pumped Flow (MGD)



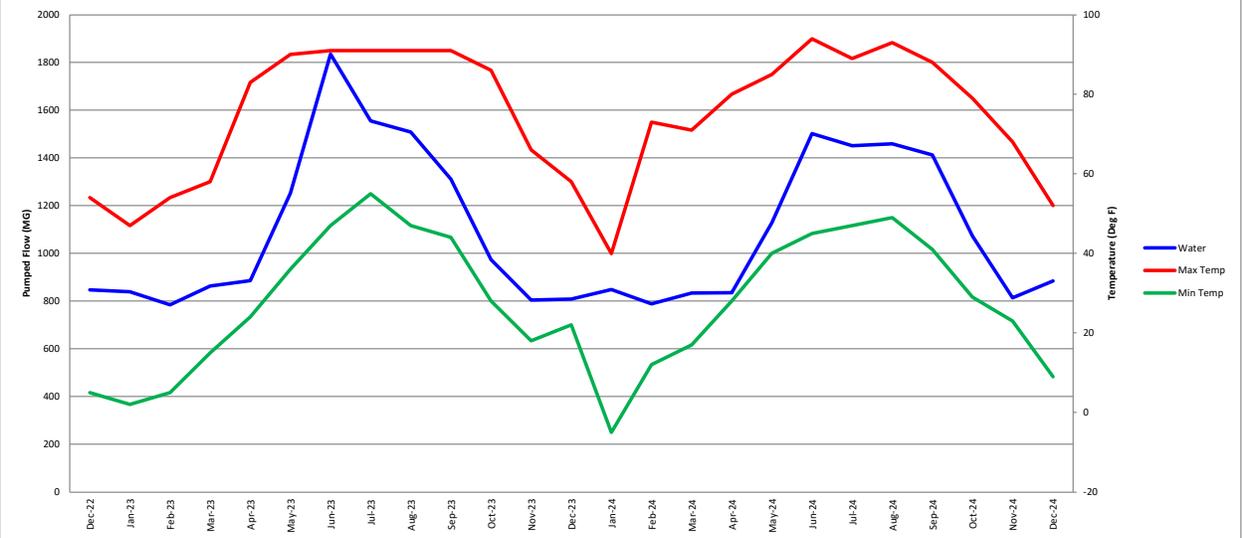
### Sewer - Treated Flow (MG) Compared to Rainfall (IN)



### Water - Pumped Flow (MG) Compared to Rainfall (IN)

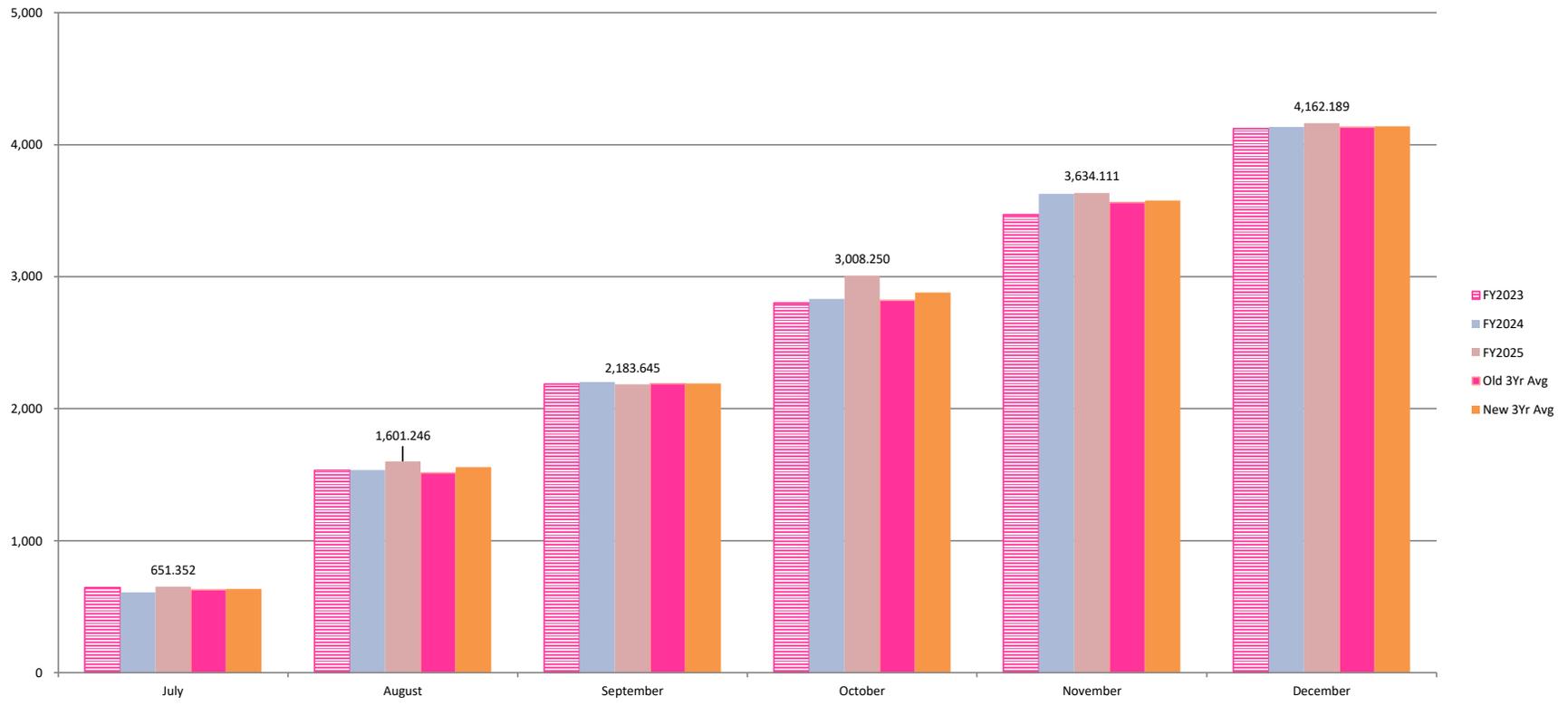


### Water - Pumped Flow (MG) Compared to Temp (Deg Farenheit)

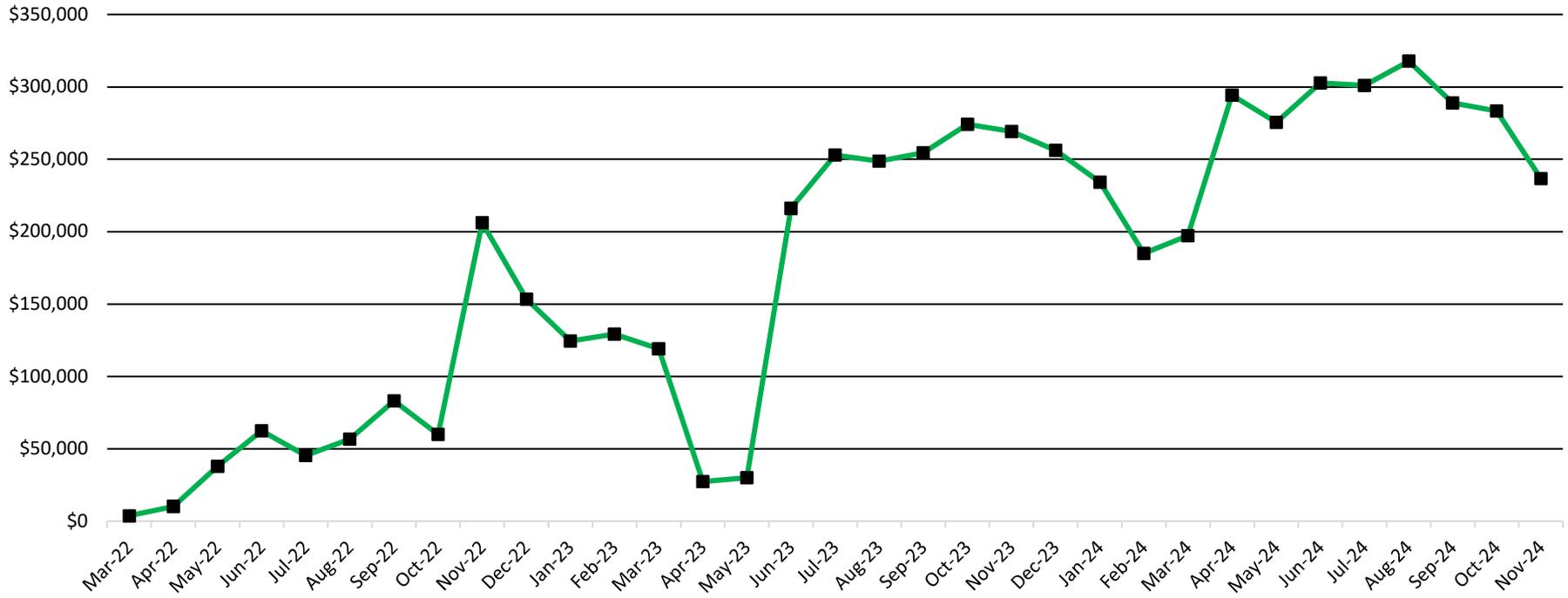




### Sewer - YTD Billed Flow (MG)



**Natural Gas Revenues (\$)**



**Water/Sewer UAB Report  
Year to Date 2024**

Project Name	Contractor	Award Date	Substantial Completion Date	Final Completion Date	Water Fund Authorized NTE Amt	Sewer Fund Authorized NTE Amt	Est. Year for Rates	Integrated (Y/N)	On Target w. Budget	On Target w. Schedule	Comments
Reconstruction of Cesar E. Chavez Avenue from Clyde Park Avenue to Hall Street.	Wyoming Excavators, Inc.	2/6/2024	8/30/2024	11/3/2025	\$ 2,266,363.00	N/A	2025/2026	N (GR)			
Street Lighting and Telecommunication Improvements in DIVISION AVENUE from Fulton Street to Michigan Street and Reconstruction of DIVISION AVENUE and FULTON STREET Intersection	Wyoming Excavators, Inc.	2/20/2024	11/22/2024	12/6/2024	\$ 605,175.00	\$ 108,645.00	2025	N (GR)			
Reconstruction of and Water Main in the Ottawa Avenue/Coldbrook Street/Monroe Avenue Intersection (Decommissioning of Coldbrook Pumping Station)	Diversco Construction Company, Inc.	2/22/2022	12/17/2023	9/19/2024	\$4,372,000.00	N/A	2024	N (GR, GRT, ADA, KTW, CAS, EGR)			
Replacement of South Intake Crib Chlorine Line at the Lake Michigan Filtration Plant	Freedom Construction and Consulting, Inc.	7/11/2023	5/31/2024	7/5/2024	\$1,063,130.00	N/A	2024	Y			
Water Main in Aqua Fria Court, Brookhills Court, Brookpoint Drive, Burger Drive, Forest Valley Court, Forest Valley Drive, Maple Crest Court, Maple Crest Drive, Misty Lane Court, Oak Creek Court, Oakmont Drive, Oak Tree Drive, Ridgemont Court, Sandy Lane Court, Sandy Lane Drive, Thornapple River Drive, Tricklewood Drive, White Oak Court, Winterberry Court, and Woodbrook Drive (Burger-Goodwood Neighborhood Water Main – Phase 2)	CL Trucking & Excavating, LLC	4/9/2024	10/15/2025	11/1/2025	\$7,133,400.00	N/A	2026	N (Cascade)			
Reconstruction of Hall Street from Madison Avenue to Eastern Avenue and Water Main Abandonment in Adams Street from Paris Avenue to Eastern Avenue and Water Main in Paris Avenue from Adams Street to Hall Street	Diversco Construction Company, Inc.	4/9/2024	10/25/2024	11/8/2024	\$2,050,753.00	\$20,587	2025	N (GR)			

**Water/Sewer UAB Report  
Year to Date 2024**

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Reconstruction of ELEANOR STREET from Plainfield Avenue to Diamond Avenue AND Reconstruction of FREMONT AVENUE from Third Street to Fourth Street	Montgomery Excavating, LLC	4/9/2024	10/25/2024	11/8/2024	\$2,428,268.00	\$286,402	2025	N (GR)			
Water Main and Sanitary Sewer in PUBLIC EASEMENT (SE) (Towne & Country Shopping Center)	Kentwood Excavating, Inc.	4/9/2024	10/11/2024	10/25/2024	\$897,478.00	N/A	2025	N (GR)			
Comprehensive Master Plan Update for the GRAND RAPIDS METROPOLITAN AREA WATER, SEWER and STORMWATER SERVICES - 2025		4/9/2024			\$748,000.00	\$681,000	2025	Y			
Reconstruction of GODFREY AVENUE from the Grand River to Oxford Street and in CHESTNUT STREET from 600' West of Godfrey Avenue to Godfrey Avenue		4/9/2024			N/A	\$185,240		N (GR)			
Improvements to the Filter Programmable Logic Controller at the LAKE MICHIGAN FILTRATION PLANT	Bazen Electric Co	5/7/2024	6/25/2025	8/1/2025	\$1,556,150.00	N/A	2025/2026	Y			
Reconstruction of VALLEY AVENUE from Fulton Street to Bridge Street	Kamminga & Roodvoets, Inc.	6/4/2024	8/29/2025	9/25/2026	\$ 1,472,600.00	N/A	2026/2027	N (GR)			
Replacement of Lead Service Lines at VARIOUS LOCATIONS - Contract 2024-2	Groundhawg Landscaping & Excavating, LLC	6/4/2024	11/14/2025	11/29/2025	\$ 4,612,200.00	N/A	2026	N (GR)			
Replacement of Lead Service Lines at VARIOUS LOCATIONS - Contract 2024-1	SPS Pro Plumbing, LLC	6/4/2024	10/10/2025	10/24/2025	\$ 4,054,900.00	N/A	2026	N (GR)			
Improvements to the Water System at VARIOUS LOCATIONS	Diversco Construction Company, Inc.	6/4/2024	11/15/2024	6/30/2025	\$ 1,997,000.00	N/A	2025	N (GR)			
Ventilation Improvements at LIVINGSTON PUMP STATION	DHE Plumbing & Mechanical, Inc.	7/16/2024	12/27/2024	1/31/2025	\$260,850.00	N/A	2025	N (GR, Kentwood, Cascade, GR Township, Ada)			

**Water/Sewer UAB Report  
Year to Date 2024**

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Private Water Service Installation and Well Abandonment in the Burger-Goodwood Neighborhood in Cascade Charter Township (Phase 2)	McDonald Plumbing Co.	7/16/2024	12/31/2025	4/30/2026	\$1,995,600.00	N/A	2026	N (Cascade)			
Water Main Replacement in 60TH STREET from Broadmoor Avenue to Executive Parkway and Water Main in BROADMOOR AVENUE from 60th Street to Patterson Avenue, PATTERSON AVENUE from 150 feet Westerly of Broadmoor Avenue to Broadmoor Avenue and in EAST PARIS AVENUE from Broadmoor Avenue to 40th Street	Dykema Excavators, Inc.	7/16/2024	7/18/2025	8/1/2025	\$4,313,200.00	N/A	2026	N (Cascade, Caledonia, Kentwood)			
Construction of Pump Station on 60TH STREET (Caledonia Pump Station)	RK Davis, Inc.	7/16/2024	9/26/2025	10/31/2025	\$4,881,000.00	N/A	2026	N (Caledonia)			
Water Main in O'BRIEN ROAD, FOUR MILE ROAD, and LEONARD STREET (Walker Water Main Looping Project)	N/A	7/16/2024	N/A	8/22/2025	\$2,650,000.00	N/A	2026	N (Walker)			
Electrical Improvements at the LAKE MICHIGAN FILTRATION PLANT	Bazen Electric Co.	7/30/2024	4/24/2026	7/3/2026	\$2,336,260.00	N/A	2026/2027	Y			
Financing Agreement with the City of Walker for the Relocation of a Water Main	N/A	7/30/2024	N/A	6/30/2025	\$600,000.00	N/A	2025	N (Walker)			
Reconstruction of ROBINSON ROAD from Lake Dr. to 135 Ft. E. of Woodmere Ave and Rotomill/Resurfacing of ROBINSON ROAD from 135 Ft. E. of Woodmere Ave to Plymouth Ave	Kamminga & Roodvoets, Inc.	4/11/2023	11/1/2024	11/14/2025	\$790,105.00	\$951,455.00	2025	N (GR, EGR)			
Replacement of Private Lead Service Lines at VARIOUS LOCATIONS - Contract 2024-3	BRiK Plumbing, LLC	9/24/2024	4/29/2025	6/6/2025	\$1,124,700.00	N/A	2025	N (GR)			

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Replacement of Private Lead Service Lines at VARIOUS LOCATIONS - Contract 2024-4	McDonald Plumbing Co.	9/24/2024	4/25/2025	5/30/2025	\$567,750.00	N/A	2025	N (GR)			
Reconstruction of DIVISION AVENUE from Fulton St. to 345' N. of Crescent St.	Diversco Construction Co, Inc.	10/22/2024	10/31/2025	10/2/2026	\$2,384,900.00	\$78,910	2026	N (GR)			
Replacement of Variable Frequency Drives at Market Avenue Pump Station (Increase to contract)	Bazen Electric Company	11/17/2024	2/1/2025	3/30/2025	N/A	\$ 352,240.00	2025	Y			