



Water/Sewer Utility Agreement

300 Monroe, N.W. Grand Rapids, MI 49503
P: (616) 456-3000 E-mail: water@grcity.us

Incomplete Applications will NOT be Processed.



Please mark the desired option for the <u>water account name</u> , provide all required documents, and fill in all appropriate sections below.	<u>OWNER</u>	<u>TENANT</u>	<u>PROPERTY MANAGER</u>
	<ul style="list-style-type: none"> Signed Utility Agreement Photo ID 	<ul style="list-style-type: none"> Signed Utility Agreement by owner Owner Photo ID Tenant Photo ID 	<ul style="list-style-type: none"> Signed Utility Agreement Management Agreement (If putting account in owner or tenant name, include applicable photo IDs.)

All documents should be submitted together in one submission. Do not duplicate submission.

PROPERTY OWNER INFORMATION

Please check one: Residential <input type="checkbox"/> Commercial* <input type="checkbox"/>		Effective Date Requested:**	
Legal First Name/Business Name:		MI:	Last Name:
Service Address:			
City:		State:	Zip Code:
Mailing Address(if different from service):			
City:		State:	Zip Code:
Driver's License/State ID:		DL State:	Tax ID(business only):
Phone:	Cell Phone:		E-mail:
Fax:	Type of Business:		

Please mark where bill is to be sent:	SERVICE ADDRESS	MAILING ADDRESS	MANAGEMENT ADDRESS
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TENANT INFORMATION

Please check one: Residential <input type="checkbox"/> Commercial* <input type="checkbox"/>		Effective Date Requested:**	
Legal First Name/Business Name:		MI:	Last Name:
Driver's License/State ID:		DL State:	Tax ID(business only):
Phone:	Cell Phone:		E-mail:
Fax:	Type of Business:		

PROPERTY MANAGEMENT INFORMATION

As the owner of the property, I authorize			
Property Management Name:			
Mailing Address:			
City:		State:	Zip Code
Phone:	E-mail:		Tax ID(business only):
Fax:	Other Info:		

AGREEMENT

It is required by this agreement to sign below to acknowledge agreement with the following statements:

- I, the owner/ landlord of the property listed above am aware that it is my responsibility to keep this agreement updated, and will inform Customer Service of any changes to account information. www.grcity.us/water
- I, the owner/landlord of the property listed above, am aware of and agree to comply with the [Water System Rules and Regulations](#)
- I, the owner/landlord of the property understand Municipal Liens Act 178 and Public Act 123 www.grcity.us/addtotax
- I, the owner/landlord of the rental property listed above, am aware of tenant rights as stated in the Truth-In-Renting Act 454 of 1978, and MCL 600.2918.
- I, the owner/landlord of the property listed above, have filled out and attached to this agreement a copy of the Non-Domestic User Survey (required for commercial property only). www.grcity.us/esd

Signature of OWNER†:	Date:
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* All commercial accounts are also required to submit a [NON-DOMESTIC USER SURVEY](#)

** Account changes utilize estimated final reads, unless a meter picture is provided by customer; actual final reads are also available for a fee.

† By signing this form I certify the information provided is accurate and true. Failure to comply with Water System Rules and Regulations or falsifying information subjects water/sewer service to termination and possible criminal prosecution.