



City of Grand Rapids
 Parks & Recreation Department
 201 Market Avenue SW
 Grand Rapids, MI 49503
 Phone: (616) 456-3696
 Fax: (616) 456-4561

Parks and Recreation Department Scholarship Application

(to be completed by head of household)

First Name: _____ Last Name: _____
 Address: _____ City: _____ Zip: _____
 Phone (Day): _____ Phone (Evening): _____
 E-mail Address: _____

List all immediate family members in your household below. Immediate family members include only parents and children. This does not include grandparents, grandchildren, cousins, aunts, uncles, etc.

Check here for a FOSTER CHILD. Please attach proof of foster child status and skip to signature below.

Number of immediate family members residing at above address: _____

Name	Date of Birth:	Name	Date of Birth:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Financial Information

TOTAL FAMILY INCOME BEFORE DEDUCTIONS (include wages of **all** working adult family members, welfare payments, pension, social security, scholarships, and regular contributions from persons not living in household). **You must include documentation for all household income (Example: Income Tax Returns, W2 Forms, DSS Form, SSI Form, Social Security or Unemployment Annual Statements).**

Please submit a copy of one or all of the following for staff review:

Proof of income*	Check Below*
Income Tax Return	_____
W2Forms	_____
DSS Form	_____
SSI Form	_____
Social Security Annual Statement	_____
Unemployment Annual Statement	_____

*Total Yearly Income:	_____
Staff Initials:	_____
Approved for _____	%
Ending Date	_____

* Staff use only

By signing below, I give permission to authorize the Grand Rapids Parks and Recreation Department to contact employers, social agencies, etc. to verify information on this application. I also understand that deliberate misrepresentation of information subjects the applicant to being disqualified for scholarship consideration. I hereby certify that all of the above information is true and correct to the best of my knowledge and belief.

Applicant Signature: _____ **Date:** _____



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What is a scholarship?

A scholarship is a reduced rate or fee assistance for Grand Rapids Parks and Recreation Department programs and activities based on financial need. Program fees may be discounted by 25% or 50%. All applicants' personal financial information is kept confidential. Class instructors and program leaders are not informed of participants' scholarship status.

Scholarships apply to most programs or activities with the exception of:

- Late fees
- Class fees of \$10 or less

Who can receive a scholarship?

Scholarships are available to income-eligible City of Grand Rapids residents. Discounts are based on the number of immediate family members in the household and their combined income from all sources.

- Income is calculated on gross income (before deductions from taxes, insurance premiums, union dues, bonds, employee's social security taxes and other employee deductions). Income includes net income from self-employment, social security, public assistance, alimony, child support payments, regular contributions from people not living in the same household, monetary compensation for services such as wages, salary, commission for fees, and any other cash income.
- For university/college/post secondary students living independently, the Parks and Recreation Department shall include tuition, room and board, and other related education expenses, paid by the parents, guardian and/or grant, as income. Family income shall apply for those living at home.
- *Foster children are eligible, regardless of your household income.* Simply check the appropriate box on the application and attach proof that the child is a foster child.

How to apply for a scholarship:

1. Complete the Parks and Recreation Department Scholarship Application form.
2. Attach supportive documentation to substantiate annual income. Staff cannot approve any scholarship application without proper documentation. **(Example: Income Tax Returns, W2 Form, DSS Form, SSI Form, Social Security or Unemployment Annual Statements.)**
3. Fax, mail or drop off all information to:
Grand Rapids Parks and Recreation
201 Market Avenue SW
Grand Rapids, MI 49503
Phone: (616) 456-3696
4. Applicants will be notified regarding their reduced fee status by U.S. mail. Please allow two weeks for processing.
5. The scholarship applicant is responsible to register for the desired Parks and Recreation program or activity. The scholarship application and/or approval is separate from registration. Once approved, the reduced class fee must be paid and registration completed in order to participate in any class, activity or program. Classes that are full or cancelled may not be available regardless of scholarship status.

www.grcity.us/parksandrec