

UTILITY ADVISORY BOARD
Thursday, October 17, 2024
8:30 – 9:30 am
1300 Market Ave SW
AGENDA

1. Approval of Minutes – August 15, 2024
2. Public Comments on Agenda Items
3. Approval of Agenda
4. 2024 Water Rate Study Task #30, Fees, Charges and Penalties – Samarhia Giffel
5. FY2024 Financial Overview – Tai Verbrugge
6. Updates
 - a. 2024 Water/Sewer Report (September)– Jeff McCaul
 - b. Add-to-Tax (ATT) Winter Tax Option – Samarhia Giffel
 - c. BRR Overview and Impacts – Rachel Brower
7. Public Comments
8. Items from Members
9. Next Meeting – November 7, 2024 (note: change from previous schedule)
10. Adjournment

UTILITY ADVISORY BOARD
Thursday, August 15, 2024
8:30 – 9:30 am
1300 Market Ave SW
Minutes

Members Present

Alan Avitia, James Ouzts, James Hurt, Wayne Jernberg, Tiffany Berry, Todd Boerman, Mark Bennett, Darrel Schmalzez, Brian Bradley, Tai Verbrugge, Jared Grabinski, Jim Kirkwood, Tim Burkman, Doug LaFave, Sam Giffel

Others Present

Alexia Hall, Rachel Brower, Kurt Anderson

Meeting Called to Order

Mr. Hurt called the meeting to order at 8:31 am.

Approval of Minutes

Motion to approve the minutes by Mr. Jernberg, second by Mr. Verbrugge.

MOTION CARRIED.

Public Comments on Agenda Items

None

Approval of Agenda

Motion to approve the agenda by Mr. Jernberg, second by Mr. LaFave.

MOTION CARRIED.

March 17th Water Main Incident Review

Mr. Hurt informed the board that on Sunday, March 17, 2024, the City activated its Emergency Management Operations Center to coordinate the response to the water main break in the Northeast quadrant of the Grand Rapids service area.

A fire hydrant was blown off the 12" main near Carrier Creek. The 12" main connects a 30" main in Coldbrook and a 30" main in Leonard. These two transmission mains have several pumping stations and are key to filling Northeast Grand Rapids and Grand Rapids Township tanks. After the 12" main failed, the pressure and water supply loss resulted in multiple pumping stations falling offline and becoming unworkable. The 12" main was fully repaired on March 18 at 1:00 pm.

A boil water advisory was required because the low pressure could have allowed bacteria, groundwater, or other sources of non-treated water to enter pipes due to the pressure difference in the pipes after the failure. The first boil water notice was issued at 3:30 p.m. The water advisory area was finalized, and a map was created and distributed for the official boil water advisory at 6:45 p.m.

SpartanNash and the City of Grand Rapids held a water bottle distribution event on March 18 and again on March 19 for those affected by the boil water advisory.

Updates

June & July Awards

Four projects were awarded in June. Two were for lead line replacements at various locations and were awarded to Groundhawg Landscaping and SPS Pro Plumbing. One project was awarded to Diversco for improvement to the Water System. The contractor for the Reconstruction of Valley Avenue is to be determined as it is an MDOT project.

Seven projects were awarded in July. DHE Plumbing & Mechanical, Inc. was awarded ventilation improvements at Livingston Pump Station. McDonald Plumbing Co. and Dykema Excavators, Inc. were awarded a water main replacement project on 60th Street, O'Brien/Four Mile RD, and water services installation in Cascade Township. RK Davis, Inc. was awarded the construction of the Caledonia Pump Station, and Bazen Electric Co. was awarded electrical improvements at the Lake Michigan Filtration Plant. A \$600k financing agreement was approved with the City of Walker to relocate a water main.

Industrial Pretreatment Program

Mr. Anderson updated the board on the local PFAS limits. The local limit evaluation report has been completed and is pending submission to EGLE for review and approval. The report highlights five water quality standards for PFAS. It is recommended that the City require occasional monitoring for PFHxS and PFNA. The draft local limits for compatible pollutants local limits are finalized and pending EGLE review and approval.

The agenda includes a breakdown of the current and proposed local limits of PFAS and compatible pollutants.

KCCA Payment Assistance Program Q2

Mrs. Giffel reported that the LIWAP grant ended in March, and more people are seeking assistance from KCCA. The three affordability bills she updated the board on a few months ago are still in the State legislature awaiting a vote, although multiple changes have been made to the bill. Year to date, \$52k has been reimbursed to KCCA, and 140 households have received utility assistance.

2024 Water/Sewer Rate Study

The Utility Finance team is diving into the water and sewer consumption. Mr. Verbrugge will present the 2024 water fees, charges, and penalties in October.

2024 Lead and Copper Sampling

Mr. Jernberg said the Water System's annual Lead and Copper Sampling is ongoing. Forty-two water samples have been collected, and seven properties are pending sampling. One sample hit 12 ppb for lead, and the lead service has been replaced.

The sampling period will end in September, and the final results will be available in December.

Biodigester

Larger pumps were installed, the pipes were coated, and phosphorus recovery is now producing the phosphorus. Anderson Company is still expressing interest in purchasing the phosphorus crystals.

Public Comments

None.

Items from Members

Mr. Jernberg informed the board that as part of the City's Participatory Budgeting process, residents of the Third Ward allocated \$500,000 from their \$1 million investment to address lead concerns in the water system. While the City continues its efforts to replace all lead service lines, this funding is now focused on homes that have not yet had their LSLs replaced and addressing potential risks that may exist "behind the meter." Healthy Homes has been awarded the contract and will distribute pitcher filters and educational material in the coming months.

Mr. Hurt is a board member of the Michigan Infrastructure Council, and there is a conference schedule; if Utility Advisory Board members want to attend, please let him know.

Next Meeting – September 19, 2024

Adjournment

Mr. Hurt adjourned the meeting at 9:15.

MEMORANDUM

CITY OF GRAND RAPIDS

DATE: October 17, 2024

TO: Tai Verbrugge
Utility Financial Officer

FROM: Samarhia Giffel
Administrative Services Officer II

SUBJECT:
2024 WATER RATE STUDY TASK #30
FEES, CHARGES, and PENALTIES

Fees, charges, and penalties have been reviewed and determined in accordance with the Water System Rules and Regulations and are approved for use beginning January 1, 2025.

The following are recommended changes in fee amounts, aligned to support resource requirements and cost recovery:

Fire Protection Monthly

- Fee increases 3.773% for all sizes based on Bond Buyer Index (BBI) referenced from Task 19.

Meter Reading

- Final or actual read increases 8.33% from \$60 to \$65 to account for associated administrative costs for clerical tasks and field work including city vehicle mileage and fuel.
- Meter interface unit replacement increases 17.65% from \$170 to \$200 to account for the smart endpoint device cost, associated administrative and field work performed by the service worker including the city vehicle mileage and fuel.

Meter Replacement

- Fee increases 31% for 1 ½" and 2" meters, and 9% for 3" meters, due to manufacturer and distributor price increases.

Miscellaneous

- Fees increased and aligned to support Water Engineering resource requirements and cost recovery.

Please see the attached fee, charges, and penalties schedule in entirety.

SG

Cc: Wayne Jernberg, Water System Manager

James Ouzts, Environmental Services Manager

Lindsay Sagorski-Munsell, Acting Assistant Water System Manager

Chad Reul, Utility Field Operations Superintendent

**CITY OF GRAND RAPIDS, MICHIGAN
WATER RATE STUDY
WATER SUPPLY SYSTEM FUND
FEES, CHARGES, AND PENALTIES
TASK NO. 30**

Fees, Charges, and Penalties		2024 Fee (\$)	2025 Fee (\$)	% Change
Fire Protection Monthly				
6"		\$22.14	\$22.98	3.773%
8"		\$39.28	\$40.76	3.773%
10"		\$61.55	\$63.87	3.773%
12"		\$88.57	\$91.91	3.773%

**BBI referenced from Task 19*

Hydrant Use Per Season				
Hydrant Use Permit Fee (Non-Metered Hydrant Connection - Residential Customers)		\$50	\$50	0%
Hydrant Use Permit Fee (Metered Hydrant Connection)		\$300	\$300	0%
Non-Metered Hydrant Connection Use Fee (pool filling per connection)		\$100 (RD) + \$75/week	\$100 (RD) + \$75/week	0%
Metered Hydrant Connection Use Fee * (per connection)		\$500 (RD) + \$25/week	\$500 (RD) + \$25/week	0%

RD=Refundable Deposit

**Plus metered volume (Commodity Charges at City of Grand Rapids Rate)*

A \$100 Services fee applies for all hydrant connection assistance requests

Tapping Permits				
All sizes		\$375	\$375	0%

Meter Set/Installation and Service On/Off Requests				
<i>All non-emergency service requests must be scheduled (normal service Hours 8am - 7pm M-F)</i>				
All sizes		\$75	\$75	0.00%
Inspection/Repair Scheduled On & Off Request (may also need meter set/install)		\$75	\$75	0.00%

Meter Reading				
Final or Actual Reading		\$60	\$65	8.33%
Meter Interface Unit Replacement (includes Smart Endpoint Device)		\$170	\$200	17.65%

Meter Testing				
<i>Meter Testing Fee: Charged and paid by customer prior to test, if test results find the meter to read in error beyond AWWA acceptance and in the benefit of the Water System, the fee will be refunded, and a new meter will be set.</i>				
<i>*In addition to the Meter Testing fee a Service On/Off Requests fee applies.</i>				
¾" and 1"		\$150	\$150	0%
1 ½ "		\$200	\$200	0%
2"		\$350	\$350	0%
3"		\$500	\$500	0%
4" or larger		Cost	Cost	0%

**Ultrasonic Meters charged at costs*

Security Deposit				
Minimum Deposit Amount		\$500	\$500	0%

CITY OF GRAND RAPIDS, MICHIGAN
WATER RATE STUDY
WATER SUPPLY SYSTEM FUND
FEES, CHARGES, AND PENALTIES
TASK NO. 30

Fees, Charges, and Penalties

2024 Fee (\$) **2025 Fee (\$)** **% Change**

Meter Replacement (Non-System Planned/Scheduled Replacement)

Meter Replacement Fee: Charged to customer at time of discovery of a system known meter that requires replacement outside of Water System planned replacement program scheduling as a result of infrastructure loss (Frozen/Missing/Stolen/Damaged), unnecessary replacement, and/or customer request. Customer requested meter replacement requires meter testing prior to approval. In addition to the Meter Replacement fee a Meter Set/Installation fee applies. Note: If standard meter is unavailable, Ultrasonic meters will be charged at cost.

	2024 Fee (\$)	2025 Fee (\$)	% Change
¾"	\$210	\$210	0%
1"	\$300	\$300	0%
1 ½"	\$750	\$985	31.33%
2"	\$880	\$1,155	31.25%
3"	\$2,162	\$2,356	8.97%
4" or larger	Cost	Cost	0%

Miscellaneous

	2024 Fee (\$)	2025 Fee (\$)	% Change
Street Opening Permit (Water/ESD, City Engineering, Streets)	\$300	\$300	0%
Water Inspection Permit (Within City Limits)	\$90	\$95	5.56%
Water Inspection Permit (Outside City Limits)	\$105	\$110	4.76%
Sanitary Service Line Inspection Permit (Within City Limits)	\$90	\$95	5.56%
Sanitary Service Line Inspection Permit (Outside City Limits)	\$105	\$110	4.76%
Storm Service Line Inspection Permit (Within City Limits)	\$90	\$95	5.56%
Storm Service Line Inspection Permit (Outside City Limits)	\$105	\$110	4.76%
Footing Drain Lateral Inspection Permit (Within City Limits)	\$90	\$95	5.56%
Footing Drain Lateral Inspection Permit (Outside City Limits)	\$105	\$110	4.76%
Sewer Lateral Service Demolition/Cap off Inspection Fee (Within City Limits)	\$90	\$95	5.56%
Sewer Later Service Demolition/Cap off Inspection Fee (Outside City Limits)	\$105	\$110	4.76%
Plumbing Service Re-inspection Fee	\$90	\$95	5.56%
Cross Connection Re-inspection Fee	\$75	\$75	0%

CITY OF GRAND RAPIDS, MICHIGAN
WATER RATE STUDY
WATER SUPPLY SYSTEM FUND
FEES, CHARGES, AND PENALTIES
TASK NO. 30

Fees, Charges, and Penalties	2024 Fee (\$)	2025 Fee (\$)	% Change
Miscellaneous Cont...			
Irrigation Service Cut/Cap Administrative Fee	\$70	\$70	0%
Delinquent Commercial Backflow Test Fee (Test fees will be applied, per device, upon the dues dates of the 1 st notice and final notice)	\$35	\$35	0%
Hydrant Flow Test	\$200	\$200	0%

Services			
Customer requested on-site service visit (hydrant connection assistance requests, internal plumbing, customer issue)	\$100	\$100	0%

Penalties			
Late Payment Penalty	10% of Net	10% of Net	0%
Return check or payment charge (City Treasurer processing fee)	\$30	\$30	0%
Administrative/Research Fee (Review or processing of account for non-payment, returned payment, shut-off, posting of property, and/or backflow non-compliance) (Documentation creation for account of location information- FOIA request may still be required)	\$70	\$70	0%
Missed Appointment	\$50	\$50	0%
Unauthorized operation, tampering, or removal of any Water or Sanitary Sewer System owned or maintained, valve, asset, infrastructure, or equipment (for example, but not limited to, valves, meters, meter reading equipment, hydrants, and curb stops & box) ** & ***	\$500	\$500	0%
Unauthorized or Illegal connection to any Water or Sanitary Sewer System owned pipe, property, and/or private plumbing system served by the Water and/or Sanitary Sewer System ** & ***	\$500	\$500	0%
Failure to return or return of damaged beyond repair/ repairable hydrant connection equipment	Cost + 10%	Cost + 10%	0%
Repair/Replace damage to a fire hydrant	Cost + 10%	Cost + 10%	0%
Permit infractions/violations ** & ***	\$100	\$100	0%
Unauthorized service tap of Water or Sewer main** & ***	\$500	\$500	0%

**** Plus double the commodity rate for estimated volume and any unbilled readiness to serve charges that may apply**

***** Penalties shall double with each subsequent infraction**

Miscellaneous Damage or Loss			
Any cost recovery due to damage caused or undue oversight of any location, account, or infrastructure of the Water and/or Sanitary Sewer System will be charged in accordance with cost recovery methodology for time and materials, including a 10% administrative charge for processing	Cost + 10%	Cost +10%	0%



City of Grand Rapids

Water & Sewer Systems

Preliminary Overview

Fiscal Year 2024

Water Supply System – Operating Fund

<i>Description</i>	<i>Q4FYTD-FY23</i>	<i>Preliminary Q4FYTD-FY24</i>	<i>FY24/FY23 VARIANCE</i>
Retail Service Charges	\$ 44,580,258	\$ 46,532,869	\$ 1,952,611
Wholesale Service Charges	\$ 5,099,327	\$ 5,136,677	\$ 37,350
Front Footage Fees	\$ 374,734	\$ 429,406	\$ 54,672
Integrated Connection Fees	\$ 365,459	\$ 529,813	\$ 164,354
Sewage Disposal Fund-Customer Service	\$ 2,467,057	\$ 2,809,504	\$ 342,447
Penalties	\$ 1,165,294	\$ 1,229,517	\$ 64,224
Miscellaneous	\$ 3,281,490	\$ 15,897,659	\$ 12,616,169
Total Revenue	\$ 57,333,619	\$ 72,565,444	\$ 15,231,826
Personnel Services	\$ 12,858,220	\$ 12,763,197	\$ (95,023)
Supplies	\$ 4,109,197	\$ 4,568,275	\$ 459,077
Other Services and Charges	\$ 14,053,769	\$ 15,401,668	\$ 1,347,899
Capital Outlay	\$ 833,335	\$ 673,779	\$ (159,556)
Appropriation Lapse	\$ -	\$ -	\$ -
Transfers Out	\$ 24,207	\$ 62,198	\$ 37,991
Total Expenses	\$ 31,878,728	\$ 33,469,117	\$ 1,590,388
Net Income (Loss)	\$ 25,454,890	\$ 39,096,328	\$ 13,641,438

*Operating financial report excludes debt service, cash capital transfers, & GASB 31 Market Adjustments

Note – Preliminary FY24 is unaudited and not final

Sewer Disposal System – Operating Fund

<i>Description</i>	<i>Q4FYTD-FY23</i>	<i>Preliminary Q4FYTD-FY24</i>	<i>FY24/FY23 VARIANCE</i>
Retail Service Charges	\$ 59,907,223	\$ 60,248,066	\$ 340,844
Wholesale Service Charges	\$ 3,449,417	\$ 3,104,987	\$ (344,430)
Sewer Surcharges	\$ 2,731,720	\$ 2,455,953	\$ (275,767)
Renewable Natural Gas Sales	\$ 1,314,199	\$ 3,045,510	\$ 1,731,310
Front Footage Fees	\$ 263,878	\$ 272,000	\$ 8,122
Integrated Connection Fees	\$ 23,806	\$ 264,708	\$ 240,902
Miscellaneous	\$ 2,542,946	\$ 3,060,377	\$ 517,432
Total Revenue	\$ 70,233,188	\$ 72,451,601	\$ 2,218,412
Personal Services	\$ 11,942,132	\$ 13,057,372	\$ 1,115,240
Supplies	\$ 3,024,179	\$ 2,753,047	\$ (271,132)
Other Services and Charges	\$ 18,946,157	\$ 19,107,714	\$ 161,557
Capital Outlay	\$ 957,727	\$ 770,889	\$ (186,838)
Appropriation Lapse	\$ -	\$ -	\$ -
Total Expenses	\$ 34,870,195	\$ 35,689,022	\$ 818,827
Net Income (Loss)	\$ 35,362,993	\$ 36,762,579	\$ 1,399,585

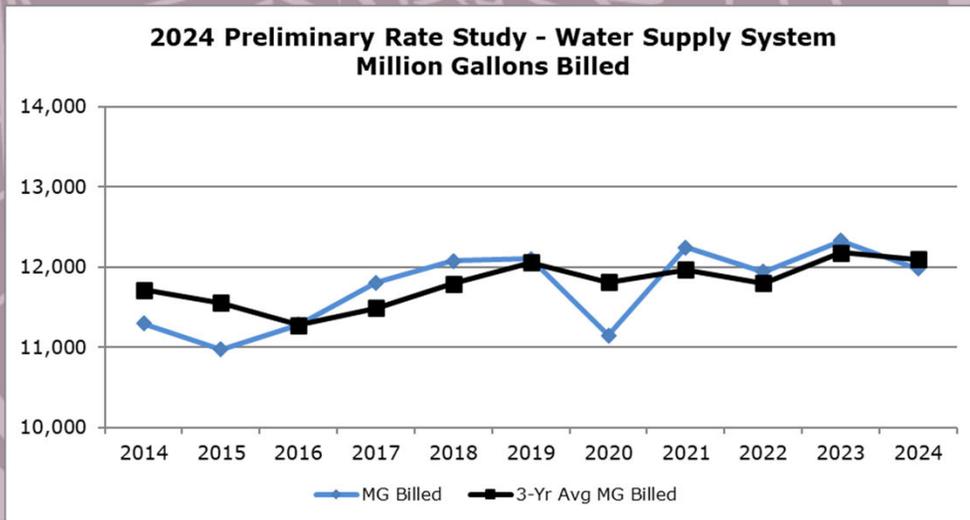
*Operating financial report excludes debt service, cash capital transfers, & GASB 31 Market Adjustments

Note – Preliminary FY24 is unaudited and not final

Billed Volume

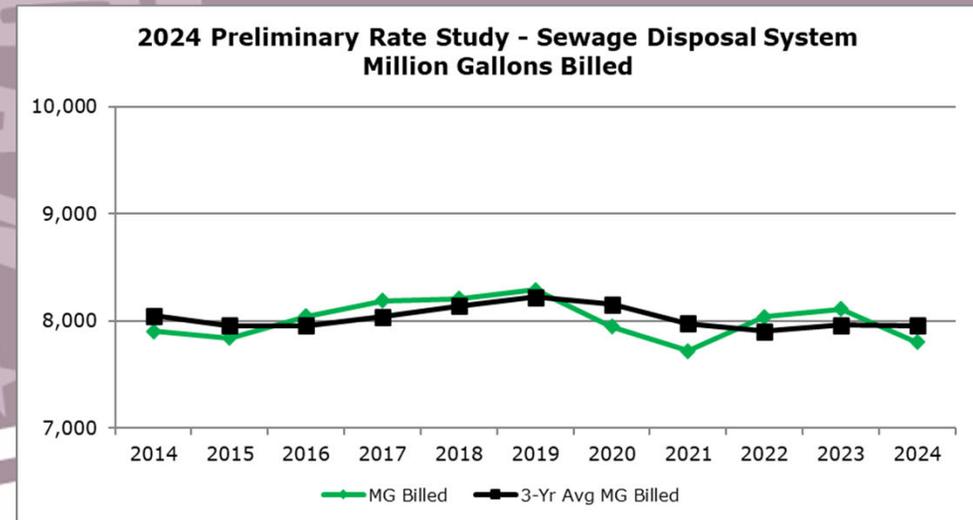
Water Supply System

2024 Water volume down (2.81%) over 2023
3-Yr Avg Water volume **down** (0.69%)



Sewer Disposal System

2024 Sewer Volume down (3.77%) over 2023
3-Yr Avg Sewer Volume **down** 0.06%



Partner Communities - Water Billed Volume

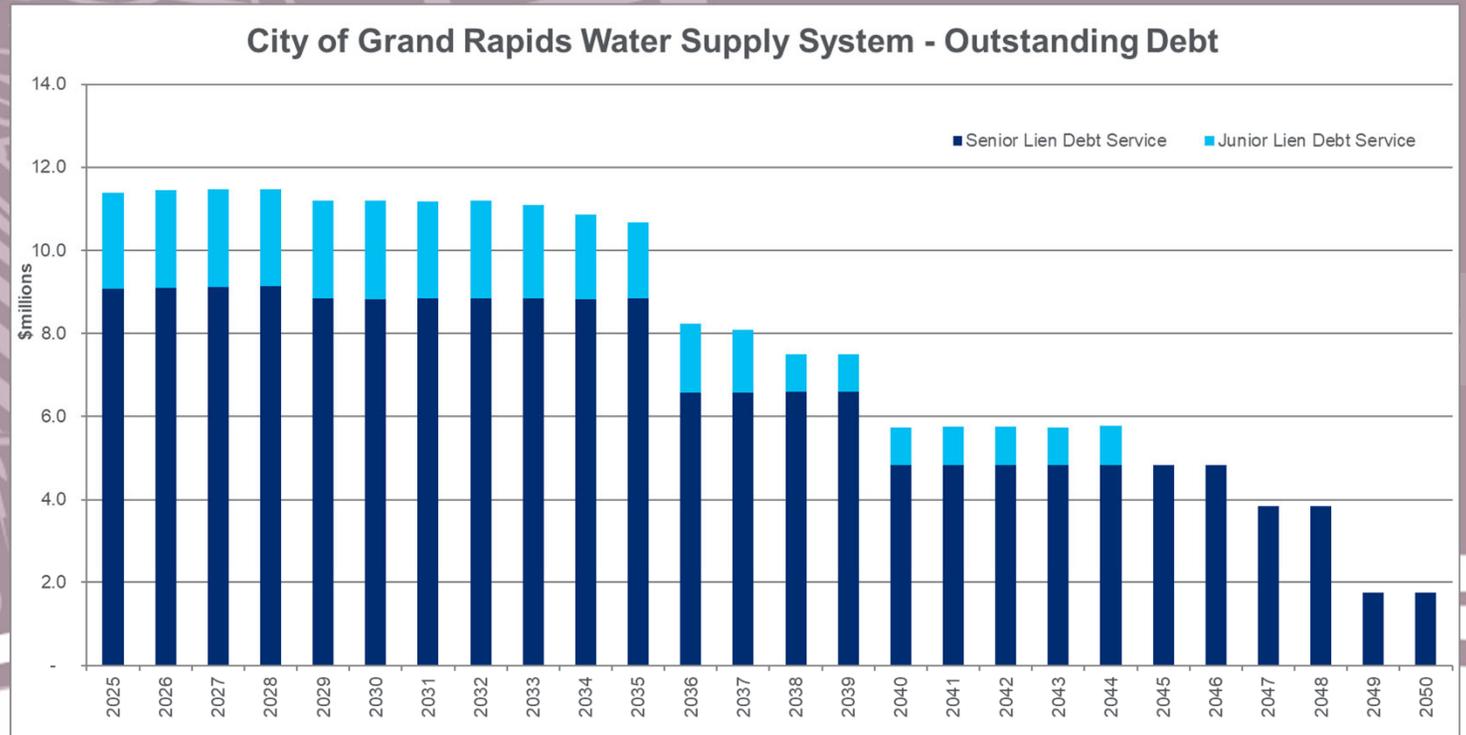
<i>MUNICIPALITY</i>	<i>FY20</i>		<i>FY21</i>		<i>FY22</i>		<i>FY23</i>		<i>FY24</i>		<i>FY20 - FY24</i>
	<i>VOL BILLED</i>	<i>VOL BILLED</i>	<i>% CHANGE</i>	<i>% CHANGE</i>							
GRAND RAPIDS	5,899,570	6,288,343	6.59%	6,151,371	-2.18%	6,325,990	2.84%	6,131,530	-3.07%	3.93%	
WALKER	835,703	952,327	13.96%	923,869	-2.99%	943,276	2.10%	925,908	-1.84%	10.79%	
KENTWOOD	1,190,449	1,305,704	9.68%	1,270,170	-2.72%	1,270,658	0.04%	1,267,574	-0.24%	6.48%	
CASCADE TWP	585,011	686,898	17.42%	697,931	1.61%	716,807	2.70%	739,534	3.17%	26.41%	
GRAND RAPIDS TWP	462,801	573,570	23.93%	528,741	-7.82%	579,069	9.52%	532,514	-8.04%	15.06%	
TALLMADGE TWP	37,831	48,587	28.43%	52,057	7.14%	53,593	2.95%	59,974	11.91%	58.53%	
EAST GRAND RAPIDS**	422,907	430,073	1.69%	429,664	-0.10%	479,864	11.68%	409,223	-14.72%	-3.24%	
OTTAWA COUNTY***	1,299,136	1,492,668	14.90%	1,426,225	-4.45%	1,471,115	3.15%	1,465,108	-0.41%	12.78%	
ADA TWP	417,313	466,832	11.87%	461,794	-1.08%	487,813	5.63%	450,435	-7.66%	7.94%	
TOTAL	11,150,721	12,245,001	9.81%	11,941,820	-2.48%	12,328,184	3.24%	11,981,799	-2.81%	7.45%	

Partner Communities - Sewer Billed Volume

<i>MUNICIPALITY</i>	<i>FY20 VOL BILLED</i>	<i>FY21 VOL BILLED</i>	<i>% CHANGE</i>	<i>FY22 VOL BILLED</i>	<i>% CHANGE</i>	<i>FY23 VOL BILLED</i>	<i>% CHANGE</i>	<i>FY24 VOL BILLED</i>	<i>% CHANGE</i>	<i>FY20 - FY24 % CHANGE</i>
GRAND RAPIDS	4,782,754	4,706,480	-1.59%	4,848,898	3.03%	4,889,314	0.83%	4,795,951	-1.91%	0.28%
WALKER	596,412	604,510	1.36%	628,004	3.89%	634,824	1.09%	613,225	-3.40%	2.82%
KENTWOOD	976,528	1,001,673	2.57%	991,359	-1.03%	999,662	0.84%	963,578	-3.61%	-1.33%
CASCADE	330,505	335,188	1.42%	351,062	4.74%	358,418	2.10%	358,140	-0.08%	8.36%
GRAND RAPIDS TWP	278,126	284,929	2.45%	291,121	2.17%	301,740	3.65%	285,954	-5.23%	2.81%
TALLMADGE	25,812	27,089	4.95%	29,628	9.37%	36,870	24.45%	37,119	0.67%	43.80%
WRIGHT TWP	20,025	12,023	-39.96%	15,037	25.07%	17,363	15.47%	12,984	-25.22%	-35.16%
EAST GRAND RAPIDS	498,507	359,057	-27.97%	459,754	28.04%	447,512	-2.66%	358,522	-19.89%	-28.08%
ADA TWP	292,738	264,616	-9.61%	276,776	4.60%	276,304	-0.17%	274,399	-0.69%	-6.26%
CALEDONIA TWP	25,910	21,012	-18.90%	30,777	46.47%	31,098	1.04%	29,841	-4.04%	15.17%
GAINES TWP	122,183	103,780	-15.06%	116,742	12.49%	116,500	-0.21%	74,400	-36.14%	-39.11%
TOTAL	7,949,500	7,720,357	-2.88%	8,039,158	4.13%	8,109,605	0.88%	7,804,112	-3.77%	-1.83%

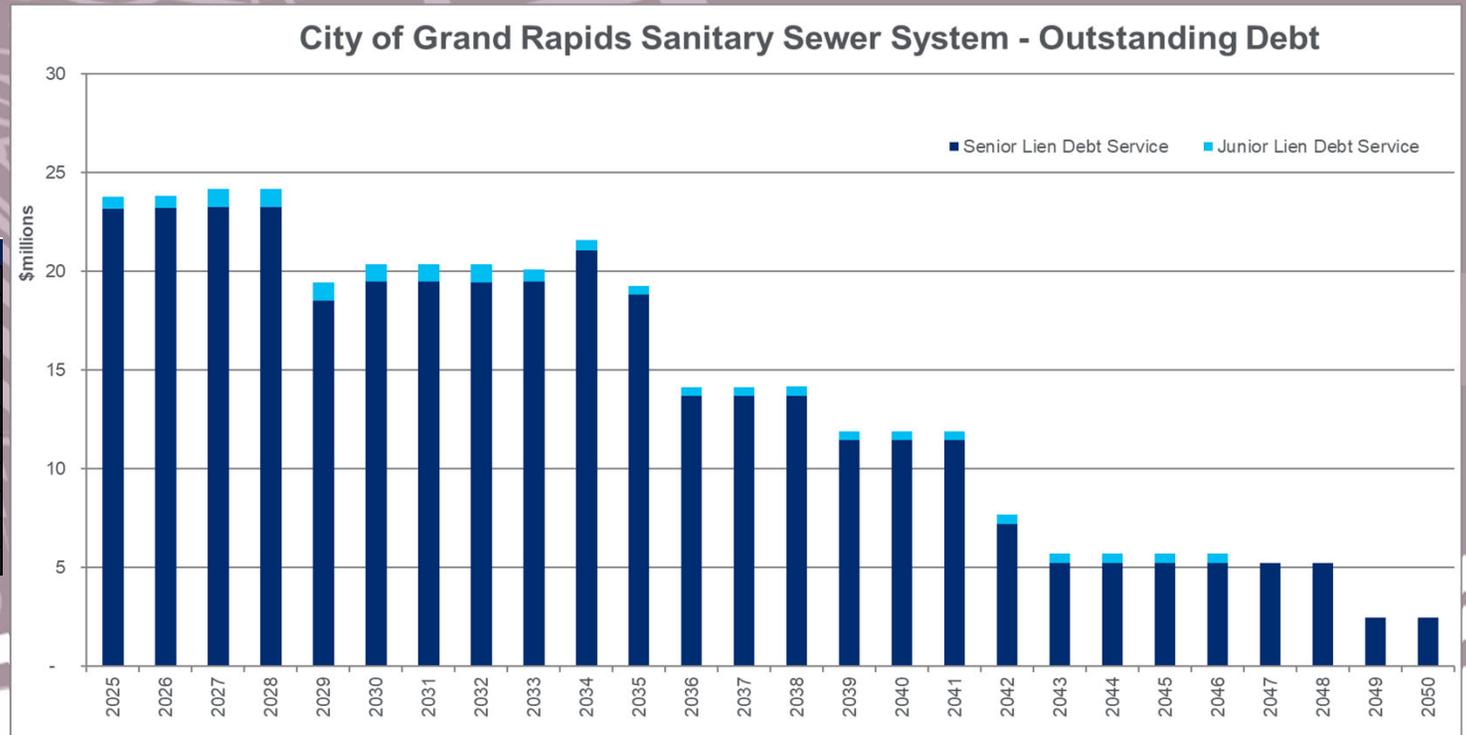
Water Debt Profile

Series	Amount Outstanding	Final Maturity
2011A	\$444,752	6/30/2032
2011B	\$396,549	6/30/2032
2011C	\$1,546,024	6/30/2033
2012	\$1,990,930	6/30/2034
2012A	\$378,514	6/30/2033
2013	\$1,200,000	6/30/2028
2014	\$1,882,840	6/30/2035
2015-Ref	\$19,945,000	6/30/2035
2015	\$6,953,063	6/30/2037
2016	\$1,523,008	6/30/2036
2016-Ref	\$32,450,000	6/30/2046
2018	\$29,615,000	6/30/2048
2020	\$25,575,000	6/30/2050
2022 DWRF	\$4,567,500	6/30/2044
2022 DWRF	\$11,515,000	6/30/2044
Total	\$139,983,180	



Sewer Debt Profile

Series	Amount Outstanding	Final Maturity
2010	\$20,695,000	6/30/2028
2010A (BABs)	\$21,330,000	6/30/2041
2011A	\$2,134,305	6/30/2032
2011B	\$835,370	6/30/2033
2013	\$609,125	6/30/2034
2016	\$38,450,000	6/30/2038
2018	\$38,120,000	6/30/2048
2020	\$34,020,000	6/30/2050
2021	\$94,375,000	6/30/2042
2023	\$7,500,000	6/30/2046
Total	\$258,068,800	



Individual Circuit Breaker - Calendar Year 2024

Sources:	
Penalty Revenue (12.5%)	\$145,662
Other Non-op Revenue	80,000
Total ICB for 2024	\$225,662
Uses:	
Reimbursements for 2024	(\$23,289)
Total Remaining Individual Circuit Breaker Funds CY24	\$122,373
Remaining Supplemental Funding CY24	\$80,000

Note - In Calendar Year 2022 we moved to a reimbursement model for KCCA draws.

System Investment – Preliminary Asset Additions June 30, 2024

Water Supply System: \$25.2M	
Integrated System: \$2.3M	
LMFP – Accelerator Conversion & Residual Improvement	\$923k
LMFP – South Intake Chlorine Line Replacement	\$681k
LMFP – Lagoon	\$471k
Non-Integrated System: \$22.9M	
Grand Rapids:	
-Water Mains	\$18.0M
-Franklin Pump Station – Transformer Repl.	\$285k
-Livingston Pump Station	\$259k
Walker:	
-Water Mains (Maynard – Veteran to O’Brien)	\$558k
Caledonia:	
-Land for 60 th St. Pump Station	\$551k
Cascade:	
-Water Mains (Cascade Burger Plat)	\$3.3M

Sewer Disposal System: \$9.9M	
Integrated System: \$4.5M	
WRRF – Grit Removal Syst Upgrade	\$3.4M
WRRF – Biodigestion	\$182k
MARB Chemical Storage Tank Lining	\$85k
Non-Integrated System: \$5.4M	
Grand Rapids:	
-Sewer Mains	\$2.8M
Walker:	
-Kingsbury Lift Station	\$2.3M
-Remembrance Lift Station – Auxiliary Equip.	\$276k

2024 Water & Sewer Rate Study Schedule

Nov 6th: Prelim Rate Study available **online** & 30-day review period open for partner communities

Nov 7th: Rate Study Presentation to Utility Advisory Board

Nov 12th: Rate Study Presentation to City Commission & initiation of 20-day public comment period

Late November/Early December: Meetings with partner communities & residents

Dec 17th: City Commission Approval of the 2024 Water and Sewer Rates by Resolution

**Water/Sewer UAB Report
September 2024**

Project Name	Contractor	Award Date	Substantial Completion Date	Final Completion Date	Water Fund Authorized NTE Amt	Sewer Fund Authorized NTE Amt	Est. Year for Rates	Integrated (Y/N)
Reconstruction of ROBINSON ROAD from Lake Dr. to 135 Ft. E. of Woodmere Ave and Rotomill/Resurfacing of ROBINSON ROAD from 135 Ft. E. of Woodmere Ave to Plymouth Ave	Kammaing & Roodvoets, Inc.	4/11/2023	11/1/2024	11/14/2025	\$790,105.00	\$951,455.00	2025	N (GR, EGR)
Replacement of Private Lead Service Lines at VARIOUS LOCATIONS - Contract 2024-3	BRiK Plumbing, LLC	9/24/2024	4/29/2025	6/6/2025	\$1,124,700.00	N/A	2025	N (GR)
Replacement of Private Lead Service Lines at VARIOUS LOCATIONS - Contract 2024-4	McDonald Plumbing Co.	9/24/2024	4/25/2025	5/30/2025	\$567,750.00	N/A	2025	N (GR)

MEMORANDUM

CITY OF GRAND RAPIDS

DATE: October 17, 2024

TO: Utility Advisory Board (UAB), Members

FROM: Samarhia Giffel, Administrative Service Officer II

SUBJECT: Add-to-Tax (ATT) Winter Tax Option

The City of Grand Rapids Utility Business Office has processed delinquent accounts eligible to be added to the property tax roll. The accounts have been sent an add-to-tax (ATT) letter with bill payment information and educational information on the ATT process. Customers are referred to the City's website for additional information.

Section 13 of the retail water and sanitary sewer service agreement provides for the collection of delinquent water or sanitary sewer accounts. Per the agreement, the City of Grand Rapids is allowed to certify and assign any account that is delinquent for a period of at least ninety (90) days. For the 2024 Winter Tax Roll, the City desires to certify and assign to each respective partner community all eligible accounts that have been reviewed and processed for collection. The City of Grand Rapids respectfully requests each retail partner community to use the annual (winter) add-to-tax collection cycle to collect significantly delinquent (currently defined as 203 days or more) water and/or sanitary sewer charges.

Customers are able to pay the ATT amounts through the close of storefront business on October 25, 2024. On Friday, November 1, 2024, the debt will be transferred to the partner community account and the official certification list will be sent along with a bill for the community ATT debt. UAB retail partners are reminded to review Michigan's water/sewer charges immediate lien provisions and how to best communicate outstanding delinquent utility balances during the period of time between City of Grand Rapids certification to the community and the community's assignment to the tax roll.

The 2024 ATT winter timeline and a data table of preliminary eligible collections are presented hereafter.



1. 10/17 2024 ATT Winter Presentment to UAB (Memo)
2. 10/25 Final Day to Pay Water/Sewer bill at Storefront
3. 11/1 Certification List Sent to Community (E-mail and USPS mail)
4. 11/1 ATT Bill Sent to Partner Communities
5. 12/21 ATT Bill Due Date

ATT WINTER PRELIMINARY ELIGIBLE COLLECTIONS

Customer Community	Accounts Processed	Amount Processed
Cascade	20	\$6,326.57
G.R. Township	40	\$9,809.78
City of Grand Rapids	808	\$183,090.08
Kentwood	68	\$13,855.25
Tallmadge	7	\$1,618.87
Walker	51	\$21,848.07
Wright Township	15	\$12,718.25

If you have additional questions on the ATT Winter Tax Option, please send an email to sgiffel@grcity.us or call (616) 456-4531.