

This application is required to initiate the Land Use and Development Services (LUDS) plan review and permitting process for *new* multi-family, commercial, and industrial buildings; *additions* to such buildings; major site work including *parking lots*; and other projects. While single-family and two-family residential projects typically are exempt from this application, it is required for all new buildings and additions located in the flood plain, or within 500 feet of a water body or wetland. If you are uncertain as to whether this application is required for a particular project, please contact the Development Center for assistance.

PLEASE NOTE: A LUDS Permit pertains to site-related work *only*, and does not constitute authorization to begin constructing any structure. A separate Building Permit is required for building projects.

Permit applications are public records; application information is made available for public purposes through web pages and/or social media.

I. Project Information

A. Project Location

Project Name _____

Address _____ Permanent Parcel Number _____ Kent
County

B. Details Anticipated Start Date: _____ Anticipated Finish Date: _____

Project Size: _____ Acres Project Impervious Area: _____ Sq Ft Distance to nearest lake, river, stream,
Zone District: _____ Zone Neighborhood Classification: _____ drain, or wetland: _____ Ft

Predominant Soil Type: <input type="checkbox"/> Sand <input type="checkbox"/> Silt <input type="checkbox"/> Loam <input type="checkbox"/> Other, describe: _____		
Any water and/or sewer extensions, relocations or site grading changes over utilities? <input type="checkbox"/> Yes <input type="checkbox"/> No	Temporarily Closing Street Lanes/Sidewalk? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If Yes, Temporary Occupancy Permit Required)</small>	Ongoing Encroachment into Public Right-of-Way? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If Yes, Encroachment Permit Required)</small>

C. Description of Work To Be Done

D. Proposed Land Use (Select a Single Category, Then Follow Directions Below Dashed Line)

<input type="checkbox"/> Single-Family	<input type="checkbox"/> Two-Family	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Institutional	<input type="checkbox"/> Mixed-Use
(Skip Items to Right; Continue to Item E. Below)		Check One:	<input type="checkbox"/> Project has been approved by Planning Commission	Date: _____		
			<input type="checkbox"/> Variance has been approved by Board of Zoning Appeals	Date: _____		
			<input type="checkbox"/> Project has been approved by Director Review	Date: _____		
			<input type="checkbox"/> Director Review required			

E. Current Land Use (If Same As Proposed, Check Here and Continue to Section II. Below; Otherwise Describe in Detail)

II. Identification

A. Land Owner

Date of Birth: _____

Name & Title _____ Company Name _____

Street Address _____ Telephone Number _____ Fax Number _____

City _____ State _____ Zip _____ Mobile Number _____ E-mail Address _____

B. Site Designer

Name & Title _____ Company Name _____

Street Address _____ Telephone Number _____ Fax Number _____

City _____ State _____ Zip _____ Mobile Number _____ E-mail Address _____

For Office Use Only	
PPN _____	Section _____ TWP. _____ N RNG. _____ W
LUDS Permit Number _____	Approved by _____
LUDS Permit Issued _____	LUDS Permit Fee _____
<input type="checkbox"/> Surety Received and Filed (Type: _____)	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ <input type="checkbox"/> Credit card