

GRAND VALLEY REGIONAL BIOSOLIDS AUTHORITY



MEETING MINUTES

December 19, 2024 at 1:30 pm
Water Resource Recovery Facility
1300 Market Ave SW - Grand Rapids

1. **Call to Order**

The meeting was called to order by Chairman James Hurt.

2. **Members in attendance**

Chairman James Hurt, Myron Erickson, Aaron Vis, Tim Burkman, John Shay (Alt)

Others present

Michael Rummelt, William Poelma, Miguel Hernandez, Kieran Kelley, Alexia Hall, Andrew Meyer, Sky Farrell, Jared Grabinski, James Ouzts, and Tiffany Berry

3. **Approval of Meetings Minutes October 17, 2024**

Corrections addressed:

- #8a. – “Best hauling month since April 2001” to “Best hauling month since April 2021”.

MOTIONED: Aaron Vis to approve the minutes as corrected

SECOND: Myron Erickson

APPROVED: Motion Carried

4. **Public comment**

There were no public comments.

5. **Board Presentation Regarding SiClear® for Sludge Thickening by Mr. Chuck Meek**

Mr. Chuck Meek introduces Amprolys and proposes a two-week trial of SiClear at the WRRF. States SiClear will incur a minimum of twenty percent reduction in polymer spend. Of the twenty percent reduction, 13 will be returned and the remaining seven will go to Amprolys. Any cost associated with the trial including equipment will be issued back as a credit memo. It is estimated that savings would total around \$250,000 per annum. The board agrees on moving forward with the two- week trial.

6. **Donahue Biosolids Study Update**

Mr. Lynch informed Wyoming worked with Donahue to reconfigure the scope of the study to be specific to Wyoming, returning to original plan as of August. Taken to Wyoming council and approved. Discussion regarding the expectation that the scope would include a joint dryer. PO has not yet been created for the joint study. The board agrees it is unnecessary to reverse the resolution for approval of the study.

7. **Resolution 2025-06:** *Resolution authorizing a contract with Hurst Mechanical for HVAC Preventative and Repair Services for a not to exceed amount of \$10,730.*

Resolution was previously tabled because the board requested two additional quotes.

MOTIONED: Aaron Vis to remove Resolution 2025-06 from the table

SECOND: Tim Burkman

APPROVED: Motion Carried

MOTIONED: Tim Burkman to approve Resolution 2025-06

SECOND: Aaron Vis

APPROVED: Motion Carried

8. **Resolution 2025-08:** *Resolution Authorizing a Contract with DHE for Repair Work at the Wyoming CWP Related to Leaking Sludge Storage Tank Piping for a not to exceed amount of \$29,200.*

There is leaking around the pipes that come through the sludge storage tank. DHE plans to add link seals to close it up.

MOTIONED: Aaron Vis to approve Resolution 2025-08

SECOND: Myron Erickson

APPROVED: Motion Carried

9. **Finances**

- a. FY2025 Budget 10.5 million budget -v- Actual November 2024
- b. FY2025 Budget -v- Actual July to November 2024
- c. FY2025 Invoice List July to November 2024
- d. FY2024 Audit Letter to Plante Moran

Reports received and filed. Audit letter came back with no issues found.

\$1.5 million was budgeted for polymer for FY2024 and \$930,000 was spent. Halfway through FY2025 \$330,000 has been spent.

Mr. Erickson commented that Wyoming's auditor is concerned there isn't language in the GVRBA JOA about how assets would be allocated should the GVRBA dissolve. Board decided that discussions on adding a memo to the JOA will take place at the next meeting.

10. Operations Team Update

Mr. Rummelt presented on the following:

- a. Land Application - Durango hauled 3.3 million gallons / 705 dry tons in October. November hauling totaled 2.4 million gallons / 519 dry tons.
- b. Dewatering Facility Report – October/November had 99% recovery rate which is above the 95% goal. Solids were at 22% which is under the 25% goal.
- c. FY2025 Budget Summary and Details – July through October data is attached. Expenditures year to date are higher due to the Wyoming plant cleaning.
- d. Biosolids Land Application Presentation – Kevin Lynch unable to present due to a corrupted file. Will be addressed at the next meeting.

11. 2025 Meeting Schedule

Meetings are moved to the fourth Thursday of each month, 1:30 PM at the WRRF.

12. Board Member Comments

No comments.

13. Adjournment

The meeting was adjourned at 2:15 pm.

14. Next meeting

The next meeting is scheduled for January 23, 2025 at 1:30 pm