



## Application For Permit-Ready Plans Program

City of Grand Rapids Development Center

Planning Department

1120 Monroe Ave. NW

Grand Rapids, MI 49503

616-456-4100

[www.grandrapidsmi.gov/devcenter](http://www.grandrapidsmi.gov/devcenter)

Fee: \$0

### Notes:

**Survey Requirement:** A site survey is necessary to ensure compliance with the Zoning Ordinance. Contact a local surveyor for assistance.

**Site Plan Requirements:** A site plan must detail the locations of all structures, driveways, and improvements, including the overall greenspace percentage. Additionally, it should indicate the setback distances of all improvements from property lines.

### APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Property Owner: Yes ☐ No ☐

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant's Representative (If other than owner): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### SUBJECT PROPERTY

Property Owner(s): \_\_\_\_\_

Property Owner Address(es): \_\_\_\_\_

### PROPOSED CONTRACTOR

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### PROGRAM DESCRIPTION

The purpose of the Permit-Ready Program is to reduce the burden of cost and time spent by a potential applicant. The Permit-Ready Plans provided by the City of Grand Rapids are aligned with the City's goals of facilitating infill development and increased density. In providing these plans, the City intends to incentivize new development by alleviating current barriers to development.

Name of Permit-Ready Plan Set: \_\_\_\_\_

Housing Type: Single-family ☐ Two-family ☐ Multi-family ☐

Do you have a survey? Yes ☐ No ☐

Do you have site plans? Yes ☐ No ☐

Is this a Land Bank property? Yes ☐ No ☐

Are you a first-time developer in the City? Yes ☐ No ☐

I have read and completed the application and know it to be true and correct. I am authorized to apply and understand that it is my responsibility to determine what permits are required to obtain permits prior to commencement of any work, use, or activity. I understand that I will forfeit review fees if I withdraw the application.

Owner: \_\_\_\_\_

(Date)

(Print Name)

(Owner Signature)

### FOR OFFICE USE ONLY

Current Zoning \_\_\_\_\_

Street Type \_\_\_\_\_ Planning sign off \_\_\_\_\_ Date \_\_\_\_\_

Parcel # \_\_\_\_\_

*Applicants assume all responsibility and risk for the use of the Permit-Ready Plans ("Plans"). The Plans are provided on an "as is" basis. The City makes no representations or warranties of any kind, express or implied, as to the use of the Plans to construct a home or other structure. To the full extent permissible by applicable law, the City disclaims all warranties, express or implied, including, but not limited to, implied warranties of merchantability and fitness for a particular purpose. The City will not be liable for any damages of any kind arising from the use of these Plans, including, but not limited to direct, indirect, special, incidental, punitive, consequential damages or damages resulting from personal injury or loss of property arising out of or in any way connected with the use of these Plans, or the inability to use these Plans, or any portion thereof, whether based on contract, tort, negligence, strict liability or otherwise, even if the City has been advised of the possibility of such damages.*

*Applicants agree to hold harmless and indemnify the City from and against all claims, liabilities, losses, damages, and costs, including attorney's fees, arising out of or connected with the use, construction, conversion, modification, misinterpretation, misuse, or reuse by Applicants or others of the Plans provided by the City. It is the sole responsibility of Applicants and their builder(s) to verify all aspects of the Plans and to ensure that the Plans meet all governing codes and requirements.*