

**GR Participatory Budget Team**  
**Meeting Agenda**  
**MS Teams**  
**3:00 to 5:00pm**  
**January 06, 2022**

- 1) Call to Order at 3:07pm
  - a. Roll call

Present: Adnoris (Bo), LaKiya, Cailin, Doug B. Michael, Pastor Ken, Mallory  
Absent: Kristin G.
- 2) Approval of Previous Meeting Minutes
  - a. Approved
- 3) Updates from City
  - a. Introduction Jennifer Van Horsen-New to City
  - b. Neil, Calvin-(Center of Social Research) is willing to meeting with Measurement & Accountability if committee is interested as resident; wants to offer her knowledge.
  - c. Steve F., interested connecting with Engagement subcommittee.
  - d. Print materials and technology is not counted towards budget, as they are essentials.
  - e. 12 ideas submitted, last submitted of December 21<sup>st</sup> (increase of 5 from last report).
- 4) Updates from Michael
  - a. Ice Breaker
    - i. Something Interesting that you did over the holiday
    - ii. What are you interested in accomplishing this year
      1. Getting Engagement Plan of Action & Roles completed
      2. Getting the word out to the masses to get ideas
      3. Getting the word out and people's wheels turning
      4. Getting the rule book done so we can move on to engagement
      5. Creating a foundation & Shape to the work we are doing and getting out there.
- 5) Good Progress before break with Organizations and Engagement tiers
  - a. Review Partner List
    - i. Concern it's mostly Tier 1
  - b. Partner Packets
  - c. Kathi Suggestions:
    - i. Suggest each SC recommend "ambassadors" to communicate information within your wards- give them a stipend
      1. They can connect with organizations and events (i.e.Parent teacher conference, event tables, etc.)
      2. Kathi can connect with each organization on Partner list to determine how to work together with Kathi to get the information out to the community
      3. Has list of neighborhood organizations from Pastor Haskins that are not Neighborhood organizations can start working with them
      4. Set some dates and Zoom/hybrid meeting for informational sessions to connect with those partner organizations.
  - d. Let's do both-

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- i. By Thursday (Jan 13<sup>th</sup>) confirm Partner Organizations and Kathi will be given funding for engagement team.
    - 1. Michael will work with Doug M to update contracts with new Tiers
  - ii. Amount determined \$XXX from budget to Kathi H. to hire individuals for engagement.
    - 1. Get Door hangers out
    - 2. Flyers in smaller stores and barbershops in the neighborhoods
    - 3. Will reach out to the partner organizations
  - iii. PB Training: 2 Virtual Sessions with at least 1 Steering Committee member for each ward. Online resources outline, but we can tailor to GR.
    - 1. Week of the 17<sup>th</sup> for PBP
- 6) Priority Action Items –
- a. FAQ on the website- how will that be managed
  - b. Regular Social media communications- how will that be fed
    - i. As we get communication out, this group will feed.
  - c. Email template for contracts/agreements
    - i. SC member assigned to partner- follow up ASAP
    - ii. Kathi will be copied
- 7) Action Items
- a. Each member to confirm Tier structure and Partner Commitment
  - b. Email the group with what updates you wants to have reported at each meeting moving forward
  - c.
- 8) Adjourn