

SECTION 106 REVIEW OF WORK
MATERIALS TO BE SUBMITTED BY APPLICANT

The following information will help the Preservation Specialist understand the work you propose to do. Please include any other information that you feel will assist the approval of your application.

Photograph of each portion of the structure, in its current condition, that is proposed for alteration, removal, or replacement. Depending on the scope of work, this may include exterior and/or interior photos. Each photograph should be labeled to indicate what is shown, the property address, and date of photograph.

- *Photograph* of each affected façade in its current condition. If activities involve a garage, a photograph of this structure shall be provided as well.

- *Close-up photograph* of each portion of the structure to be affected.

Faxed or photocopied photographs are not acceptable. Only color photographs should be submitted. Printed digital photographs are acceptable, provided they have a high dpi and clear resolution. Photographs must provide clear views (i.e. subject of the photograph should not be obscured by shadows, trees, cars, or any other type of obstruction).

Detailed description of each proposed alteration, improvement or repair. This may include a work write-up or work specifications.

Materials list, including size and type of material.

NOTE: All photographs and other documents submitted become the property of the City of Grand Rapids.

RETURN THIS FORM AND SUPPORTING MATERIALS TO:

PRESERVATION SPECIALIST
1120 MONROE AVENUE NW, 2ND FLOOR
GRAND RAPIDS, MI 49503