



City of Grand Rapids

Second Hand Checklist

PRELIMINARY INFORMATION

- A license will not be issued to a person who has been convicted of a crime involving an element of theft, dishonesty, or the possession or sale of stolen property, nor shall any Licensee employ any person who has been convicted of such a crime.
- Must follow all record keeping rules outlined in [Chapter 101](#) of the Grand Rapids City Code entitled “Secondhand Dealers.”
- No receiving by sale, barter or exchange a second hand item between the hours of 9:00pm and 7:00am.
- Before beginning operations, check with the Zoning department to ensure that the property is properly zoned by calling 616-456-4100.
- Violations of the Secondhand Dealer ordinance are considered a misdemeanor, punishable by imprisonment for up to ninety (90) days, a fine, not to exceed \$500.00, and costs of prosecution.

CHECKLIST

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Completed Second Hand application (part I and part II). |
| <input type="checkbox"/> | Non-refundable application fee . |
| <input type="checkbox"/> | Applicants will be contacted by the Fire Department to schedule a fire inspection. |
| <input type="checkbox"/> | License must be displayed openly on the property where all customers can see. |

*Rules and regulations associated with a Second Hand Dealer license can be found in [Chapter 101](#) of the Grand Rapids City Code entitled “Secondhand Dealers.”

**General Licensing Regulations can be found in [Chapter 91](#) of the Grand Rapids City Code entitled “Licensing and Regulation Generally.”