

**GR Participatory Budget Team**  
**Meeting Agenda**  
**MS Teams**  
**3:00 to 5:00pm**  
**December 02, 2021**

- 1) Call to Order at 3:07pm
  - a. Roll call  
Attending: Doug B., Lisa K, Michael S., LaKiya J., Mallory P., Cailin, Pastor Ken, Adnoris (Bo) T.  
Absent: Kristian G.
- 2) Approval of Previous Meeting Minutes
- 3) Updates:
  - a. Meeting with Angelika and David, PB Chairs and Doug M.
    - i. Angelika brought up her skill (thinking / creative) set might not be best suited for next phase, which is more engagement and boots on the ground.
    - ii. Consider Kathi Harris, her Census work and connections; PB SC agrees. Kathy is interested. She is boots on the ground resource and connections.
  - b. Connect with each individually to see where you need help, so we can determine where Kathy can come in.
    - i. Kathi will be a full time, vs Angelika who could only committee Part-time
  - c. How is the timeline/transition
    - i. Kathi to start working on this right away
  - d. Project Management:
    - i. We are making the decisions
    - ii. Moving to City executing with us providing direction
    - iii. Share network, expertise, best practices, vision
  - e. We are where we are supposed to be to move into the next phases
    - i. Work will be driven by Community input, NAs, engagement
- 4) New Business
  - a. Two members running for office, congratulations!
    - i. Lisa K-
    - ii. Pastor Ken-Know that they will continue to keep their campaign and SC work separate.
  - b. Modified Partner Agreement
    - i. Change on Timeline, leave it vague for now
    - ii. Modify the Scope and repeat or Modifying the scope and modifying the action (who we send it to).
      1. Modify best practices (Michael's draft), we are giving them flyers and materials, not specifically personalized.
      2. \$2500 to \$5,000 per organization ranged discussed based on size and capacity
  - c. Schedule/ Timeline Extended Timeline-New timeline approved
    - i. Outreach/Development:
    - ii. Proposal Development to end of August
    - iii. Project voting & Selection move to September?
      1. Summer submission- might lose the students unless we move it to fall
      2. How to get into the school to inform the young people might get us
      3. Summit- will have youth side (Kids Summit)

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- 4. Steering Committee Involvement for the entire process
    - a. Nov 19 meeting noted bringing in more people; City can help with bringing in more people the committee wants and those that have expressed an interest in it
  - iv. Clarification: Who owns the PB process? Definition of “Steering Committee”
    - 1. Everybody does this differently, manual is a guide
    - 2. By design, PB is community run,
      - a. I.e., Denver just announced in November. They allocated 2 million with 300,000 of that to be an RFP for an organization to run it.
      - b. After the first iteration, we can go with back and say, this is what we can do differently.
      - c. With Federal fund 10% can be allocated for administration.
      - d. Calvin- reached out to Calvin there is an interest
  - v. DECISION: Approve New timeline. No oppositions.
- d. Submission Form Next steps and Feedback received
    - i. Public Input has a PhD student that has been looking at process.
      - 1. We might be asking for too much upfront with budgets, cost, estimates. Might be best to move that to those who move forward?
    - ii. Next step: Pick 5 or 6 trusted organizations, have them submit real ideas, and then ask them for feedback.
      - 1. i.e. South Division ASP and one to non-really engaged/informed
      - 2. City has, Civic user testing group list.
      - 3. AGREED: Civic user test group & SCs contact & send to partners
  - e. Video text to specify
    - i. Decision: “Live” only Not “Live and work”
- 5) Communications
  - a. WE ARE GR deadline is December 6<sup>th</sup>
- 6) Action Items
  - a. Disseminate Survey- Send link to partners
  - b. Partner Agreement- Determine list and funding for different partners
  - c. Orientation, we need to pick two dates/two times
  - d. Budget Delegate Process- they would be willing to do the same
  - e. Tasks and Help needed by Committee to share with Kathi Harris
  - f. Bo will be out next week.
- 7) Adjourn