

Participatory Budget Meeting

August 5, 2021

MS Teams.

Kristania DeLeon:- PBP

Michael Cusack - PBP Based out of o Oakland

Kayla Knight-PBP based out of Oakland

Michael Cusack - PBP Based out of o Oakland

Doug: Kristania De Leon has a team here with her today as well as a presentation and a plan. At this point I'm going to turn it over to you Kristania, and sit back and enjoy the ride

Kristania: We are very excited to be here to meet you all in support and some learning together and discussion on How you want to continue to build out your vision for Participatory Budget.

PBP Introduction Team:

Kristania DeLeon- she/her pronouns Joining from Oakland, California

Kayla Knight- she/her PBP Program Associate Based out of Boston

Michael Cusack - he/him PBP new Technical Assistance Team, based out of Oakland, California

Kristania: Before we dive in

Want to acknowledge that sometimes when people bring out external partners or consultants there might be questions, what are they really here for? What are they about? Want to share and offer that I know this is space is an opportunity to have some really real conversation about your experiences and your City, your lived experience which you bring to this place. We are really here in a facilitation role, but also show up to this work not just as people who nerd out and love participatory budget, because that is true, but also as people who carry multiple identities, majority BIPOC, majority non-binary and female identifying staff. We bring a varied of lived experiences as well , take it seriously what it means to be invited to community led spaces, and to be able to talk about PBP. Also with very acute awareness of the privilege we have as paid partners. Recognizing there is a right role for us to play always In support of you, in solidarity of you and always with an effort and eye in creating what hopefully feels like it's a safe and respectful equitable space, want to offer that for accountability in our part, to give a better insight of what we do, why we show up in this space and how we do that.



The image shows a slide with a teal background. At the top, there is a dark teal box with the text "Welcome to Today's Webinar" in white. Below this, the text "Today's Agenda" is followed by a list of six items: 01 - Welcome & Introductions, 02 - Group Agreements, 03 - Grounding in PB and Steering Committee Roles, 04 - Discussing Goals & Values (breakouts), 05 - Introduction to Key Deliberations, and 06 - Next Steps.

Kayla

Agenda:

01-Welcome & Introductions

02-Group Agreements

-How you want to show up in space as group

Participatory Budget Meeting

August 5, 2021

MS Teams.

-How we want to work together

03-Grounding in PB Steering Committee Roles

-The roles and You as a taskforce

-Questions that came up understanding the context and process of the book Manual

04-Discussing Goals & Values (Breakout)

-What do you want to get out of this process-thoughts initiated from last meeting

-Conversation and deliberation in breakouts about:

goals and values you want to see happen in this work

-Group Discussion as well about t

05-Introductions to Key Deliberations

-Related to Inclusion

06-Next Steps

Michael S. 1st Ward- Value: Learning, want to hear from expert and see what we can learn today

Dotty 2nd Ward: Listening and learning mode

Lisa 2nd Ward- Open to learning and hearing all the things we need.

Kenny 3rd Ward- See what we can learn and share process and making all wards

Adnoris (Bo) -1st Ward- Innovation- how can we be innovative for our community

Mallory 1st Ward- Systems thinker, logistics, thinking through an equity lenses being open minded and open to learn.

Doug B. 2nd Ward- Equity make sure its equitable for everyone not just those able to step up

LaKiya not present:

02-Group Agreements

Example of what has been used , you can edit, add, remove any that you feel do not serve.

Group Added:

Pastor Hoskins: Time Management

GROUP Agreements Voting to agree

- 0- Blocking level-Don't think we can move forward
- 1- Serious reservations but will not block
- 2- Some reservations but generally can be onboard
- 3- On Board
- 4- Strongly Support (Kenneth, Dotti)
- 5- Strongly Support and would like to be an accountability buddy (Michael, Lisa, Bo, Mallory)

Group Agreements

- Listen well
- Move forward, move back / make space, take space
- One mic
- Yes, and...
- No bad ideas
- Assume best intentions and attend to impact
- Affirmation
- Spell out acronyms
- Moving towards safer & more courageous spaces
- Value the process and the outcomes
- Self and community care

Kristania: We have a lot of 5s

Kayla PB Manual Refresher; the work you are doing will determine

We are in first phase of PBP Process:

- Steering Committee comes together and decide on key decisions
- Some of those decisions:
- Open the process to the entire community to submit Ideas
- Those Ideas are turned into Proposal
- Those Proposal are then put on ballot to vote on

Participatory Budget Meeting

August 5, 2021

MS Teams.

- Those are funded

You are at the backbone of this process. The work you are doing will determine the entire process. The decisions you will be making together, asterisked are the ones we highly recommend you make together as an entire committee, how this committee will work together such as:

- Group Agreement
- The name of the Process
- Values
- Goals
- How you want to do this work
- What's important for you to do this work
- Scope of process
- Focus areas-what areas focus on, what should have more priority over others
- Project eligibility-how many projects do we want
- Budget delegates-volunteers you work with to help turn ideas into proposals, what should they be called
- What should the steering committee be call
- Who can participate
- Idea Collection
- Budget Delegates
- Voting
- Age threshold for each phase
- How involved do you want to be involved in the other pieces of the PB Process
- Outreach & Engagement-
 - How to reach people: Technology and without technology
 - How do you want to participate in outreach
 - How Many people do you want to reach
 - Contingency planning: what do we do if there is a tie.

OPEN For Questions:

Michael: Talked about making these decision and then transparency. Is it typical for the process plan to be publicly available, is it something that should be briefed of local organizations that are going to assist us in the future phases. How does transparency and the plan come together?

Kayla: The decisions that we just showed, you all have to come to a consensus; then they are put into a rule book that is shared with the public:

Kristania DeLeon: You can also peek at other PBP Vallejo, New York and other places will do that. So you can see how others present on website. The hope is that as people are coming to the process of engagement, weather they are volunteer, or someone voting or proposing an idea, that they are very clear about the consistency and the decisions that are being made. Like if you say OK, folks within this age group and this is what that looks like, folks where do I find that, how do I know, what's going on? We really recommend, not every process does it automatically. Allows for folks who volunteer they know what's expected of them, if you have a vision for some purpose areas, that they are able to be supportive and reinforce that as well. For consistency & transparency we really highly recommend that your rule book at a minimum is transparent that any restrictions on funding or other considerations are also transparent; it allows folks to propose really good ideas and define work that is doable that are feasible and clear

Participatory Budget Meeting

August 5, 2021

MS Teams.

Dotti: PBP Book a list of resources at end, not clear on how to access them, are they online or how do we access those.

Kristania DeLeon: They are all hyperlinks on the electronic version

Gricelda: We created a MSTeams channel that has all the documents in the

Mallory: On page 11, it says "As such City officials have to accept the final outcomes decided on by the community" Wondering what your experience has been with that and if you have best practices around that, ensuring that that happens.

Kristania: PBP is a framework and can look in different ways and be implemented in different ways. Once thing we look at is decision making, and a process that facilitates direct decision making by community leaders. We have absolutely been in situations where there are cost thresholds that need to go to certain bodies for deliberation or if there other steps in the process for approving the final vote that does live outside of the voters who are in community. It isn't to say that is totally awful. I think it is important then to make sure as you do your process that decision making process is coming along with you: So they are really clear about ...this is what you are going to see, here are the ideas we got, here are the proposals we are developing. The transparency is really important and important to communicate this to your community members as well. Example: There was one a bureaucratic hurdle until the very end. It was hard to go back and tell them. What we learned that if this is the case we have to make sure we are very clear upfront with folks that are participating. If is there any chance that the vote can be changed or amended or influenced externally, and that we take steps to mitigate against any opportunity or chance that that can undermined the value and vision of this process. Generally the perfect scenario is really in the ability of flexible enough resources , have the systems in place that can really honor that vote. Also recognize with in your infrastructure there are restrictions for purchases over 10,000, there might be other things that's an area where Doug, Gricelda and other staff can really support in thinking what do we need to do to ensure Commissioners come along. The purpose is really honoring community voice, and that is what we want to do as much as humanly possible and legally possible and should be an ongoing conversation. Whatever that reality it should be super super transparent within this body and to all your partners and participants.

Doug: Having those rules to share with leadership and get them to understand, these are for them to respect as well is part of my role. I can't speak for any elected officials, but I also don't think we should pull any punches based on what anyone may react on, if that makes sense.

Kristania: Getting folks started on thinking about what some of those goals and values can be. One of the early one recommend starting to think about as a group, all together, what are the goals and values we are going to have for our process. PB is a framework, so you can walk through the process and have different outcome.

- During Breakout Think About:
- Barriers we might be creating
- Space of Innovation
- How do we think about systems
- Space of Learning, Equity
- How do we embody the principals that we want to bring
- How do we show up in this framework

Participatory Budget Meeting

August 5, 2021

MS Teams.

Talk about how we might think and frame about some goals for 20 minutes, regroup and feedback.
How are we really affirming how we want to

What is important about this work

What are core problems

What are the impacts you want to see

How can PD

WARD 1-Report & Debrief:

Stayed big picture

- Brining ownership & influence of budget making decisions to the people
- Expanding the voices in this process
- Transparency
- Making things really easy to understand- potentially be a future model
- Demystifying City government
- Community being reactive possibly making this more pro-active

WARD 2- Report & Debrief

Broad List of Goals & Values -about the process and ward involvement

- Broad Participation across all wards
- Equity- as goal and value
- equitable process and opportunity for implementation
- equitable access to the processes, information, opportunity, and resources
- Take into account historical & systemic inequity to ensure we reduce, minimize or don't add to it
- Sustainability: solid results and not a-one-and-done
- Collaboration both individual and organization
- Creativity and Innovation-will generate excitement in the community for the process
- Integrity of the process-once the public votes that is what it will be and that there is that trust built in
- Detailed and clear implementation process

WARD 3- Report & Debrief

- Define value Equity to better understand what it means and educate to better understand experiences
- Empowerment- empower thru systems and processes
- Accessibility- to process, information & systems to listen and be heard
- Affordable Housing- seek to facilitate the process that addresses affordable housing in our community
- Quality Education- Equally distributed funds regardless of where you are in the city

Kristania: I'm noticing a couple of clusters

- What does it mean to empower community members through this process?
- How to make the process transparent
- Equity and Inclusion- how to include that folks in a way is equitable, accessible, easy to understand

Open for comments:

Pastor H: Understand how we are going to move the process, but than come back and revisit.

Participatory Budget Meeting

August 5, 2021

MS Teams.

Ward1 ?? : One of the things that came up last week. Use of existing organizations or other groups; making them part of the process. Building capacity around existing organization.

Ward 2(Lisa): Looking at existing businesses and partnerships and seeing how we can build whatever the project may be. Look at how to leverage other dollars and leverage our dollars to create a long lasting process.

Doug: It does feel like maybe one of the things that we can bring to the meeting, maybe each bring a list of who those potential partners are, because that will advance the work we want to do next week, which is start to frame up an education and engagement strategy.

Kristania: Sounds great. May be also talk about how we want to stagger some decisions, maybe partners to help with outreach and engagement, do we want metrics in advance. All this is great,
From chat: Mallory: Do folks create around voting that deal with conflicts of interest? Sometimes we see that, and sometimes very loose. PB is intended to be super inclusive, and but if folks want to protect against that, rules can be in place for that. Around Power mapping, we don't have power mapping templates, maybe within this group or the City there are some. We wish there was power mapping on how to center community leaders.

Moving on to wrap up. We have a couple of activities to share with Doug & Gricelda. How to evolve these goals and values. Will show are contact, we are very excited, keep being around behind the scenes. Absolute congratulations on what is going to be a great journey for you and your City.

Gricelda: Will send out electronic files

Doug: Are you OK with meeting in person? Response Yes. We will get a location and

Mallory: I would prefer something that has open windows and airflow if we are not going to wear masks. I came to the first meeting because I felt it was important, but I would prefer to meet someplace with open windows or outdoors.

Team: We could just all wear masks as well.

Pastor: We appreciate and should be mindful of everyone. Lisa, Doug, the group is saying they can wear masks.

Doug: We had talked about your names getting out there. I shared with staff and with the Commission on Tuesday. Them having endorse the process, I felt like I held them at bay as much as I could. From a transparency standpoint, I feel like it is in our best interest to continue to share those meeting minutes with the Commission so that they feel informed, if they see anything they feel they need to engage with their delegates about they can so. But that's from staff, I would like to know from you all if there are any concerns from you all about continuing to do that.

Mallory: Maybe minutes are not the best, the neighborhood associations meet with Commissioners monthly. Maybe best to have conversation instead of read notes.

Doug: I would agree. If you all in the intermitting time, feel like it's time as respective groups reach back out to your respective commissioners and see if there is time to have a discussion.

Participatory Budget Meeting

August 5, 2021

MS Teams.

Lisa: I don't care kind of, but what I want to be mindful of is that guiding decisions. Because my thought is that they should be engaged regardless of if you are sharing minutes or not. But that is what I'm concern is how their thoughts and or ideas being what guide decision making and how this moves forward in oppose to keeping community in the forefront of this work.

Doug: In that respect maybe sharing the minutes is the best way because that puts some distance, if that is the interest.

Dotti: I like the idea of sharing minutes in a way to keep them informed and engaged. They see what values and goals and are tuned into to that; there are no surprises.

Doug: Expanding on that, there are questions about the openness and transparencies of these proceedings more broadly. Weather or not the proceedings should be made available for public observation in real time.

Lisa: while we are in the mist of the meeting having it open?

Doug: Having it open either for observational attendance or putting it on the air, putting it out over Facebook Live, what ever that might be

Lisa: My thought is why not. if we are talking about gathering, meeting with community members, getting their input. what better way to reach out to them, to see what is going on from jump. Not having them know that we are meeting and plotting, but that they are seeing the process. However, need to ensure it is accessible to everyone from different platforms. So that needs to hear it or see it can access.

Doug: Any reservations?

PH: I want to be transparent, m only concern, that we would be able to move forward with the process; without interruptions. They would observing until invited.

Mallory: I have questions if that I the process. What we talked about demystifying civic engagement . Will it create confusion if we are still learning and not actively educating? Can that be remedied in this process? How will people be giving feedback? How will we respond to feedback? I guess I have a lot of questions before it feels comfortable. I want to make sure it best serves the community in an informed way.

Dotti: that feels like a bigger decision than we have time to deal with.

Doug: Why don't we put a pin in that, respecting time. The bulk of next meeting will be the rule book. What rules are we carrying this forward by, and I think some of those questions, Mallory just raised are some things that we ought to take the time to answer. Why don't we have one more meeting to establish those ground rules and then charge forward form there. Does that sound fair?

**Participatory Budget Meeting
August 5, 2021
MS Teams.**

•