


CITY COMMISSION POLICY

GRAND RAPIDS  MICHIGAN	NUMBER: 1100-07	HISTORY	
	DATE: June 18, 1991	FILE #	DATE
	FILE NUMBER: 54787	83153	01/28/14
	DEPARTMENT: PARKS & REC.		

SUBJECT: **PARKS AND RECREATION ADVISORY BOARD**

PURPOSE: To recommend policies, rules and regulations for public use of parks and recreation facilities and programs; assist the Director of Parks and Recreation in the evaluation of parks and recreation programs and activities and suggest changes in the Parks and Recreation Master Plan.

POLICY:

The Parks and Recreation Advisory Board shall assist the Director of Parks and Recreation in the evaluation of parks and recreational programs and facilities; review and suggest changes in the Parks and Recreation Master Plan; monitor and report annually on millage expenditures, capital investments, and pool operations; and other related activities as set forth below.

1. Membership - The Board shall consist of nine (9) members who shall be City residents. Members shall be persons who have an interest in and support parks and recreation services, and shall include one (1) representative each for the Grand Rapids Public Schools, Friends of Grand Rapids Parks, and Downtown Grand Rapids, Inc.

2. Appointments - Appointments shall be by the City Commission for terms commencing the first Monday in January. Board members may be removed by a majority vote of the City Commission.

3. Terms of Appointment - Appointments shall be for a three (3) year period with overlapping terms.

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NUMBER: 1100-07

Page 2 of 2

4. Duties and Responsibilities - The Board shall have the following duties and responsibilities:
 - a. Support and advocate the goals and objectives established in the Parks and Recreation Master Plan.
 - b. Monitor community's changing parks and recreation needs and recommend program priorities to address those needs.
 - c. Monitor and report annually on millage expenditures, capital investments, and pool operations.
 - d. Recommend policies, rules and regulations for public use of Parks and Recreation facilities and programs.
 - e. Annual review and recommend changes to the established criteria within the Parks and Recreation Master Plan for facility improvements, land acquisition, capital renovation or development.
 - f. Advise the Director regarding the effect of budgetary decisions upon parks and recreation, fees and charges, and interpretation of policy as needed.
 - g. Assist the Director in the evaluation of parks and recreation programs and facilities (City and School) and make recommendations for improvements.
5. Procedures and Meeting Schedules - The Board shall elect a chairperson and vice chairperson and establish its rules of procedure. It shall adopt its own meeting schedule, provided, however, that the Board shall meet at least quarterly. All meetings of the Board shall be subject to the Michigan Open Meetings Act.