

Electronic copies on the "Sharepoint" are considered controlled. All other copies are to be considered uncontrolled

Form 5.2 Public Participation – Annual Goals and Objectives Selection

Public Participation in Annual Biosolids EMS Goals and Objectives Selection	
<p>Purpose: Annually during the last quarter of the calendar year the City will identify new goals and objectives for the following calendar year. As part of this process the City will actively seek input from interested parties through use of this ranking form which will be distributed to interested parties and encouraging their participation in the continuous improvement process. Input received from the ranking forms will be used in setting goals and objectives for the next calendar year.</p> <p>Instructions: Rank the listed candidate goals and objectives beginning with one (1) as the most important to you and so forth. Include any other suggested goals and objectives in the comment section. Sign and date the form and return the completed form as specified in the attached cover letter.</p>	
Rank	Suggested Goals and Objectives
	Clean all sanitary sewers 24" and smaller in diameter once every five years in order to maintain the integrity of the biosolids, protect the environment and avoid system upsets that can result in sanitary sewage back-ups in residences and business facilities, violation of applicable local, state and federal regulations as well as public health and safety concerns (previously the goal had include only those sewers 15" and smaller in diameter).
	Provide commendable customer service by maintaining a 75% satisfaction rating among those citizens we have serviced by surveying customers that have reported possible issues with the collection system and those that have participated in the "Footing Drain Disconnection Program".
	Improve performance of assets by exposing high maintenance systems and/or equipment through better utilization of our CMMS's reporting function to track man-hour utilization and maintenance classifications (predictive and corrective).
	To improve BOD removal, nitrification/denitrification and phosphorus removal in the north plant.
	Educate the customers by providing a minimum of one "Environmental Tip" that is associated with a "Critical Control Point" of the Biosolids EMS Program.
	Upgrade the "Computerized Maintenance Management Program" (to Maximo 7.1) in order to maintain the sanitary sewer system and treatment facilities and equipment in a more cost effective and pro-active manner.
	Perform quarterly analysis on the Wastewater Treatment Plant biosolids and compare the results to the tables found in federal regulation 503.
Comments (Include any other goals and objectives you would like considered):	

Completion date: (MM/DD/YYYY) 12/30/2011 Name (Print): Kathryn Kozawa Signature: 