

Public Participation in Annual Biosolids EMS Goals and Objectives Selection

**Purpose:** Annually during the last quarter of the calendar year the City will identify new goals and objectives for the following calendar year. As part of this process the City will actively seek input from interested parties through use of this ranking form which will be distributed to interested parties and encouraging their participation in the continuous improvement process. Input received from the ranking forms will be used in setting goals and objectives for the next calendar year.

**Instructions:** Rank the listed candidate goals and objectives beginning with one (1) as the most important to you and so forth. Include any other suggested goals and objectives in the comment section. Sign and date the form and return the completed form as specified in the attached cover letter.

Rank	Suggested Goals and Objectives
	Improve performance of assets by exposing high maintenance systems and/or equipment through better utilization of the CMMS program’s reporting functions to track man-hour utilization. Maintain a monthly average of 100 man-hours total per month for Job various Classifications related to operations and maintenance.
	Sewer Assessment project which provides for structured system analysis, condition assessment, addition of data missing from GIS, correction of erroneous data, and an objective risk assessment of the collection system. This risk assessment will identify areas where the collection system is vulnerable to failure and will determine the effect and relative severity of any failure’s impact on collection system operations, equipment, and the health and safety of the public.
	Re-evaluate the use of the WAS thickening centrifuges. Determine if energy, cost or labor savings can be achieved without compromising the performance of downstream unit processes.
	Reduce grit blower usage and implement air flow control for grit handling. Determine if unit upgrades will provide cost savings or performance improvements.
	Improve public participation by promoting an opportunity for all tour group coordinators to submit a survey that will provide feedback regarding their knowledge of our biosolids EMS.
	Evaluate the use of solar panels for improving reliability and saving labor associated with monitoring the collection system for noncompliant discharges.
	Provide exemplary facility maintenance by monitoring corrective work effort to preventive work effort. A high ratio (>75%) of preventative work to corrective work for each of the three skilled trades (Maintenance, Electricians, and Instrument Technicians) is a good indicator that the facility operates in a proactive continual improvement mode.
	Clean all sanitary sewer 15” and smaller once every five years.
	Provide commendable customer service by maintaining a 75% satisfaction rating among those citizens we have serviced by surveying customers that have reported possible issues with the collection system.
	Sewer Assessment project which provides for structured system analysis, condition assessment, addition of data missing from GIS, correction of erroneous data, and an objective risk assessment of the collection system. This risk assessment will identify areas where the collection system is vulnerable to failure and will determine the effect and relative severity of any failure’s impact on collection system operations, equipment, and the health and safety of the public.

Comments (Include any other goals and objectives you would like considered):

Completion date: (MM/DD/YYYY)   2  /  19  /  2010   Name (Print):   Mike Lunn   Signature:   