SECTION 3 WORKER CERTIFICATION

Section 3 is the legislative directive from the U.S. Department of Housing and Urban Development (HUD) for providing preference in new employment, training, and contracting opportunities that are generated by HUD-funded projects to income-qualified local residents. Section 3 also provides contracting preferences to businesses that substantially employ local income-qualified residents.

Individuals seeking Section 3 preference in training and employment opportunities shall certify eligibility for Section 3 Worker status and submit evidence to the City of Grand Rapids Community Development Department, recipient contractor, or subcontractor, as requested.

General Information

Name

Address  City  State  Zip Code

Telephone Number  Email Address

Certification

Please check “Yes” or “No” for each statement. I am currently, or when hired in the last five years was:

1. A resident of public housing or Section 8 assisted housing.  
2. A resident of another housing project managed by a public housing authority.
3. A participant in an area Youthbuild Program.
   If “Yes,” which Youthbuild Program: 
4. My individual annual gross income does not, or when hired in the past five years did not, exceed the applicable limit listed below. I certify this statement applies to my individual before tax income only and does not include the income of other people in my household.

<table>
<thead>
<tr>
<th>Year</th>
<th>2021</th>
<th>2020</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income Limit</td>
<td>$44,800</td>
<td>$44,950</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

If worker was hired prior to 11/30/2020, then income as of hire date cannot be used and only current income can be used. This is because 11/30/2020 was the start date of the new Section 3 rule. 2021 limit effective June 1, 2021; Income limits are subject to annual adjustment.
Residence Verification

Attach at least one of the following to this certification form:

☐ Copy of a valid driver’s license or State identification card. Copy must be readable, especially the I.D. number.

☐ Resident verification (i.e. lease agreement, utility bill) if the address on your license or State I.D. is not your current residence.

☐ Proof of residency in public housing or homeless shelter

Signature

I understand the information above may require verification. I agree to provide documentation if requested and authorize my employer, if applicable, to release information required by the City of Grand Rapids to verify my status as a “Section 3 Worker.” I hereby certify that the information provided above is true and accurate, and understand falsification of any information could subject me to disqualification from participation and punishment under the law.

Print Name

Signature

Date

Return this signed certification form and all attachments to:

City of Grand Rapids
Community Development Department
300 Monroe Avenue NW, Suite 460
Grand Rapids, MI 49503

(For office use only, do not complete this section)

Date Certification Received: ________________  Reviewed By: ________________