CITY OF GRAND RAPIDS
SECTION 106 REVIEW OF WORK FORM

From: Preservation Specialist
Return to: 1120 Monroe Avenue NW, 2nd Floor
PRESERVATION SPECIALIST DETERMINATION

Grand Rapids, MI 49503

Date Submitted: ______

Complete the top portion of this form. Photographs, a detailed work description, and materials list must accompany this form.

Program Name: Lead projects only: ☐ Tier 2 ☐ Tier 3
Federal funds will be used to (mark one): ☐ rehabilitate or ☐ demolish this resource

Property Address

Based on the information provided for my review, it is my opinion that the proposed undertaking will have

[ ] No Adverse Effect [ ] No Adverse Effect, provided the following conditions are met:

[ ] Adverse Effect

Conditions: ________________________________________________________________

If the scope of work changes in any way, please notify me immediately.

Preservation Specialist: ________________________________ Date: __________

ACCEPTANCE OF CONDITIONS

If conditions are cited above, this form must be signed by an agency official with legal and financial responsibility for the above-cited undertaking. Please return the signed original to the Preservation Specialist. Please note that the Section 106 review process will not be fulfilled until we receive this letter with the original signature of the agency official. If the agency official disagrees with these conditions, then consultation with the Preservation Specialist shall be reopened.

We have received comments from the Preservation Specialist in regard to the above-cited undertaking at the location noted above. We intend to follow the conditions as specified by the Preservation Specialist.

I concur: ________________________________ Date: __________

Printed name and title of agency official: ______________________________________

COMPLETION OF WORK

[ ] “After” Photographs On-file
SECTION 106 REVIEW OF WORK
MATERIALS TO BE SUBMITTED BY APPLICANT

The following information will help the Preservation Specialist understand the work you propose to do. Please include any other information that you feel will assist the approval of your application.

Photograph of each portion of the structure, in its current condition, that is proposed for alteration, removal, or replacement. Depending on the scope of work, this may include exterior and/or interior photos. Each photograph should be labeled to indicate what is shown, the property address, and date of photograph.

- Photograph of each affected façade in its current condition. If activities involve a garage, a photograph of this structure shall be provided as well.

- Close-up photograph of each portion of the structure to be affected.

Faxed or photocopied photographs are not acceptable. Only color photographs should be submitted. Printed digital photographs are acceptable, provided they have a high dpi and clear resolution. Photographs must provide clear views (i.e. subject of the photograph should not be obscured by shadows, trees, cars, or any other type of obstruction).

Detailed description of each proposed alteration, improvement or repair. This may include a work write-up or work specifications.

Materials list, including size and type of material.

NOTE: All photographs and other documents submitted become the property of the City of Grand Rapids.

RETURN THIS FORM AND SUPPORTING MATERIALS TO:

PRESERVATION SPECIALIST
1120 MONROE AVENUE NW, 2ND FLOOR
GRAND RAPIDS, MI 49503