

# The Consolidated Housing and Community Development Annual Action Plan

July 1, 2018 - June 30, 2019

Federal Fiscal Year 2018 • City of Grand Rapids Fiscal Year 2019

Adopted by the City Commission on May 22, 2018

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# Executive Summary

## Introduction

The City of Grand Rapids is required to submit a Five-Year Consolidated Housing and Community Development (HCD) Plan to the U.S. Department of Housing and Urban Development (HUD). The HCD Plan provides detailed information on current housing and community development needs and priorities, and serves as a strategic planning tool to address these issues. Subsequently, HUD requires the annual submission of a Consolidated Housing and Community Development Annual Action Plan (Annual Plan) that identifies available resources and specific actions to be taken to address issues outlined in the HCD Plan.

As a result, this Annual Plan provides information regarding the City’s grants administration, approach to resource allocation, and specific project descriptions and funding levels. The Annual Plan also discusses strategies for addressing community development, housing, homelessness, and poverty issues. This Plan explains activities to be carried out July 1, 2018 through June 30, 2019.

As further explained within this document, all projects, excluding the Emergency Solutions Grants Program, which addresses strategies identified in the Grand Rapids Area Coalition to End Homelessness’ Strategic Plan, must support one of the eight outcomes outlined in the Neighborhood Investment (NI) Plan.

The Consolidated Annual Performance and Evaluation Report (CAPER), for the City’s fiscal year ending June 30, 2017, provides a detailed Status of Grant Programs as well as the City’s efforts to address underserved needs. The report is available online at [www.grcd.info](http://www.grcd.info).

## Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The strategic goals for the HCD Plan are found in the Neighborhood Investment (NI) Plan. The NI Plan combines diverse community needs identified in the planning process into eight key outcomes for Grand Rapids neighborhoods. Homelessness prevention and rapid re-housing addressed with Emergency Solutions Grants (ESG) Program funds are considered separately. Progress toward meeting these outcomes is measured by a set of pre-determined indicators of success. NI Plan and homelessness prevention and rapid re-housing outcomes are listed below in correlation to HUD Performance Measurement Framework objectives and outcomes.

<b>Neighborhood Investment Plan Outcome</b>	<b>HUD Performance Measurement Framework</b>
1. Improve the condition of existing housing	Availability/accessibility for the purpose of providing decent affordable housing
2. Increase the supply of affordable housing	Affordability for the purpose of providing decent affordable housing; affordability for the purpose of creating a suitable living environment
3. Improve access to and stability of affordable housing	Availability/accessibility for the purpose of creating suitable living environments;

	sustainability for the purpose of providing decent housing
<b>Neighborhood Investment Plan Outcome</b>	<b>HUD Performance Measurement Framework</b>
4. Reduce blight and code violations	Sustainability for the purpose of creating suitable living environments
5. Increase civic engagement and public safety	Sustainability for the purpose of creating suitable living environments
6. Enhance infrastructure and public facilities	Availability/accessibility for the purpose of creating suitable living environments
7. Increase access to jobs, education, and other services	Availability/accessibility for the purpose of creating economic opportunities
8. Increase economic opportunities	Availability/accessibility for the purpose of creating economic opportunities
Homelessness prevention and rapid re-housing (separate from NI Plan)	Availability/accessibility for the purpose of creating suitable living environments

### HUD Definitions

- “Availability/Accessibility” means activities that make services, infrastructure, public facilities, housing or shelter available or accessible to low- and moderate-income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low- and moderate-income people where they live. For housing, this definition also includes improving the quality of housing.

- “Affordability” means activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include the creation of affordable housing, infrastructure improvements that support housing, affordable business financing, or services such as transportation or child care that support people in obtaining or maintaining a job.

- “Sustainability” means activities that promote livable or viable communities. It applies to activities aimed at improving neighborhoods, business districts, or communities, helping to make them more livable or viable by providing benefits to persons of low- and moderate-income. It can also mean activities that remove or eliminate slums or blighted areas.

Not every issue identified through community input is funded under the HCD Plan. Priorities were established that best fit the goals of decent housing, suitable living environment, and economic opportunities with consideration of limited funding levels. Likewise, activities that are best supported by other government or private sector sources are not included.

### Evaluation of Past Performance

In accordance with the U.S. Department of Housing and Urban Development (HUD) Notice CPD-03-09, the City has developed and implemented a performance measurement system. The following depicts the core components of the City’s performance measurement system for administration of federal funds.

**Neighborhood Investment Plan.** The Neighborhood Investment (NI) Plan guides funding decisions based on need and priority through eight desired outcomes for Grand Rapids' neighborhoods. Various strategies and multiple indicators may be used to achieve program results.

**Funding Application.** The request for funding application requires proposed projects align with at least one of the NI Plan outcomes.

**Proposal Review.** Proposal review includes the use of submitted outcomes information in the funding applications along with performance reports from previous funding cycle(s) to assist with development of funding recommendations.

**Outcome Measurement Framework.** Subrecipient contracts and interdepartmental agreements use an outcome measurement framework that includes agreed upon outputs, outcomes, and performance indicators expected to be accomplished during the contract period.

**Performance Reports.** Subrecipients are required to submit quarterly or semi-annual progress reports. Reports are reviewed and feedback on performance is provided when appropriate. Subrecipients also submit an annual project evaluation report.

**HUD Performance Measurement Outcome System.** HUD's Outcome System includes the following components:

**Goals.** Proposed solutions to problems identified in this Plan.

**Inputs.** Resources dedicated to or consumed by the program (e.g. money, staff time, equipment, etc.).

**Activities.** What the program does with the inputs to fulfill its mission (e.g. intake, inspection, construction specs, etc.).

**Outputs.** The direct products of program activities (e.g. number of customers served, number of loans processed, etc.).

**Outcome Indicators.** Benefits that result from the program (e.g. number of housing units that meet code requirements, people who resolve their housing crisis and remain housed for at least six months, etc.).

While HUD's System is not intended to replace existing systems at the local level, it provides a method for all participating jurisdictions to report consistent and comparable data to HUD. As a participating jurisdiction, the City of Grand Rapids reports performance data under HUD's system while maintaining the locally designed outcome measurement framework.

## **Summary of citizen participation process and consultation process**

**Citizen Participation Plan.** The Citizen Participation Plan describes the policies and procedures for involving citizens in critical planning issues related to the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) programs. The Citizen Participation Plan is found at [www.grcd.info](http://www.grcd.info).

**Housing and Community Development Needs.** Once a year, the City Commission holds a public hearing on general housing and community development needs within Grand Rapids. This hearing is held prior to the start of the annual funding process, and allows for public input to the Annual Plan and the Five-

Year HCD Plan (as applicable). In addition, the City may periodically seek citizen input on housing and community development needs via other methods, including but not limited to surveys, outreach meetings, special study groups, and community reports and plans.

**Annual Action Plan.** The Community Development Department reviews annual funding requests and makes specific funding recommendations to the City Commission. In coordination with the presentation of funding recommendations to the City Commission, notice of availability of the draft Annual Action Plan, which includes the recommendations, is published in a newspaper of general circulation and two minority community newspapers. The notice includes a brief description of the proposed activities, date, time and location of the public hearing, the deadline by which written comments must be received, and where to obtain further information. Citizens may provide verbal comments at the public hearing and/or written comments during the comment period.

A draft of the Annual Action Plan is made available for public review in the Community Development Department during regular business hours throughout the comment period and at [www.grcd.info](http://www.grcd.info). A similar process is adhered to every five years for the HCD Plan required by the U.S. Department of Housing and Urban Development (HUD).

**Public Notices.** Notice of opportunity to comment is, at a minimum, published in a newspaper of general circulation. Topics that include a public hearing are published at least ten days prior to the public hearing. An effort is made to also publish notices in publications serving minority and non-English speaking communities, dependent on availability and publication deadlines. Notices are also sent to affected organizations. Notices include information on assistance requests for accessibility for persons with physical disabilities or language barriers.

**Public Hearings.** Public hearings are held in accordance with Table 1 of the Citizen Participation Plan, and are generally official public hearings before the City Commission. All hearings are held in locations accessible to persons with mobility impairments. Assistance is also made available upon request for accessibility for sensory limitations or language barriers, such as sign language interpreters or Spanish translators.

**Public Comment Period.** A minimum public comment period ranging from fifteen days to thirty days is provided depending on the topic. Public comment opportunity is provided in sufficient advance of proposed actions so that comments may be incorporated. All written comments received, or oral comments made at public hearings, will be considered. A summary of such comments is attached to the relevant plan or report.

**Other Provisions.** The Citizen Participation Plan also sets forth the criteria for access to records, technical assistance, complaint procedures and anti-displacement policy.

## Citizen Participation

The following is a summary of the citizen participation process, efforts made to broaden citizen participation, and how this process impacted goal setting for the FY 2019 Annual Action Plan.

On March 22, 2018, a notice regarding the availability of the draft Annual Action Plan was published in *The Grand Rapids Press*. Notification was also published March 23, 2018 in two minority community newspapers, *The Grand Rapids Times* and *El Vocero Hispano*. The draft Plan was available for public comment from March 23, 2018 through April 23, 2018. A public hearing before the Grand Rapids City Commission was held on April 10, 2018.

### Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Meeting	1) Minorities 2) Non-English Speaking: Spanish 3) Persons with disabilities 4) Non-targeted/broad community	A public hearing was held before the Grand Rapids City Commission on April 10, 2018. Five (5) persons spoke at the hearing.	One comment was made by a representative of Home Repair Services of Kent County who provided updates and thanked the City Commission for its continued support. Four (4) community members offered general comments about the Plan.	All comments were received; no response necessary.	N/A
Newspaper Ad	1) Minorities 2) Non-English Speaking: Spanish 3) Persons with disabilities 4) Non-targeted/ broad community	No written comments were received.	No written comments were received.	N/A	N/A
Internet Outreach	Non-targeted/broad community	No written comments were received.	No written comments were received.	N/A	<a href="http://www.grcd.info">www.grcd.info</a>
Electronic Mail Outreach	Organizations that submitted an FY 2019 NI Plan or ESG Funding Application	One (1) written comment was received.	Roosevelt Park Neighborhood Association expressed appreciation for continued funding and provided updates on program success.	Comment received; no response necessary.	N/A

## Lead and Responsible Agencies

Following is the entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	City of Grand Rapids	Community Development Department

### Consolidated Plan Public Contact Information

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## Expected Resources

### Introduction

Following are funding allocations from federal funding sources covered under this Plan. Projects supported with Justice Assistance Grant (JAG) funds in Outcome 5 are included as they support the Neighborhood Investment Plan, but are not under HUD jurisdiction. The FFY 2017 JAG award is on hold, thus anticipated resources only include funds remaining from FFY 2016.

### Anticipated Resources

Community Development Block Grant		\$5,212,460
FFY 2018 Entitlement	\$3,758,582	
Program Income	300,000	
Reprogrammed	1,153,878	
HOME Investment Partnerships Program		\$1,467,629
FFY 2018 Entitlement	\$1,410,592	
Program Income	57,037	
Emergency Solutions Grants		
FFY 2018 Entitlement		\$309,795
Justice Assistance Grant		
Reprogrammed		\$10,602

### Purpose and Objectives Narrative

**Community Development Block Grant (CDBG).** The primary purpose of this program is to benefit low- and moderate-income persons and to revitalize low- and moderate-income neighborhoods. Types of eligible activities include, but are not limited to, housing rehabilitation, public infrastructure and facility improvements, code enforcement, economic development, neighborhood leadership/civic engagement, and fair housing.

**HOME Investments Partnership Program (HOME).** The primary purpose of this program is to preserve and increase the supply of affordable housing for low- and moderate-income persons. Eligible activities include rehabilitation and new construction for homeowner and rental properties, homebuyer assistance programs, and tenant-based rental assistance.

**Emergency Solutions Grants Program (ESG).** The primary purpose of this program is to provide direct financial assistance through prevention and rapid re-housing services, Homeless Management Information System (HMIS) support, and administrative expenses. Funds are allocated to activities that support the Vision to End Homelessness.

**Justice Assistance Grant Program (JAG).** The primary purpose of this program is to assist local units of government in underwriting projects that reduce crime and improve public safety. Eligible activities include local law enforcement activities and technology, and community Public Safety programs that have active involvement of local law enforcement personnel.

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

The HOME program requires a 25% local match. The match is based on the FFY 2018 HOME entitlement, excluding 10% for administration and 5% for Community Housing Development Organization (CHDO) operating support. The estimated FFY 2018 HOME match requirements is \$299,751. Typically, match is contributed to the program from non-cash sources such as property tax abatements granted to previously funded HOME projects. In addition, applications seeking HOME funding for affordable housing developments are structured for developers to demonstrate commitments of private, state, and federal resources to leverage HOME funds. The City of Grand Rapids' FFY 2017 HOME match requirement was reduced by 100% due to fiscal distress. HUD has not yet published FFY 2018 HOME match reductions.

The ESG program requires a one-for-one match, to be provided by nonprofit organizations receiving the funds.

The Community Development Block Grant program has no match requirement.

The Justice Assistance Grant has no match requirement and is an award shared between the City of Grand Rapids and Kent County. The City of Grand Rapids serves as the administrative agent and retains 10% of the grant for this purpose.

**Describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Publicly-owned land and property located within the jurisdiction is only used to address projects funded under the Neighborhood Infrastructure Program. Specific projects are not initially identified, but may include improvement to parks, residential streets, streetscapes, sidewalks and curbs, the urban forest, and other public facilities. No FY 2019 funding is planned for the Neighborhood Infrastructure program.

**Discussion**

The overall level of Federal entitlement and local funding available has declined over the last decade, while the cost of administering and implementing projects continues to increase.

# Annual Goals and Objectives

## Introduction

This section provides a description of the activities to be carried out under the FY 2019 Annual Action Plan and identifies implementing organizations. These organizations will have formal agreements with the City to carry out projects from July 1, 2018 through June 30, 2019, with the exception of construction projects. Construction agreements have varying start dates depending on the construction schedule. The beneficiaries of the projects in this section are principally low- and moderate-income (LMI) persons. Beneficiaries also include people or families who are at risk for homelessness. Please note that “planned units” represent a good-faith estimate of performance and are subject to change.

Projects listed in this Annual Action Plan support the goal of homelessness prevention and eight outcomes of the Neighborhood Investment Plan, including:

- Improve the condition of existing housing
- Increase the supply of affordable housing
- Improve access to and stability of affordable housing
- Reduce blight and code violations
- Increase civic engagement and public safety
- Enhance infrastructure and public facilities
- Increase access to jobs, education, and other services
- Increase economic opportunities

## Goals Summary Information

Each project in this Annual Action Plan is represented by one of the goals in the table below.

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>Improve the condition of existing housing</b>	2018	2019	Affordable Housing	City of Grand Rapids	Affordable housing - Rehabilitation of units	CDBG: \$1,319,000	Homeowner Housing Rehabilitated: 519 Housing Units
<b>Increase the supply of affordable housing</b>	2018	2019	Affordable Housing	Belknap STA Creston STA General Target Area Stocking STA Southtown STA Citywide	Affordable housing - Rental units constructed	HOME: \$921,576 CHDO Operating: \$25,000 CDBG: \$698,330	Rental Housing Developed: 113 Housing Units  Homeowner Housing Added: 4 Housing Units
<b>Improve access to and stability of affordable housing</b>	2018	2019	Non-Housing Community Development	General Target Area Cities of Grand Rapids, Kentwood, and Wyoming	Non-housing - Public services  Affordable housing - Rental assistance	CDBG PS: \$150,000 HOME: \$374,321	Public service activities other than Low/Moderate Income Housing Benefit: 2,210 Persons Assisted  Tenant-based rental assistance/Rapid Re-housing: 92 Households Assisted
<b>Reduce blight and code violations</b>	2018	2019	Non-Housing Community Development	General Target Area	Non-housing - Public services	CDBG: \$1,423,688	Housing Code Enforcement: 6,900 Housing Units
<b>Increase civic engagement and public safety</b>	2018	2019	Non-Housing Community Development	Belknap STA Creston STA Garfield Park STA Grandville STA Heritage Hill STA East Hills STA Easttown STA Midtown STA	Non-housing - Public services	CDBG PS: \$586,896 JAG: \$10,602	Public service activities other than Low/Moderate Income Housing Benefit: 82,040 Persons Assisted

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
				Near West Side STA Southtown STA Stocking STA			
<b>Enhance infrastructure and public facilities</b>	2018	2019	Non-Housing Community Development	All STAs	Non-housing - Public facilities Non-housing - Public improvements & infrastructure	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0
<b>Increase access to jobs, education, and other services</b>	2018	2019	Non-Housing Community Development	All STAs	Non-housing - Public services	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0
<b>Increase economic opportunities</b>	2018	2019	Non-Housing Community Development	Citywide	Non-housing - Public services	CDBG PS: \$100,000	Public service activities other than Low/Moderate Income Housing Benefit: 46
	2018	2019	Homeless	City of Grand Rapids	Homelessness - Rapid re-housing and prevention	ESG: \$309,795	Homelessness Prevention: 50 Households Assisted  Rapid Re-housing: 24 Households Assisted

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:**

In 2016, the Community Development Department assembled and submitted to HUD its FFY 2016-2020 Consolidated Housing and Community Development Plan (HCD Plan), which is a five-year strategy that provides the basis for assessing performance and tracking results in meeting HUD's three fundamental goals of decent housing, a suitable living environment, and expanded economic opportunities. In the course of developing the HCD Plan, the Community Development Department conducted extensive research to identify priorities for allocating funds and obstacles to addressing underserved needs. Housing priority needs and obstacles to meeting those needs are covered in the Housing Priorities, Strategies, and Goals section of the HCD Plan. Non-housing community development priorities, strategies, goals, and obstacles can be reviewed in the Community Development section of the HCD Plan.

**Project Descriptions and Funding Levels**

The following tables summarize the City's outputs and indicators, and HUD outcomes and objectives for projects being funded during the FY 2019 funding year. Projects supported with Justice Assistance Grant (JAG) funds in Outcome 5 are included as they support the Neighborhood Investment Plan, but are not under HUD jurisdiction.

## Neighborhood Investment Plan

### Outcome 1: Improve the condition of existing housing

This outcome supports the maintenance, repair and improvement of owner- and renter-occupied housing. It also supports efforts to maintain the affordability of the existing housing stock. Programs may include, but are not limited to: housing rehabilitation, minor home repair, access modifications, safety improvements, treatment of lead or other home hazards, and energy efficiency improvements.

0044 <b>Housing Rehabilitation Program</b> City of Grand Rapids Community Development Department	<b>Target Area</b> Citywide	<b>Total Funding</b> \$850,000	<b>Funding Source</b> CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of homeowner units repaired to City Rehabilitation Standards.			45
<b>Indicator 1:</b> Number of homeowner units at which an exterior code violation was corrected.			30
<b>Indicator 2:</b> Number of homeowner units made lead safe.			20
<b>Indicator 3:</b> Number of homeowner units in which home health and safety hazards other than lead-based paint hazards were remediated.			30
<b>Indicator 4:</b> Average cost savings to homeowners compared to a market rate home improvement loan.			\$10,000
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

0008 <b>Accessible Housing Services</b> Disability Advocates of Kent County	<b>Target Area</b> Citywide	<b>Total Funding</b> \$21,000	<b>Funding Source</b> CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of housing units provided with an environmental assessment for the purpose of making recommendations for accessibility modifications.			28
<b>Indicator:</b> Number of people with disabilities who gained one or both of the following benefits: 1) improved access into and out of the unit, 2) improved access within the unit.			15
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14H, LMH, 10, 570.202)			

0006 <b>Access Modification Program</b> Home Repair Services of Kent County, Inc.	<b>Target Area</b> Citywide	<b>Total Funding</b> \$48,000	<b>Funding Source</b> CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of housing units made accessible for people with disabilities.			14
<b>Indicator:</b> Number of people with disabilities who gained one or both of the following benefits: 1) improved access into and out of the unit, 2) improved access within the unit.			12
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			

0007 <b>Minor Home Repair Program</b> Home Repair Services of Kent County, Inc.	<b>Target Area</b> Citywide	<b>Total Funding</b> \$400,000	<b>Funding Source</b> CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of homeowner units that receive minor home repairs.			460
<b>Indicator:</b> Number of housing units where occupants benefit from one or more of the following: 1) correction of a health or safety hazard, 2) improvement in affordability, 3) increase in home security, and/or 4) lengthen the life of the structure.			440
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (14A, LMH, 10, 570.202)			



**Outcome 2: Increase the supply of affordable housing**

This outcome supports the development of affordable housing through new construction and rehabilitation for both homeowners and renters, including permanent supportive housing.

0036 Eastern Elementary Apartments ICCF Nonprofit Housing Corporation	Target Area General Target Area	Total Funding \$698,330	Funding Source CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of affordable rental units created.			26
<b>Indicator 1:</b> Number of rental units meeting applicable building code standards.			50
<b>Indicator 2:</b> Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			50
<b>Indicator 3:</b> Number of rental units that remain affordable for lower-income families for 5, 10, 15, or 20 years.			26
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (14B, LMH, 10, 570.202(e))			

0037 415 Franklin Apartments ICCF Nonprofit Housing Corporation	Target Area Southtown	Total Funding \$250,000	Funding Source HOME
			<b>Planned Units</b>
<b>Output:</b> Number of affordable rental units created.			40
<b>Indicator 1:</b> Number of rental units newly constructed to applicable building code standards.			40
<b>Indicator 2:</b> Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			40
<b>Indicator 3:</b> Number of rental units that remain affordable for lower-income families for 5, 10, 15, or 20 years.			40
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (92.205(d))			

0041 <b>Pine Avenue Apartments</b> Dwelling Place of Grand Rapids NHC	<b>Target Area</b> Stocking	<b>Total Funding</b> \$300,000	<b>Funding Source</b> HOME
			<b>Planned Units</b>
<b>Output:</b> Number of affordable rental units created.			23
<b>Indicator 1:</b> Number of rental units newly constructed to applicable building code standards.			23
<b>Indicator 2:</b> Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			23
<b>Indicator 3:</b> Number of rental units that remain affordable for lower-income families for 5, 10, 15, or 20 years.			23
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (92.205(d))			

2-8 <b>Acquisition Development Resale (ADR) Set-Aside</b> City of Grand Rapids Community Development Department	<b>Target Area</b> TBD	<b>Total Funding</b> \$371,576	<b>Funding Source</b> HOME
			<b>Planned Units</b>
<b>Output:</b> Number of affordable homeowner units created.			4
<b>Indicator 1:</b> Number of homeowner units newly constructed or substantially rehabilitated to applicable building code standards.			4
<b>Indicator 2:</b> Number of housing units that meet one or more of the following standards: 1) air infiltration rates were reduced by 20%, 2) eligibility for LEED certification, 3) attained a HERS rating of 4 stars (rehabilitation) or 5 stars (new construction), 4) Michigan Energy Code Compliance.			4
<b>Indicator 3:</b> Number of homeowner units that remain affordable for lower-income families for 5, 10, 15, or 20 years.			4
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (92.205(a))			

0031 <b>CHDO Operating Support</b> New Development Corporation	<b>Target Area</b> Belknap, Creston, Stocking	<b>Total Funding</b> \$25,000	<b>Funding Source</b> HOME CHDO
			<b>Planned Units</b>
Funding will be used to support HOME-assisted housing development activities.			
<b>Output:</b> N/A			N/A
HUD Outcome/Objective: Not applicable (92.208)			

**Outcome 3: Improve access to and stability of affordable housing**

This outcome supports services that help keep people in their homes or aids them in securing housing of their choice. Services may include, but are not limited to: homebuyer down payment assistance, financial counseling and credit repair, mortgage foreclosure intervention, housing education such as tenant rights or pre-purchase counseling, legal assistance for housing matters, interpretation and translation services on housing transactions for non-English speaking residents, and fair housing testing and enforcement.

0003 Fair Housing Services Fair Housing Center of West Michigan	Target Area GTA	Total Funding \$75,000	Funding Source CDBG PS
			<u>Planned Units</u>
<b>Output 1:</b> Number of hours developing, marketing and conducting educational and outreach activities.			160
<b>Indicator 1:</b> Number of people who received fair housing education and outreach.			2,000
<b>Output 2:</b> Number of people who attended a fair housing training.			100
<b>Indicator 2:</b> Number of people at training who indicated they learned new and relevant information.			75
<b>Output 3:</b> Number of housing industry professionals who attended a fair housing training.			100
<b>Indicator 3a:</b> Number of housing industry professionals at training who indicated they learned new and relevant information.			75
<b>Indicator 3b:</b> Number housing industry professionals who indicated they would modify their business practices following training.			75
<b>Output 4:</b> Number of housing tests conducted to determine compliance with fair housing laws.			50
<b>Indicator 4a:</b> Number of housing tests where no evidence of discrimination was found.			35
<b>Indicator 4b:</b> Number of housing tests where evidence of discrimination was found and resolved in accordance with established criteria.			15
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating Suitable Living Environments, (05J, LMA, 01, 570.201(e))			

0011 <b>Housing Legal Assistance</b> Legal Aid of Western Michigan	<b>Target Area</b> GTA	<b>Total Funding</b> \$75,000	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output:</b> Number of people receiving free legal counseling and/or representation.			210
<b>Indicator:</b> Number of people who resolve their housing-related legal matter based on one of the following main benefits:			
<ul style="list-style-type: none"> <li>▪ Avoidance of a housing crisis.</li> <li>▪ Improvement in the quality of the person's housing.</li> <li>▪ Removal of barriers to obtaining or retaining housing.</li> <li>▪ Increased knowledge of the legal system.</li> </ul>			180
HUD Outcome/Objective: (DH-3) Sustainability for the purpose of providing Decent Housing (05C, LMC, 01, 570.201(e))			

0024 <b>Short-Term Rental Assistance</b> The Salvation Army Social Services	<b>Target Area</b> Cities of Grand Rapids, Kentwood, and Wyoming	<b>Total Funding</b> \$374,321	<b>Funding Source</b> HOME
			<b>Planned Units</b>
<b>Output:</b> Number of households served with Short-Term Rental Assistance up to six (6) months.			92
<b>Indicator:</b> Number of households who have increased accessibility to affordable housing.			92
HUD Outcome/Objective: (DH-2) Affordability for the purpose of providing Decent Housing (LMH, 10, 92.209)			

**Outcome 4: Reduce blight and code violations**

Improve property values and reduce blighting influences through code enforcement and clearance of blighted structures or structures in flood-prone areas.

0010 <b>Housing Code Enforcement</b> City of Grand Rapids Community Development Department	<b>Target Area</b> GTA	<b>Total Funding</b> \$1,368,688	<b>Funding Source</b> CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of code violation cases continued or initiated.			6,500
<b>Indicator 1:</b> Number of housing units brought into compliance with one or more of the following: Property Maintenance Code, Nuisance Code, Zoning Ordinance, or Historic Preservation Standards.			4,000
<b>Indicator 2:</b> Number of vacant and/or abandoned housing units returned to productive use.			200
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (15, LMA, 10, 570.202(c))			

0002 <b>Historic Preservation Code Enforcement</b> City of Grand Rapids Planning Department	<b>Target Area</b> GTA	<b>Total Funding</b> \$55,000	<b>Funding Source</b> CDBG
			<b>Planned Units</b>
<b>Output:</b> Number of code violation cases continued or initiated.			400
<b>Indicator:</b> Number of housing units brought into compliance with one or more of the following: Housing Code, Nuisance Code, Zoning Ordinance, or Historic Preservation Standards.			350
HUD Outcome/Objective: (DH-1) Accessibility for the purpose of providing Decent Housing (15, LMA, 10, 570.202(c))			

**Outcome 5: Increase civic engagement and public safety**

This outcome supports neighborhood leadership and civic engagement as the means to build great neighborhoods. This outcome supports actions to counteract threats to neighborhood stability, promote choice and opportunity, and encourage sustainable change. Programs and services may include, but are not limited to: community organizing, leadership development, referral services, beautification projects, and neighborhood promotion.

0025 <b>Public Safety</b> Baxter Neighborhood Association	<b>Target Area</b> Southtown	<b>Total Funding</b> \$40,262	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			175
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			131
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			46
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			55
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			36
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			23
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			12
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0022 <b>Neighborhood Leadership and Civic Engagement</b> Creston Neighborhood Association	Target Area Creston	Total Funding \$18,763	Funding Source CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			38
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			29
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			30
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			3,870
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			200
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			40
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			26
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0030 <b>Public Safety</b> Creston Neighborhood Association	Target Area Creston	Total Funding \$21,600	Funding Source CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			80
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			60
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			16
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			60
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			10
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			10
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			6
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0042 <b>Neighborhood Leadership and Civic Engagement</b> East Hills Council of Neighbors	<b>Target Area</b> East Hills	<b>Total Funding</b> \$17,710	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			37
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			20
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			4,060
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			160
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			36
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			18
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0046 <b>Public Safety</b> East Hills Council of Neighbors	<b>Target Area</b> East Hills	<b>Total Funding</b> \$20,389	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			100
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			85
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			15
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			60
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			15
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			6
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			4
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			



0005 <b>Neighborhood Leadership and Civic Engagement</b> Eastown Community Association	Target Area Eastown	Total Funding \$15,706	Funding Source CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			45
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			50
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			2,095
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			225
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			15
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			5
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0004 <b>Public Safety</b> Eastown Community Association	Target Area Eastown	Total Funding \$18,080	Funding Source CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			100
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			75
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			30
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			65
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			10
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			5
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			1
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0015 <b>Neighborhood Leadership and Civic Engagement</b> Garfield Park Neighborhoods Association	<b>Target Area</b> Garfield Park	<b>Total Funding</b> \$26,468	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			55
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			50
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			32
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			13,795
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			312
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			25
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0014 <b>Public Safety</b> Garfield Park Neighborhoods Association	<b>Target Area</b> Garfield Park	<b>Total Funding</b> \$30,472	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			147
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			110
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			23
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			46
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			10
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0018 <b>Neighborhood Leadership and Civic Engagement</b> Heritage Hill Association	<b>Target Area</b> Heritage Hill	<b>Total Funding</b> \$22,111	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			37
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			60
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			10,015
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			350
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			15
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0019 <b>Public Safety</b> Heritage Hill Association	<b>Target Area</b> Heritage Hill	<b>Total Funding</b> \$25,457	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			300
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			225
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			10
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			9
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			2
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			8
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			4
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0039 <b>Neighborhood Leadership and Civic Engagement</b> LINC Community Revitalization, Inc.	<b>Target Area</b> Southtown	<b>Total Funding</b> \$54,188	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			100
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			90
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			100
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			16,395
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			750
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0021 <b>Neighborhood Leadership and Civic Engagement</b> Midtown Neighborhood Association	<b>Target Area</b> Midtown	<b>Total Funding</b> \$19,111	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			69
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			55
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			46
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			4,395
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			250
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			23
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			12
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0020 <b>Public Safety</b> Midtown Neighborhood Association	<b>Target Area</b> Midtown	<b>Total Funding</b> \$22,002	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			150
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			112
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			20
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			37
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			25
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			23
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			9
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0026 <b>Neighborhood Leadership and Civic Engagement</b> Neighbors of Belknap Lookout	<b>Target Area</b> Belknap	<b>Total Funding</b> \$16,437	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			41
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			38
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			14
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			4,010
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			160
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			23
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			18
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0028 <b>Public Safety</b> Neighbors of Belknap Lookout	<b>Target Area</b> Belknap	<b>Total Funding</b> \$18,924	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			92
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			69
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			9
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			28
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			5
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			6
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			4
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0016 <b>Neighborhood Leadership and Civic Engagement</b> Roosevelt Park Neighborhood Association	<b>Target Area</b> Grandville	<b>Total Funding</b> \$25,878	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			46
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			41
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			23
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			6,640
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			175
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			206
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			104
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0017 Public Safety Roosevelt Park Neighborhood Association	Target Area Grandville	Total Funding \$29,793	Funding Source CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			138
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			103
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			46
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			46
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			23
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			22
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			13
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0009 Public Safety Seeds of Promise	Target Area Southtown	Total Funding \$36,797 \$10,602	Funding Source CDBG PS JAG
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			215
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			160
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			55
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			55
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			40
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			30
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			15
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

0012 <b>Neighborhood Leadership and Civic Engagement</b> South West Area Neighbors DBA John Ball Area Neighbors	<b>Target Area</b> Near West Side	<b>Total Funding</b> \$24,043	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			63
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			50
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			21
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			6,140
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			264
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			47
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			45
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0013 <b>Public Safety</b> South West Area Neighbors DBA John Ball Area Neighbors	<b>Target Area</b> Near West Side	<b>Total Funding</b> \$27,680	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			147
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			110
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			14
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			37
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			5
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			20
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			10
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			



0033 <b>Neighborhood Leadership and Civic Engagement</b> West Grand Neighborhood Organization	<b>Target Area</b> Stocking	<b>Total Funding</b> \$27,512	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people receiving leadership, board responsibility, and/or other capacity building training.			50
<b>Indicator 1a:</b> Number of people who reported increased knowledge about leadership, board responsibility, and/or capacity building skills.			40
<b>Indicator 1b:</b> Number of people who became actively involved in a neighborhood, community, and/or City board or committee.			50
<b>Output 2:</b> Number of people who have access to opportunities for volunteering in their neighborhood.			11,835
<b>Indicator 2:</b> Number of people actively engaged in activities that resulted in an improved neighborhood condition.			250
<b>Output 3:</b> Number of property owners contacted to resolve a nuisance and/or exterior housing code violation.			120
<b>Indicator 3:</b> Number of properties brought into compliance with nuisance and/or exterior housing code through self-compliance.			80
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05, LMA, 01, 570.201(e))			

0034 <b>Public Safety</b> West Grand Neighborhood Organization	<b>Target Area</b> Stocking	<b>Total Funding</b> \$27,513	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of people who received training on personal safety and/or safety design features and practices for their homes (home security survey, CPTED).			195
<b>Indicator 1a:</b> Number of people who reported feeling safer in their home and/or community as a result of the training.			150
<b>Indicator 1b:</b> Number of housing units that received safety improvements.			24
<b>Output 2:</b> Number of people, businesses, or organizations educated on public safety design features and practices for non-residential and public spaces.			70
<b>Indicator 2:</b> Number of locations where public safety design features or practices were implemented.			15
<b>Output 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) identified in the neighborhood.			40
<b>Indicator 3:</b> Number of significant public safety issues (e.g. gangs, drug sales) successfully resolved for at least six (6) months.			20
HUD Outcome/Objective: (SL-3) Sustainability for the purpose of creating a Suitable Living Environment (05I, LMA, 01, 570.201(e))			

**Outcome 6: Enhance infrastructure and public facilities**

This outcome supports the improvement of the physical infrastructure of neighborhoods, consisting of publicly-owned infrastructure such as parks, streets, streetscapes, and sidewalks. Projects may include, but are not limited to: park and greenspace development, public facilities, residential street improvements, streetscape improvements, sidewalk and curb replacement, neighborhood business façade improvements, and tree planting.

There are no projects planned under this outcome for the period July 1, 2018 - June 30, 2019.

**Outcome 7: Increase Access to Jobs, Education, and Other Services**

This outcome supports increased access to jobs, education, health and wellness, recreation, and health and social service activities.

There are no projects planned under this outcome for the period July 1, 2018 - June 30, 2019.

**Outcome 8: Increase Economic Opportunities**

This outcome supports enhanced economic stability and prosperity by increasing economic opportunities for residents, through job readiness and skill training, promotion of entrepreneurship (including culturally diverse populations), façade improvements, and other strategies.

0047 <b>Youth Employment Initiative</b> Hispanic Center of Western Michigan	<b>Target Area</b> Citywide	<b>Total Funding</b> \$60,000	<b>Funding Source</b> CDBG PS
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of participants who complete the eight week job readiness program.			22
<b>Indicator 1:</b> Number of participants who report feeling more qualified or prepared to enter the workforce or post-secondary education.			20
<b>Output 2:</b> Number of participants who complete a paid work experience.			22
<b>Indicator 2:</b> Number of participants with a positive reference from their worksite supervisor.			20
<b>Output 3:</b> Number of participants who complete “Employability Skills Development Training.”			22
<b>Indicator 3:</b> Number of participants with improved workforce skills.			20
HUD Outcome/Objective: (EO-1) Accessibility for the purpose of creating Economic Opportunities (05H, LMC, 01, 570.201(e))			

0027 <b>JobStart</b> Steepletown Neighborhood Services	<b>Target Area</b> Citywide	<b>Total Funding</b> \$40,000	<b>Funding Source</b> CDBG PS
			<b>Planned Units</b>
<b>Output 1:</b> Number of participants engaged in a paid work experience.			24
<b>Output 2:</b> Number of participants who received training on workforce development skills.			20
<b>Indicator 1:</b> Number of participants who demonstrated increased development of a work readiness mindset.			12
<b>Indicator 2:</b> Number of participants who have worked at least 30 consecutive days.			12
<b>Indicator 3:</b> Number of participants who resolved at least three barriers to employment.			12
<b>Indicator 4:</b> Number of participants who complete a workforce development credential.			12
HUD Outcome/Objective: (EO-1) Accessibility for the purpose of creating Economic Opportunities (05H, LMC, 01, 570.201(e))			

### Emergency Solutions Grants

The following projects were prioritized by the Grand Rapids Area Coalition to End Homelessness.

0023 <b>Housing Assessment Program</b> The Salvation Army Social Services	<b>Target Area</b> Citywide	<b>Total Funding</b> \$60,660	<b>Funding Source</b> ESG
			<b>Planned Units</b>
<b>Output:</b> Number of people who complete an Intake Assessment as the first step to creating a plan to resolve homelessness.			4,500
<b>Indicator:</b> Of the 4,500 people assessed, 4,000 people will increase their knowledge about actions they can take to begin to address their housing crisis.			4,000
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (05, 01, 576.103, 576.104)			

0023, 0040, 0043 <b>Financial Assistance Fund</b> The Salvation Army Social Services	<b>Target Area</b> Citywide	<b>Total Funding</b> \$225,900	<b>Funding Source</b> ESG
			<b><u>Planned Units</u></b>
<b>Output 1:</b> Number of households who receive prevention financial assistance to avert homelessness.			50 households
<b>Output 2:</b> Number of households who receive rapid re-housing financial assistance to avert homelessness.			24 households
<b>Indicator 1:</b> Average number of days from program entry to move in date (rapid re-housing).			30 days or less
<b>Indicator 2:</b> Percent of households exited to permanent housing (rapid re-housing).			80% or more
<b>Indicator 3:</b> Percent of households exited to permanent housing that are permanently housed 12 months post-exit (rapid re-housing).			85% or more
<b>Indicator 4:</b> Percent of households served that exit to permanent housing (prevention).			100%
<b>Indicator 5:</b> Percent of households exited to permanent housing that are permanently housed 12 months post-exit.			95% or more
HUD Outcome/Objective: (SL-1) Accessibility for the purpose of creating a Suitable Living Environment (576.103, 576.104)			

## Grants Administration and Contract Compliance

<b>Grants Administration and Contract Compliance</b> City of Grand Rapids Community Development Department	<b>Target Area</b> Not Applicable	<b>Total Funding</b> \$1,101,926	<b>Funding Source</b> CDBG, HOME, ESG
This funding supports activities to assess community needs, plan the use of resources, provide for citizen input and public information, monitor and report the use of funds, and assure compliance with grant requirements. This funding includes \$934,546 for CDBG administration, \$144,145 for HOME administration, and \$23,235 for ESG administration.			
HUD Outcome/Objective: Not Applicable (21A)			

<b>Grand Rapids Area Coalition to End Homelessness &amp; Essential Needs Task Force (0038)</b> Heart of West Michigan United Way	<b>Target Area</b> Not Applicable	<b>Total Funding</b> \$30,000	<b>Funding Source</b> CDBG
CDBG funding supports coordination and planning efforts of the basic needs systems and the community-wide commitment to end homelessness. This is accomplished through coordination and management of the Grand Rapids/Wyoming/Kent County Housing Continuum of Care (CoC), known locally known as the Grand Rapids Area Coalition to End Homelessness, and the Kent County Essential Needs Task Force (ENTF). The ENTF is a community collaboration designated to enable system wide coordination amongst five basic need areas of focus: housing, transportation, energy, workforce development, and food/nutrition. The CoC serves as the Housing Subcommittee of the ENTF and is designated to facilitate planning activities for system coordination and change resulting in: 1) quick re-housing of homeless individuals and families to minimize trauma and dislocation; 2) access to and effective use of mainstream programs; and 3) optimization of self-sufficiency among individuals and families experiencing homelessness.			
HUD Outcome/Objective: Not Applicable (21A)			

## Geographic Distribution

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG and HOME program funds must be used to support low- and moderate-income persons and neighborhoods. The City implements the majority of its housing and community development activities in target areas. The General Target Area (GTA) includes the largest geographic area with access to a broad range of services, including major housing rehabilitation programs and legal assistance. Within the GTA are eleven (11) areas known as Specific Target Areas (STAs), which include concentrations of low-income populations. STAs have access to concentrated code enforcement, public infrastructure improvements, public safety, and neighborhood leadership/civic engagement activities.

Target Area	Percentage of Funds
General Target Area	40.6%
City of Grand Rapids (Citywide)	31.8%
Southtown STA	7%
Cities of Grand Rapids, Kentwood, and Wyoming	6.7%
Stocking STA	6.5%
Garfield Park STA	1%
Grandville STA	1%
Creston STA	0.9%
Near West Side STA	0.9%
Belknap STA	0.8%
Heritage Hill STA	0.8%
East Hills STA	0.7%
Midtown STA	0.7%
Eastown STA	0.6%

## **Rationale for the priorities for allocating investments geographically**

**General Target Area (GTA).** The GTA identified using income and housing data, and the boundaries have been adjusted over time as decennial Census data at the block group level becomes available. Within the GTA, at least 51% of the residents have low and moderate incomes. Residents of the GTA have access to a broad range of services, including major housing rehabilitation programs and legal assistance.

**Specific Target Area (STA).** Within the GTA are eleven Specific Target Areas. The STAs are residential neighborhoods where at least 55% of the residents are low and moderate income. Residents of the STAs have access to major housing rehabilitation programs, street improvements, concentrated code enforcement, and support for neighborhood associations. The majority of housing and community development program funds are spent in these neighborhoods.

**City-Wide and External Programming.** City-wide and cross-jurisdictional programming is employed for certain programs and activities that promote the deconcentration of poverty. City-wide services are also available to income-eligible residents for handicap accessibility and minor home repairs. HOME and ESG funds may be used anywhere in the City, provided they benefit income-eligible persons.

### **Discussion**

See Attachment A for the City of Grand Rapids Community Development Target Area map.

# Affordable Housing

## Introduction

The City has identified specific housing objectives and strategies to be of high importance for the period July 1, 2018 – June 30, 2019. Funding allocations in this Annual Plan specifically address homelessness prevention and rapid re-housing and the following Neighborhood Investment (NI) Plan outcomes: 1) Improve the condition of existing housing; 2) Increase the supply of affordable housing; 3) Improve access to and stability of affordable housing; and 4) Reduce blight and code violations.

NI Plan outcome “Improve the condition of existing housing” is primarily achieved through housing rehabilitation and minor home repairs. This is a high priority outcome that supports stabilization of neighborhoods by focusing on the safety, functionality, and appearance of homes, as well as promoting responsible home ownership.

NI Plan outcome “Increase the supply of affordable housing” is a high priority outcome. Projects that develop new housing or redevelop existing housing are supported, both for homebuyers and renters. Funded projects meet standards for long-term affordability (including energy efficiency), quality construction, compatibility with the neighborhood character, and a range of location choices. Permanent supportive housing is also needed for vulnerable populations, with a focus on individuals and families at risk of becoming homeless and chronically homeless people.

NI Plan outcome “Improve access to and stability of affordable housing” is also a high priority outcome. Projects are supported that provide housing counseling, legal advice, and mitigate housing crises such as unfair housing practices.

Under the NI Plan outcome “Improve access to and stability of affordable housing,” \$374,321 in HOME funds is allocated to support The Salvation Army Social Services’ Short-Term Rental Assistance (STRA) Program. This program offers direct assistance to prevent income-eligible households from losing stable housing. The need for allocation of funds to support homelessness prevention programs like the STRA Program is evident. In 2017, The Salvation Army Social Services Housing Assessment Program (HAP), which serves as the community’s coordinated entry, received 12,447 inquiries for housing assistance and 25% received further screening based on their housing need (3,144 assessments). Of those, 32% were at imminent risk of losing their housing and 68% of households were literally homeless. Over 2,600 referrals were made to community resources based on the availability of program openings. Additionally, 80% of all households assessed had an income below 30% of the area median income.

NI Plan outcome “Reduce blight and code violations” is also a high priority outcome that supports residential code enforcement.

The following tables represent planned activities with use of HOME funds under the NI Plan during the period of July 1, 2018 – June 30, 2019.



<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	159
Special-Needs	0
<b>Total</b>	<b>159</b>

<b>One Year Goals for the Number of Households by Activity</b>	
Rental Assistance	92
Production of New Units	63
Rehab of Existing Units	4
Acquisition of Existing Units	0
<b>Total</b>	<b>159</b>

### **Discussion**

Specific affordable housing efforts to be undertaken with HOME funds for the period July 1, 2018 – June 30, 2019 include the development of 63 affordable rental units and short-term rental assistance to approximately 92 households. CDBG funds support affordable housing through access modifications to 14 homes, repairs to approximately 460 homeowner units, and construction of a 50-unit mixed-income rental development. In collaboration with City partners, Emergency Solutions Grants funds support homeless prevention and rapid re-housing.

# Public Housing

## Introduction

The Grand Rapids Housing Commission (GRHC) is the local public housing authority (PHA). The Housing Commission was established in 1966 as a special purpose body authorized to purchase, acquire, construct, maintain, operate, improve, repair or extend housing facilities and eliminate adverse housing conditions. Funded primarily by the U.S. Department of Housing and Urban Development (HUD), the GRHC is independently administered and governed by a five-member board appointed by the City Commission. The GRHC serves lower-income residents through a diverse portfolio of housing programs.

## Actions planned during the next year to address the needs of public housing

For the period July 1, 2018 through June 30, 2019, the GRHC will apply for grants and leverage other public funds to provide housing assistance and services for the low-income disabled, elderly, and families of our community. Following is a description of activities planned by the GRHC during the Plan period.

**Public Housing Improvements Supported through the Capital Fund, Capital Fund Financing, and Rental Assistance Demonstration Programs.** The GRHC is participating in HUD's Rental Assistance Demonstration (RAD) Program that enables conversion of housing units under the Public Housing program to the Section 8 program. For FFY 2018, RAD conversion of 208 units will take place at the Adams Park Apartments (188 units) and Scattered Sites (20 units). Capital Funds and, if awarded, Low-Income Housing Tax Credits (LIHTC) will be used to make capital improvements to the interior and exterior of these properties.

**Homeownership Activities.** Through collaboration with the Inner City Christian Federation and Home Repair Services, the GRHC offers home maintenance classes and credit repair/budgeting sessions to improve the ability of low-income families to purchase a home. Section 8 Vouchers may be used for home purchases with the exception of Scattered Site properties that are part of the Public Housing program. Twenty-one (21) units of Scattered Site housing will be available for sale.

## Actions to encourage public housing resident to become more involved in management and participate in homeownership.

**Resident Participation.** Resident Advisory Board members will continue to meet and advise the GRHC on matters pertaining to administration of various housing programs, capital needs, and necessary resident services.

**Resident Initiatives.** The GRHC provides numerous services and activities to support and encourage public housing residents to age-in-place, live independently, and gain economic self-sufficiency. These activities, include, but are not limited to, initiatives that promote wellness (food pantries, exercise programs, nutritious meal preparation, on-site health services and wellness classes), education and literacy (collaborations with elementary schools, ESL and GED programs, computer classes, and scholarship initiatives), and employment and income stability (Family Self-Sufficiency program, skill development, employment counseling, homeownership, childcare, transportation, individual development accounts, and improving families' access to mainstream benefits).

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.**

The GRHC is not designated as troubled. The GRHC is designated high performer for both the Public Housing and Section 8 Voucher programs.

**Discussion**

The GRHC provides housing assistance and affordable housing opportunities to lower-income families, the disabled and senior citizens in a manner that is fiscally sound and in ways that support families, neighborhoods and economic self-sufficiency.

# Homeless and Other Special Needs Activities

## Introduction

The Grand Rapids Area Coalition to End Homelessness (CTEH), the community's Continuum of Care (CoC), continues to build system infrastructure that shifts from managing homelessness to increased access to quality, affordable, permanent housing. CTEH goals include:

- Meet national goals in ending homelessness for veterans, chronically homeless, families and youth;
- Lay the pathway to end all homelessness across Kent County;
- Position the Grand Rapids/Wyoming/Kent County Continuum of Care as a nationally competitive community;
- Ensure adequate supply of permanent housing resources for targeted populations;
- Ensure high performing programming to support successful exits from homelessness; and
- Support efforts in the community to maintain and increase affordable housing.

## One-year goals and actions for reducing and ending homelessness include:

### 1) Reach out to homeless persons (especially unsheltered persons) and assess their individual needs

The Salvation Army Social Services Housing Assessment Program (HAP), which serves as Coordinated Entry, will continue to devote staff to outreach efforts and work with the community's two (2) missions where services dedicated to unsheltered persons are primarily located. Using HMIS, staff complete an assessment of an individual's strengths and obstacles, while focusing on housing and helping to facilitate contact with housing, employment, and health-related services. Once housing is secured, staff works with participants to maintain housing and reduce barriers that threaten stability. In addition, Arbor Circle, an agency serving homeless and runaway youth, will continue to carry out street outreach activities.

Coordinated Entry uses the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT), which is a nationally recognized tool that assists with the prioritization of clients to receive housing assistance intervention and identification of the type of assistance needed. All homeless households referred through Coordinated Entry complete a VI-SPDAT prior to resource referral. By providing a systematic, consistent assessment to all households, data collected through Coordinated Entry contributes to a greater understanding about the need for prevention and rapid rehousing resources in our community.

### 2) Address the emergency shelter and transitional housing needs of homeless persons

Emergency shelter beds and transitional housing units are available in the community. Emergency shelter and transitional housing programs are encouraged to employ the least restrictive eligibility requirements to prevent large numbers of families from becoming ineligible. Employing the housing first approach, the CoC seeks to rapidly move homeless persons into permanent housing. During the Plan year, the CoC will prioritize increasing the availability of permanent housing through rapid rehousing, permanent supportive housing, and prevention and diversion resources.

**3) Help homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Historically, there has been a low number of local unsheltered homeless households with dependent children. Of the 61 unsheltered persons identified during the 2017 point-in-time count, six persons were in households with dependent children. Homeless households are encouraged to obtain an assessment and linkage to available services to help resolve their housing crisis through the community's coordinated assessment. The CoC coordinates with major systems (Community Mental Health, jail, Department of Health and Human Services, health care providers, etc.), which assist with outreach efforts by publicizing the role of the coordinated assessment and referring when appropriate. Outreach staff is strategically placed in the community to ensure homeless or at-risk households with dependent children are aware of community resources to prevent or end homelessness.

CoC coordinated assessment will continue to assess at-risk households with children to prevent homelessness by using available prevention resources, shelter diversion and linkage to mainstream resources to avoid loss of housing. The CoC will target prevention resources to those most closely matching the current homeless population profile, ensuring resources are used for those most likely to become homeless. When resources are available, households will be referred to a Housing Resource Specialist who assists the family in implementing their plan and linking them to appropriate resources for long-term housing stability. The CoC will work collaboratively with mainstream systems (e.g. schools, child protective services and mental health systems) to identify at-risk households and connect them to appropriate prevention resources.

The CoC is committed to expanding permanent supportive housing for the chronically homeless population. The CoC recently received a completed financial modeling report from CSH, a national consultant specializing in housing solutions. This report will allow the CoC to estimate the amount of new resources that are needed to reach a functional end to homelessness in the community. This information will be shared with funders, government entities, and developers to advocate for targeted resources for permanent supportive housing. This report, along with the community's chronic homelessness by-name list, will allow the CoC to track progress towards a functional end to chronic homelessness.

In 2017, the Grand Rapids/Wyoming/Kent County CoC became the first community in Michigan to secure U.S. Interagency Council on Homelessness recognition for reaching functional zero for veteran homelessness. This accomplishment means the following: 1) all veterans on the master list are connected to a housing resource and have a permanent housing plan, 2) more veterans are housed monthly than the number of newly identified veterans encountering a housing crisis, 3) a coordinated referral and entry system is maintained to ensure veterans experiencing a new housing crisis gain access to services within 21 days, and 4) all veterans in transitional housing programs exit successfully into permanent housing of their choice. The process of reaching functional zero for veteran homelessness will inform the CoC's current work around ending chronic homelessness.

**4) Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Homelessness prevention efforts will continue to focus largely on access to mainstream resources to assist families with various barriers to permanent housing. Collaboration with mainstream providers such as the Department of Health and Human Services, which oversees Temporary Assistance for Needy Families (TANF), the Supplemental Nutrition Assistance Program (SNAP), and Medicaid eligibility, continues to support effective and efficient access to mainstream benefits by eligible participants. The CoC is making substantial strides in securing income and benefits for the most vulnerable citizens by improving implementation of the SSI/SSDI Outreach, Access and Recovery (SOAR) Program. Pine Rest Christian Mental Health Services, as the designated SOAR Lead Agency, coordinates with other service providers through its Street Reach program to help those with disabling conditions avoid housing crises. During the next year, local housing providers will continue to assist participants in establishing linkages to mainstream resources in order to sustain housing on a long-term basis. During 2017, the CoC added a shelter diversion component, providing short-term, solution focused case management and flexible assistance funding to help families seeking shelter remain in their current housing or find alternate housing options and prevent shelter entrance by at least 60 days.

The CoC supports protocols established by the Michigan Department of Health and Human Services to help prevent youth aging out of foster care from being discharged into homelessness. With changes in policy for youth at the state level, greater flexibility ensures youth are not routinely discharged to homelessness. Youth are able to remain in foster care beyond age eighteen, and youth that have aged out of foster care are eligible to return voluntarily if they need additional support.

Since December 2011, network180, the Community Mental Health Authority in Kent County, has been working with the Community Medicine Division at Spectrum Health Systems to implement the Center for Integrative Medicine (CIM). The CIM is designed to provide comprehensive evaluation, intervention and stabilization of physical and behavioral health issues for Spectrum patients who have frequented the emergency room ten or more times in the prior twelve months (approximately 950 patients). Network180 has two staff at the CIM. Program evaluation includes attention to social determinants of health, which includes housing.

The State Mental Health Code (Section 330.1209b) requires the community mental health program produce a written plan for community placement and aftercare services, ensuring patients are not discharged into homelessness, including McKinney-Vento programs. The written plan must identify strategies for assuring recipients have access to needed and available supports identified through a needs assessment. Service providers adhere to state and local requirements. The Michigan Department of Corrections (MDOC) identifies stable housing as a critical need for the successful re-entry of released prisoners. In 2015, the agency contracted with MDOC transitioned away from using motel placements to more permanent housing, integrated into the community for returning citizens. Staff from the county correctional facility and the CoC's coordinated assessment created a protocol for homeless persons who enter and exit the corrections system. CoC staff participates on the Community Re-entry Coordinating Council (CRCC) to ensure linkages between the two systems and to keep the Council abreast of housing/homeless-related information.

## **Discussion**

The CoC has worked diligently to increase service providers' capacity to link households to mainstream benefits, utilize strengths-based Housing Resource Specialist case management, and increase the community's use of progressive engagement. Rapid re-housing and homeless prevention continue to be priorities for Emergency Solutions Grants Program funds, with emergency shelter, transitional housing, and permanent supportive housing supported with Continuum of Care Program and other sources of funds.

## Barriers to Affordable Housing

### Introduction

Certain factors barring affordable housing can be removed or improved through activities within local government control.

### **Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During the next year, the City intends to undertake activities to ameliorate negative effects of public policies on affordable housing:

- An Affordable Housing Advisory Committee, appointed by the Mayor, has recommended strategies to support affordable housing. During FY 2018, the City Commission began to consider these HousingNOW! recommendations. To date, the Commission has taken the following actions:
  - ✓ Authorized a Management Agreement between the City, the Grand Rapids Housing Commission, and the Affordable Housing Fund, a 501 (c)(3) non-profit, for the administration and management of the City of Grand Rapids Affordable Housing Fund.
  - ✓ Reduced the Payment in Lieu of Taxes (PILOT) fee from 4% to 1% with a 2% contribution to the Affordable Housing Fund.
  - ✓ Revised the Homebuyer Assistance Fund policy to provide additional incentives for homeownership.
  - ✓ Revised the Neighborhood Enterprise Zone policy to incentivize affordable housing.
  - ✓ Adopted a Voluntary Equitable Development Agreements policy that provides opportunity for an investor, a community-based organization, and the City to commit to goals and joint interests.
  - ✓ Adopted a Property Acquisition and Management policy that allows the City to acquire property interests in order to expand the availability of diverse and affordable housing.

The City Commission is currently considering Zoning Ordinance amendments to:

- ✓ Provide incentives for small-scale development;
- ✓ Provide density bonus for affordable housing;
- ✓ Allow accessory dwelling units by right; and
- ✓ Allow non-condo zero-lot-line development.

It is anticipated the City Commission will also consider a Residential Rental Application Ordinance.

- Community Development Department staff will continue to evaluate internal policies and procedures affecting the implementation of federally funded housing programs and projects.
- The Community Development Department will continue to pursue other sources of funds, both public and private, to address barriers to affordable housing.
- The Community Development Department will continue to implement, evaluate, and fund



- programs that promote affordable housing and strive to end homelessness.
- The City will continue implementation of strategies identified in the plan “Great Housing Strategies: Addressing Current and Future Housing Needs.”

## **Discussion**

The City is committed to improving or removing activities that are perceived as barriers to affordable housing. City permitting processes are frequently reviewed and simplified to reduce duplicative or unnecessary steps that increase affordable housing costs. Staff regularly evaluates internal procedures and reviews potential impacts to affordable housing programs before implementing policies.

## Other Actions

### Introduction

Following is an overview of actions the City employs or will employ to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### Actions planned to address obstacles to meeting underserved needs

In 2015, the Community Development Department prepared its Consolidated Housing and Community Development Plan (HCD Plan), which is a five-year strategy that provides the basis for assessing performance and tracking results in meeting HUD's three fundamental goals of decent housing, a suitable living environment, and expanded economic opportunities. In the course of developing this Plan, the Community Development Department conducted extensive research to identify priorities for allocating funds and obstacles to addressing underserved needs. Housing priority needs and obstacles to meeting those needs are covered in the Housing Priorities, Strategies and Goals section of the HCD Plan. Non-housing community development priorities, strategies, goals, and obstacles can be reviewed in the Community Development section of the HCD plan.

### Actions planned to foster and maintain affordable housing

The City is committed to maintaining the existing affordable housing stock for low- and moderate-income persons and to expanding the supply of affordable housing. These efforts include activities covered by this Plan including, but not limited to, rehabilitation of owner-occupied homes, construction of new rental units, critical health and safety repairs, and accessibility modifications. In addition to activities covered by this Plan, the city, in partnership with the Grand Rapids Housing Commission, will establish an Affordable Housing Fund comprised of non-federal local dollars to support affordable housing opportunities.

### Actions planned to reduce lead-based paint hazards

The City intends to participate in a variety of activities to reduce lead paint hazards during FFY 2018. For a local needs assessment, a summary of state and local programs, and hazard reduction strategies, see the Consolidated Housing and Community Development Plan (FFY 2016-2020).

**Lead Hazard Control Program.** Since September of 2003, the City received seven competitive grants from HUD's Office of Healthy Homes and Lead Hazard Control totaling approximately \$19,000,000. During that time, the program made more than 1,400 homes lead safe. In partnership with the Kent County Health Department (KCHD) and nonprofit agencies, the Healthy Homes Coalition, the Rental Property Owners Association, and LINC Community Revitalization, Inc., 1,300 landlords, homeowners, and contractors were trained in lead-safe work and cleaning practices. Over 650 people were trained as Certified Renovators. The program has been recognized by HUD's Office of Healthy Homes and Lead Hazard Control as a model for other communities. The most recent grant, awarded in July, 2016, will expire in October, 2019. The terms of this grant call for an additional 150 homes to be

made lead safe and an additional 750 individuals to be trained in lead safe cleaning practices, as Certified Renovators, as abatement professionals, as Healthy Homes Practitioners, and as Community Health Ambassadors.

**Get the Lead Out! Collaborative.** The City will continue to be an active member of the Get the Lead Out! (GTLO!) Collaborative. GTLO!, a multi-agency collaborative, seeks to end childhood lead poisoning in Kent County. Its purpose is to coordinate new and existing activities around the prevention of childhood lead poisoning.

The Healthy Homes Coalition, with the support of the United Way and local philanthropy, offers the *Healthy Homes for Healthy Kids* program that helps families with young children as they address lead and other health hazards in housing. The program continues to serve low-income families who are not eligible for Lead Hazard Control support and offers a wider array of healthy housing services to low-income households in Grand Rapids.

**Plan to Eliminate Childhood Lead Poisoning.** As a recipient of Lead Hazard Reduction Demonstration and Lead Based Paint Hazard Control grants, the City is required to maintain a plan to eliminate childhood lead poisoning in the Grand Rapids area. In 2001, there were 465 children under five years of age with blood lead levels greater than or equal to 10 µg/dL in the City of Grand Rapids (7.0% of children tested). Through the efforts of the GTLO! Collaborative, the City's Lead Hazard Control Program, KCHD surveillance, and federal bans on the use of lead in paint and gasoline, that number dropped significantly through 2014 when 48 or 0.5% of all children tested had such elevated blood lead levels. This was a reduction of more than 90% in fourteen years. For the current Lead Based Paint Hazard Control grant, the City has followed the 2012 CDC recommendation and reduced the definition of elevated blood lead level to  $\geq 5$  µg/dL. In 2016, over 500 children under the age of five tested at or above this level. The City recognizes a different approach is necessary to have an impact equivalent to its previous efforts. To that end, the City and its partners are revising and refocusing outreach and education activities in support of its primary prevention efforts.

### **Actions planned to reduce the number of poverty-level families**

The City itself is limited in the amount of support it can provide for anti-poverty efforts. This is primarily due to the fact that the majority of Annual Action Plan funds are largely restricted to certain types of activities such as housing rehabilitation, homeownership, infrastructure, and code enforcement. Funding for social service activities is extremely limited. Furthermore, the City's General Fund is stressed providing basic health and safety services and is not in a position to support other activities. While the City is not the lead agency in broad-based anti-poverty efforts, it still has a role in reducing poverty through support and collaboration with community efforts (e.g. Continuum of Care).

Anti-poverty efforts within the Grand Rapids community come in a number of forms, but the focus of this discussion will be on 1) efforts to meet the basic needs of people living in poverty, and 2) efforts to increase the income of those in poverty.

**Basic Needs of People Living in Poverty.** The basic needs of people living in poverty are food and housing. The community provides a well-coordinated food bank system as well as hot meal programs for the homeless and the home-bound. Housing for people in poverty is available, albeit in very short supply, through a few key housing providers. The following is a partial list of the organizations and food/housing services they fund, coordinate, or provide directly. Due to the number of organizations performing these services, it is not possible to name them all.

General:

- Heart of West Michigan United Way
- Kent County Department of Health and Human Services
- Kent County Essential Needs Task Force

Food:

- Access of West Michigan
- Food Pantries
- God's Kitchen
- Second Harvest Gleaners
- Senior Meals Program, Inc.

Housing:

- Dwelling Place of Grand Rapids Nonprofit Housing Corporation
- Genesis Nonprofit Housing Corporation
- Grand Rapids Housing Commission
- Grand Rapids Housing Rehabilitation and Lead Remediation Programs
- Home Repair Services of Kent County, Inc.
- Hope Network
- ICCF Nonprofit Housing Corporation

**Increase Income of People Living in Poverty.** The Grand Rapids community has an extensive array of programs and services designed to assist people in leaving poverty. These include education, employment skills, job training, microenterprise development, and job placement. The following is a partial list of the organizations and training/employment services they fund, coordinate, or provide directly. Due to the number of organizations performing these services, it is not possible to name them all.

- Area Community Services Employment Training Council
- Goodwill Industries
- Grand Rapids Community College Training Solutions
- Grand Rapids Opportunities for Women
- Grand Rapids Housing Commission
- Hope Network
- Kent County Tax Credit Coalition
- Section 3

**Housing and Community Development Plan.** As indicated above, the Community Development Block Grant program is not an anti-poverty program, and the City has few resources to directly assist people out of poverty. To the extent however, that CDBG funds are used to support certain housing services it is contributing indirectly to reducing poverty.

## **Actions planned to develop institutional structure**

The local governmental structure encourages citizen involvement and supports cooperative ventures. The HCD Plan is carried out through collaborations and partnerships with neighborhoods, businesses, investors, non-profit organizations, and private and public institutions. Ad hoc coalitions are formed to address specific needs or issues when needed. Coordination and collaboration among housing providers, social service agencies, and local government is expected to continue during FFY 2018. A detailed list is available in the HCD Plan.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

Once a year, the City Commission holds a public hearing on general housing and community development needs within Grand Rapids. This hearing is held prior to the start of the annual funding process and allows for public input to the Annual Plan and the Five-Year HCD Plan (as applicable). In addition, the City may periodically seek input on housing and community development needs via other methods, including but not limited to surveys, outreach meetings, special study groups, and community reports and plans.

The City will continue to initiate, facilitate and participate in coordination efforts between housing providers, social service agencies, and other local funders. Endeavors include those described in the Citizen Participation Plan as well as other collaboration and coordination opportunities, as necessary.

## **Discussion**

### **Fair Housing**

It is anticipated the following issues identified in the City's current Analysis of Impediments to Fair Housing (AI) study will be addressed during the period July 1, 2018 – June 30, 2019.

Issue: Lack of education and awareness of fair housing laws

Action: The Fair Housing Center of West Michigan will provide 160 hours of developing, marketing, and conducting education and outreach to housing industry professionals, housing consumers, community organizations, and elected and appointed officials to promote equal access to housing opportunities.

Issue: Systemic barriers to fair housing choice

Actions:

- The Fair Housing Center of West Michigan will provide 160 hours of developing, marketing, and conducting education and outreach to housing industry professionals, housing consumers, community organizations, and elected and appointed officials to promote equal access to housing opportunities.
- The Fair Housing Center of West Michigan will conduct 50 complaint- and non-complaint-based tests to determine compliance with fair housing laws in the areas of financing, sales, rental, insurance, and appraisal.

Issue: Funding for fair housing activities

Action: The City will continue to affirmatively further fair housing. The Fair Housing Center of West Michigan, in collaboration with other nonprofit agencies, will solicit funding for special topics from area foundations, private donors, and competitive federal grants.

Issue: Limited Supply of Accessible Housing

Action: Disability Advocates of Kent County lead a training on Universal Design on April 17, 2018 with City Development Center staff, private architects, and builders in attendance. Attendees were provided packets outlining architectural standards for Universal Design. Similar trainings and learning opportunities will continue in FY 2019.

The City will continue to make information available on housing rights and organizations that can provide assistance with areas of fair housing at [www.grcd.info](http://www.grcd.info).

### **Procedures to encourage use of minority and women's business enterprises (MBE/WBE)**

Invitation to submit Requests for Proposals for eligible HOME projects will be published in local minority publications, in addition to the newspaper of general circulation.

All development agreements include a provision pertaining to the inclusion of small businesses. It is anticipated Assisted Entities will seek bids from and use where possible small businesses, including but not limited to, micro local business enterprises (Micro-LBE), veteran owned small businesses (VOSB), minority business enterprises (MBE), and women-owned business enterprises (WBE). A list of businesses certified as Micro-LBE and/or VOSB is available from the City's Office of Diversity and Inclusion. For construction projects, Assisted Entities shall provide information on the actual use of small businesses, as indicated above, on the Contractor and Subcontractor Activity Report submitted after completion of construction or rehabilitation of the property.

## Program Specific Requirements

### Introduction

Following is an overview of specific requirements of the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grants (ESG) programs.

The City has procedures in place to monitor compliance with CDBG, HOME, and ESG program requirements, including requirements for timeliness of expenditure. The City’s Monitoring Plan is included as Attachment C.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220.(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$ 300,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	-
3. The amount of surplus funds from urban renewal settlements	-
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	-
5. The amount of income from float-funded activities	-
<b>Total Program Income:</b>	<b>\$ 300,000</b>

### Other CDBG Requirements

1. The amount of urgent need activities	-
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(1)(2)**

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

Forms of investment beyond those identified in 24 CFR 92.205 will not be utilized under this Plan.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

The HOME Investment Partnerships Program (HOME) permits the use of funds to assist the City and housing developers to acquire property and rehabilitate/build homes for income-eligible homebuyers. HOME funds may be provided in one or more of three forms of assistance: 1) a development subsidy to the housing developer, 2) a sales price reduction below appraised value, and 3) downpayment and closing costs.

The HOME program requires that all assisted properties remain affordable for a specified period of time. To accomplish this, homebuyer programs and projects must comply with resale or recapture provisions, per 24 CFR 92.254. The City of Grand Rapids uses the recapture provision for all homebuyer programs.

Definitions:

**Development Subsidy.** HOME funds used to support the costs of acquisition and rehabilitation/construction in excess of the appraised or market value (sales price) is known as the development subsidy. (Example: If a unit costs \$100,000 to develop and the appraised value/sales price is \$80,000, the development subsidy is \$20,000.) Under normal circumstances, a development subsidy is not subject to HOME recapture requirements. It may become subject to recapture if the project is determined to be HOME-ineligible during the period of affordability.

**Sales Price Reduction.** HOME funds used to assist homebuyers by reducing the sales price below the appraised or market value is known as the sales price reduction. (Example: The appraised value/sales price is \$80,000, but the homebuyer can only afford to purchase the home at \$70,000, the sales price reduction is \$10,000.) A sales price reduction is subject to HOME recapture requirements.

**Downpayment Assistance.** HOME funds used to provide part or all of the required downpayment and eligible closing costs on behalf of the homebuyer. (Example: The downpayment and closing costs total \$3,500 and the homebuyer meets the eligibility requirements, HOME funds are used to pay those costs.) Homebuyer assistance for downpayment and closing costs is subject to HOME recapture requirements. A minimum of \$1,000 in HOME funds must remain in the property (after the development subsidy, if any, is extinguished.)

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

The City of Grand Rapids uses the recapture provision to ensure the affordability of single-family



units acquired with HOME funds. Rental properties assisted with HOME funds are not subject to recapture requirements. Long-term affordability requirements are addressed through a covenant running with the land.

In the event a homebuyer sells a HOME-assisted property during the period of affordability, the net proceeds of sale is calculated to determine the amount due to the City. Net proceeds of sale is the amount remaining after the payoff of the purchase mortgage and closing costs, and after the homebuyer retains his or her contribution to the downpayment (if any) and any capital investment in the property after acquisition (if any). If the net proceeds of sale are less than the amount owed to the City, the homebuyer is required to pay the amount of net proceeds to the City, with such payment considered payment in full.

**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

Activities in this Annual Action Plan do not include refinancing of existing debt secured by multifamily housing rehabilitated with HOME funds.

**The policy and procedures the jurisdiction will follow to affirmatively market housing containing five or more HOME-assisted units.**

Owners of HOME-assisted projects with five (5) or more HOME-assisted units and Tenant-Based Rental Assistance programs are required to adopt and utilize an Affirmative Marketing Plan which complies with all procedures and requirements identified in 24 CFR 92.351. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons to available housing without regard to race, color, national origin, gender, religion, familial status, sexual orientation, gender identity or disability. The City requires that special outreach efforts be made to potentially eligible households that are least likely to apply for assistance through display of fair housing information, solicitation to appropriate organizations, and public notices. Owners of projects with five (5) or more assisted units must adhere to initial lease up and vacancy requirements, and maintain records of all affirmative marketing actions. The Community Development Department continues to assess these affirmative marketing actions on an annual basis.

**Emergency Solutions Grants (ESG)**

**1. Include written standards for providing ESG assistance (may include as attachment)  
ESG written standards are prepared in accordance with 24 CFR 576.400 (e)(2) and (e)(3).**

Written standards for providing ESG assistance are provided in Attachment B - Financial Assistance Guidelines.

**2. If the Continuum of Care has established centralized or coordinated assessment system that**

**meets HUD requirements, describe that centralized or coordinated assessment system.**

The Salvation Army Social Services oversees the Housing Assessment Program (HAP), which serves as Coordinated Entry for the Grand Rapids/Kent County homeless crisis response system. Additionally, Coordinated Entry is a HUD requirement for Continuums of Care and any ESG-funded recipients must utilize the Coordinated Entry process for referrals. This system provides connection to resources for households experiencing literal homelessness and those who are at imminent risk of homelessness. Those at imminent risk of homelessness are not prioritized but referred to prevention resources as they are available. Homeless households are assessed at HAP to determine their level of vulnerability and then referred to housing resources on a prioritized basis. Those housing resource providers then work with referred households to develop a Housing Action Plan intended to facilitate resolution of the crisis. The Continuum of Care (CoC) provides advisory, oversight and guidance to the Coordinated Entry function through the Coordinated Assessment Committee. Additionally, the Committee develops and recommends eligibility and service standards for housing programs, including rapid rehousing, transitional housing, and permanent supportive housing programs.

HAP provides a trauma-informed and strengths-based approach to Coordinated Entry. HAP staff completes comprehensive, housing-focused assessments, operating within a Housing First model. Households in crisis who present at HAP – either in person or on the telephone – are screened and possibly assessed by an Assessment Specialist, depending on their current housing crisis. For homeless households, Specialists use the assessment tool agreed upon by the community to determine the level of vulnerability and then identify existing and potential resources that can be accessed or referred to in order to resolve the crisis. Coordinated Entry uses the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT), which is a nationally recognized tool that assists with the prioritization of clients to receive housing assistance intervention and identification of the type of assistance needed. All homeless households referred through Coordinated Entry complete a VI-SPDAT prior to resource referral. By providing a systematic, consistent assessment to all households, data collected through Coordinated Entry contributes to a greater understanding about the need for prevention and rapid rehousing resources in our community.

Currently, over thirty-two (32) programs at eleven (11) organizations are connected to Coordinated Entry and require referrals from this entry point to access housing resources. The CoC, in conjunction with HAP, continues to look for opportunities to increase the number of agencies and programs to which households can be referred. Specific to ESG funding made available through the City of Grand Rapids, The Salvation Army, as the sub-grantee, brought together ESG funded resource agencies to review eligibility criteria for households referred for prevention or rapid rehousing assistance, and to demonstrate how these resources align with our community's system performance targets for ending homelessness. Further, The Salvation Army leads and contributes to ongoing communication with referral agencies to evaluate the effectiveness of the referral process.

**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The City of Grand Rapids participates in the community planning process for homeless issues and services, known as the Grand Rapids Area Coalition to End Homelessness (CTEH). The CTEH serves as the Continuum of Care planning body for the Grand Rapids/Kent County area. The CTEH assists in determining unmet needs, developing strategies, and recommending goals and activities, while

providing guidance on funding priorities for federal, state, and local homelessness resources. The City of Grand Rapids is actively involved with the CTEH, and has representatives on the Steering Committee and other committees.

Homeless Management Information System (HMIS) and other local data was analyzed to determine activities, performance standards and funding allocations based on current levels and/or gaps in service for persons who are homeless or at risk of homelessness.

The CTEH appoints a Funding Review Committee comprised of persons knowledgeable about community homeless needs to develop funding recommendations for City and Michigan State Housing Development Authority (MSHDA) ESG program funds and HUD CoC Program funds consistent with the CoC Strategic Plan. The Funding Review Committee prepared funding recommendations for FY 2019 City ESG funds in March of 2018.

- 4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

All ESG Subrecipients are required to develop a plan to consult with homeless or formerly homeless individuals in considering and making policies and decisions regarding facilities, services, or other assistance that receive ESG funding.

- 5. Describe performance standards for evaluating ESG.**

The following performance standards will be tracked for the ESG program:

**Prevention Activities**

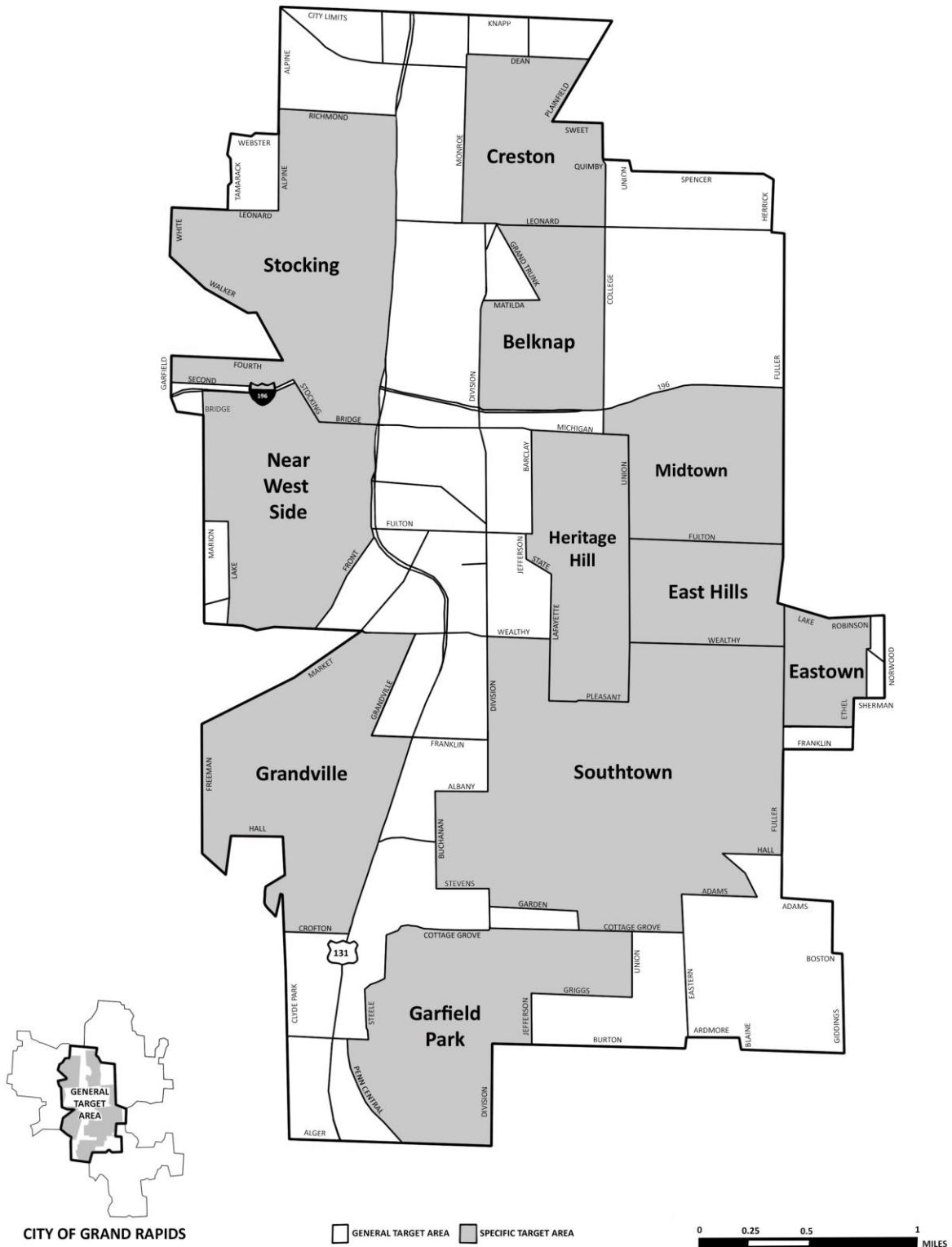
- 100% of households served exit to permanent housing destinations;
- 95% of households served are permanently housed twelve months post-exit;

**Re-housing Activities**

- The average number of days from program entry to move in date is 30 days or less;
- 80% of households served exit to permanent housing destinations;
- 85% of households are permanently housed twelve months post-exit.

# Attachment A

## City of Grand Rapids Community Development Target Area Map



**Attachment B**  
**Emergency Solutions Grants Program**  
**Financial Assistance Guidelines**

	<b>Prevention</b> <i>Homeless Categories 2-4, At Risk of Homeless Categories 1-3</i>	<b>Rapid Re-Housing</b> <i>Homeless Category 1</i>	<b>Guidance</b> <i>Payments issued to a third party.</i>
<b>Coordinated Assessment</b>	Required for all prevention services.	Required for all Rapid Re-housing services.	Homeless providers shall only accept referrals from coordinated assessment and refer all households seeking assistance to coordinated assessment for initial assessment (Domestic Violence agencies shall use local crisis assessment protocol). Homeless service providers share information regarding program eligibility and availability with coordinated assessment, which in turn refers eligible households to the appropriate resources.
<b>Rental Arrearages</b>	Available <ul style="list-style-type: none"> <li>▪ Not to exceed three (3) months</li> </ul>	Not available	<ul style="list-style-type: none"> <li>▪ Any combination of direct financial assistance not to exceed six (6) months during any one year period</li> <li>▪ Households shall have an annual income below 30% of the median family income.</li> <li>▪ Units cannot exceed HUD Fair Market Rent.</li> </ul>
<b>Short-Term Rental Assistance</b>	Available <ul style="list-style-type: none"> <li>▪ Not to exceed three (3) months</li> <li>▪ Households must have an annual income below 30% of the median family income</li> </ul>	Available <ul style="list-style-type: none"> <li>▪ Not to exceed three (3) months</li> <li>▪ Households must have an annual income below 30% of the median family income</li> </ul>	<ul style="list-style-type: none"> <li>▪ Cannot be used with other subsidies.</li> <li>▪ Any combination of direct financial assistance not to exceed six (6) months during any one year period.</li> <li>▪ Lease agreement required.</li> <li>▪ HQS Inspection in accordance with Shelter and Housing Standards 24 CFR 576.403 required before assistance is provided.</li> <li>▪ Households shall pay a rental subsidy as determined by the housing plan using a declining subsidy model.</li> <li>▪ Monthly case management provided by qualified case management required.</li> <li>▪ Housing stabilization plan shall be entered into HMIS.</li> <li>▪ Units cannot exceed HUD Fair Market Rent.</li> </ul>

	<b>Prevention</b> <i>Homeless Categories 2-4, At Risk of Homeless Categories 1-3</i>	<b>Rapid Re-Housing</b> <i>Homeless Category 1</i>	<b>Guidance</b> <i>Payments issued to a third party.</i>
<b>Medium-Term Rental Assistance</b>	Available <ul style="list-style-type: none"> <li>▪ Not to exceed six (6) months</li> <li>▪ Households must have an annual income below 30% of the median family income</li> </ul>	Available <ul style="list-style-type: none"> <li>▪ Not to exceed six (6) months</li> <li>▪ Households must have an annual income below 30% of the median family income</li> </ul>	<ul style="list-style-type: none"> <li>▪ Cannot be used with other subsidies.</li> <li>▪ Any combination of direct financial assistance not to exceed six (6) months during any one year period.</li> <li>▪ Households shall pay a rental subsidy as determined by the housing plan using a declining subsidy model.</li> <li>▪ Income eligibility must be recertified after three (3) months of assistance.</li> <li>▪ Lease agreement required.</li> <li>▪ HQS Inspection in accordance with Shelter and Housing Standards 24 CFR 576.403 required before assistance is provided.</li> <li>▪ Monthly case management provided by qualified case management staff required.</li> <li>▪ Housing stabilization plan must be entered into HMIS.</li> <li>▪ Units cannot exceed HUD Fair Market Rent.</li> </ul>
<b>Security Deposit</b>	Available	Available	Not to exceed one-month's rent.
<b>Utilities</b>	Available; arrearage requires shut off notice	Available; arrearage available if enabling utilities to be turned on at new address	Any combination of prevention or rapid re-housing assistance not to exceed \$1,500 per household per year.
<b>Legal Assistance</b>	Not Available	Not Available	
<b>Mortgage Arrearages Including Land Contracts or Utilities</b>	Not Available	Not Available	
<b>Hotel/Motel Vouchers</b>	Not Available	Not Available	
<b>Lead-Based Paint Inspections</b>	Required for all prevention services if the household has a child under the age of six (6) and if the property was built prior to 1978	Required for all Rapid Re-housing services if the household has a child under the age of six (6) and if the property was built prior to 1978	

	<b>Prevention</b> <i>Homeless Categories 2-4, At Risk of Homeless Categories 1-3</i>	<b>Rapid Re-Housing</b> <i>Homeless Category 1</i>	<b>Guidance</b> <i>Payments issued to a third party.</i>
<b>Rent Reasonableness</b>	Required for arrearages and rental assistance		See HUD Rent Reasonableness Form.
<b>Strength-Based Case Management Services</b>	Required for all prevention services with the exception of arrearages	Required for all Rapid Re-housing services	The case manager provides services within the strengths-based approach to enhance a participant's housing stability, promote linkages to community resources, and assist the household with the development of a homeless risk prevention plan.

Homeless service providers agree to only accept referrals from the coordinated assessment system and refer all households seeking assistance to the coordinated system for assessment. Coordination among homeless service providers allows for consistent assessment and community targeting. Homeless service providers share information regarding program eligibility and availability with the Housing Assessment Program (HAP), which in turn refers eligible households to the appropriate resources.

# Attachment C

## CDBG, HOME, ESG, and JAG Program

### Monitoring Plan

#### **Monitoring of Federal Programs**

The Community Development Department (CDD) monitors the City's performance in meeting goals and objectives set forth in the Consolidated Housing and Community Development Plan. In particular, performance measurement indicators supporting outcomes under the Neighborhood Investment Plan are tracked. Results are reported in the Consolidated Annual Performance and Evaluation Report (CAPER) due each September, 90 days from the start of the fiscal year (July 1).

Internal fiscal controls are in place and generate accounting system reports that are regularly reviewed by CDD staff. These reports identify the dollar amount allocated for each federal grant-funded activity, the amount obligated, and the amount expended. Timeliness of expenditures is monitored regularly to ensure compliance with HUD requirements.

CDD staff review expenditures of federal grant funds for eligibility and adequate source documentation. All expenditures of federal funds, once approved by the CDD, are sent to the City's Comptroller's Office for processing and further oversight. A single audit of the City's federal grants is performed annually by an independent auditor. Additionally, a physical inventory of all fixed assets acquired with federal funds is conducted every two years.

#### **Subrecipient Project Monitoring Standards**

The CDD monitors all Subrecipient projects receiving Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) Program, Emergency Solutions Grants (ESG), and Justice Assistance Grant (JAG) funds. Subrecipients are certified annually including review of articles of incorporation, tax and insurance certifications, and bylaws. When an organization has expended more than \$750,000 in federal funds during a fiscal year, an agency single audit is required. Written agreements between the City and Subrecipients identify activities to be performed and measures of success, as well as specific federal and local program requirements.

#### **Subrecipient Monitoring Procedures**

Program/Project monitoring is composed of three components: financial reporting, performance reporting and on-site monitoring review.

- **Financial Reporting.** Financial reports are submitted on a monthly or quarterly basis. The financial reports provide information regarding actual program expenditures. These expenditures are reviewed by CDD staff to determine if the expenditures are within the approved budget, if they support contractual activities, and if costs are eligible.
- **Performance Reporting.** Performance reports are submitted to the CDD on an annual, semi-annual, or quarterly basis and are used to provide the CDD with a tool to measure a program's progress in providing contracted services.
- **On-Site Monitoring.** Staff conduct ongoing desk audits of subrecipient contract files. Annually, a risk assessment is completed to determine whether an expanded monitoring review is



necessary. This determination is based on prior findings that remain open, closed findings that need to be verified, outstanding independent audit, performance reporting issues, fiscal issues, and/or other appropriate areas that warrant additional monitoring. If it is determined that an expanded monitoring review is necessary, staff will conduct an on-site review. An on-site monitoring review may include examination of subrecipient programmatic records to validate information reported on performance and financial reports. A review of financial records may include an in-depth examination of invoices, time sheets and other documentation to support expenses charged to the contractual budget. Documentation for program activities is reviewed to corroborate performance reports and to verify that program activity costs allocated to the contractual budget are eligible.

After completing the on-site monitoring review, results are provided in writing to the Subrecipient within 30 days. If concerns and/or findings are identified during the review, the monitoring letter will outline the identified issues and include recommendations and/or corrective actions for resolving issues. If there were no findings or concerns identified during the monitoring visit, the Subrecipient is provided with a letter stating such.

If concerns and/or findings are identified, the Subrecipient is instructed to submit a written response within 30 days of the date of the City's monitoring letter. The response is reviewed by staff to determine if information submitted and/or actions taken are adequate to clear monitoring concerns and/or findings. Staff continues to work with the Subrecipient until all issues are resolved. At such time, the Subrecipient receives written notification that concerns or findings identified during the monitoring have been satisfied and the case is closed.

### **Grantee (City) Project Monitoring Standards**

The Community Development Department monitors all activities using federal grant funds, including those implemented by the Community Development Department and other City departments. Internal "contracts" called Intra- and Inter-Departmental Agreements are used to establish responsibilities and performance expectations. As with Subrecipient contracts, these agreements are monitored by Community Development Department staff and performance data is tracked and reported in the CAPER.

### **HOME Rental Project Monitoring**

The HOME Investment Partnerships (HOME) Program requires long-term monitoring of rental projects to ensure compliance with HOME regulations throughout the HOME affordability period. The period of affordability is between 5 and 20 years for most HOME rental projects. The primary factors used to determine the affordability period are the project type and the amount of HOME dollars invested in each unit.

The Community Development Department (CDD) uses multiple mechanisms to ensure compliance with HOME rules and regulations during a project's period of affordability. Property owners are required to maintain records that demonstrate compliance through submission of various reports to the CDD. The following information is collected on an annual basis:

- Tenant and Income Rental Report (TIRR) is used to verify compliance with income limits and rent rates.
- Financial reports are used to assess the financial condition of projects with 10 or more HOME units.
- Rent/utility allowances are provided for City review and approval.

- Certification is provided that verifies HOME units are suitable for occupancy.

HOME rental projects are also subject to on-site monitoring for the duration of the affordability period. During the monitoring, tenant files are reviewed to verify information submitted by property owners regarding rent, occupancy, and unit mix.

HOME rental projects also require on-going City inspections to ensure properties are in compliance with the City Property Maintenance Code. Inspections are conducted within 12 months following project completion and at least once every three years thereafter.

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

02/27/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

City of Grand Rapids, Michigan

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

38-6004689

\* c. Organizational DUNS:

0622229970000

**d. Address:**

\* Street1:

300 Monroe Avenue NW, Suite 460

Street2:

\* City:

Grand Rapids

County/Parish:

\* State:

MI: Michigan

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

495032206

**e. Organizational Unit:**

Department Name:

Community Development

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Connie

Middle Name:

M.

\* Last Name:

Bohatch

Suffix:

Title: Managing Director of Community Services

Organizational Affiliation:

\* Telephone Number:

6164563677

Fax Number:

6164564619

\* Email:

cbohatch@grcity.us

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

**\* 12. Funding Opportunity Number:**

N/A - Formula Grant

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FFY 2018 Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="3,758,582.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="300,000.00"/>
* g. TOTAL	<input type="text" value="4,058,582.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

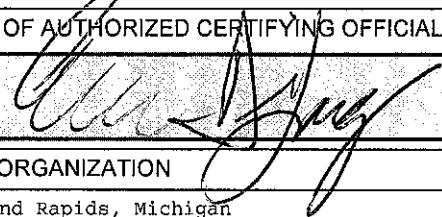
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Interim City Manager
APPLICANT ORGANIZATION City of Grand Rapids, Michigan	DATE SUBMITTED 6/4/18

**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
---	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="38-6004689"/>	* c. Organizational DUNS: <input type="text" value="0622229970000"/>
--	---

**d. Address:**

\* Street1:   
Street2:   
\* City:   
County/Parish:   
\* State:   
Province:   
\* Country:   
\* Zip / Postal Code:

**e. Organizational Unit:**

Department Name: <input type="text" value="Community Development"/>	Division Name: <input type="text"/>
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

Title:

Organizational Affiliation:

\* Telephone Number:  Fax Number:

\* Email:



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

N/A - Formula Grant

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FFY 2018 HOME Investment Partnerships Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,410,592.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="57,037.00"/>
* g. TOTAL	<input type="text" value="1,467,629.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
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- Yes  No

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View Attachment

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\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

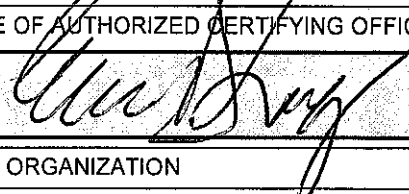
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Interim City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Grand Rapids, Michigan	6/4/18

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b>		<b>* 2. Type of Application:</b>		<b>* If Revision, select appropriate letter(s):</b>	
<input type="checkbox"/> Preapplication		<input checked="" type="checkbox"/> New			
<input checked="" type="checkbox"/> Application		<input type="checkbox"/> Continuation		<b>* Other (Specify):</b>	
<input type="checkbox"/> Changed/Corrected Application		<input type="checkbox"/> Revision			

<b>* 3. Date Received:</b> [ ]	<b>4. Applicant Identifier:</b> [ ]
-----------------------------------	--

<b>5a. Federal Entity Identifier:</b> [ ]	<b>5b. Federal Award Identifier:</b> [ ]
--	---

**State Use Only:**

<b>6. Date Received by State:</b> [ ]	<b>7. State Application Identifier:</b> [ ]
---------------------------------------	---

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> City of Grand Rapids, Michigan	
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 38-6004689	<b>* c. Organizational DUNS:</b> 0622229970000

**d. Address:**

<b>* Street1:</b>	300 Monroe Avenue NW, Suite 460
<b>Street2:</b>	[ ]
<b>* City:</b>	Grand Rapids
<b>County/Parish:</b>	[ ]
<b>* State:</b>	MI: Michigan
<b>Province:</b>	[ ]
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	495032206

**e. Organizational Unit:**

<b>Department Name:</b> Community Development	<b>Division Name:</b> [ ]
--	------------------------------

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> [ ]	<b>* First Name:</b> Connie
<b>Middle Name:</b> M.	
<b>* Last Name:</b> Bohatch	
<b>Suffix:</b> [ ]	

<b>Title:</b> Managing Director of Community Services
---

<b>Organizational Affiliation:</b> [ ]
---

<b>* Telephone Number:</b> 6164563677	<b>Fax Number:</b> 6164564619
---------------------------------------	-------------------------------

<b>* Email:</b> cbohatch@grcity.us
------------------------------------

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grants Program

**\* 12. Funding Opportunity Number:**

N/A - Formula Grant

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FFY 2018 Emergency Solutions Grants Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="309,795.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="309,795.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

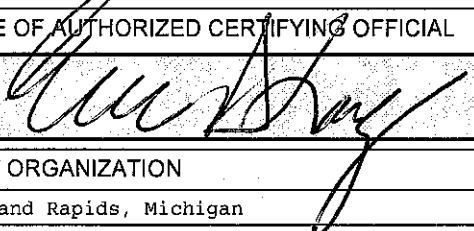
**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Interim City Manager
APPLICANT ORGANIZATION City of Grand Rapids, Michigan	DATE SUBMITTED 6/4/18

## Attachment E Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

6/4/18  
Date

Interim City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year FFY 2018, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

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**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

10/4/18  
Date

Interim City Manager  
\_\_\_\_\_  
Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

6/4/16  
Date

Interim City Manager

Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

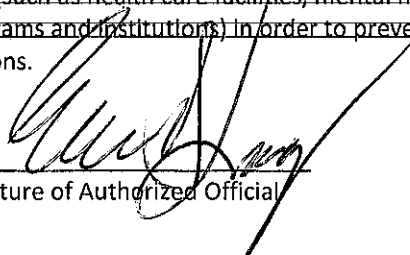
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature of Authorized Official

6/4/18  
Date

Interim City Manager  
Title