



**CITY OF GRAND RAPIDS  
HOUSING AND ZONING FEE SCHEDULE  
Effective 7/1/2021**

## Housing Inspection Fees

| <b>Category</b>   | <b>Fees</b>   |
|---|---|
| (1) Administrative hourly rate  | \$135   |
| (2) Special Inspections conducted after business hours, on weekends or holidays, per hour   | \$180   |
| (3) Registration of Rental Property, per building   | \$0   |
| (4) Certificate of Compliance issued before expiration date   | \$200 per building plus<br>\$70 per unit and/or<br>\$25 per room  |
| (5) Certificate of Compliance issued after expiration   | \$310 per building plus<br>\$110 per unit and/or<br>\$60 per room |
| (6) New Construction – Certificate of Compliance  | \$150 per building  |
| (7) Notice of Violation   | \$250 per building plus<br>\$90 per unit and/or<br>\$35 per room  |
| (8) Notice to Vacate  | \$260 per building plus<br>\$100 per unit and/or<br>\$35 per room |
| (9) Inspection fee for every additional inspection, including but not limited to: court requested, attorney requested, progress inspection at request of owner/manager and/or Housing Appeal Board, Housing Rehab request | \$135 per building plus<br>\$65 per unit<br>\$35 per room         |
| (10) Failure to keep appointment, arrange for inspection, or provide entry for scheduled inspection   | \$90  |
| (11) Occupied without a Certificate of Compliance or vacant unit under orders occupied prior to compliance approval inspection  | \$360   |
| (12) Administrative or Progress Extension   | \$120   |
| (13) Housing Appeal filed by last appeal date<br>Housing Appeal filed after last appeal date  | \$115<br>\$160  |
| (14) Ownership Research for any property not occupied by the property owner includes, but not limited to returned mail processing & lack of current registration  | \$120   |
| (15) Title Search   | \$265 plus costs  |

| <b>Category</b>   | <b>Fees</b>   |
|---|---|
| (16) Warning of Prosecution   | \$285   |
| (17) Issuance of Relocation Payment (plus relocation amount)                            | \$210 per unit plus costs   |
| (18) Monitoring Fee for Vacant/Abandoned Residential Structure and/or Prosecution Cases | No charge 0-60 days<br>\$125 after 61-120 days<br>\$250 after 121-180 days<br>\$350 every 30 days after 180 days of no progress   |
| (19) Notice to Repair or Demolish   | \$350   |
| (20) Demolition, per structure  | \$400 plus vendor costs   |
| (21) Contact Request  | \$75  |
| (22) Search Warrant   | \$450 per unit or building  |
| (23) Prosecution/Receivership Preparation   | \$335 per case  |
| (24) Recording document at Kent County Register of Deeds                                | \$90 plus costs   |
| (25) Condemned for Human Occupancy  | \$285 per building  |
| (26) Collection Services Fee  | <ul style="list-style-type: none"> <li>• \$10.40 for the first past due invoice</li> <li>• 1% per month after due date</li> <li>• \$78 small claims filing fee</li> </ul> |

## Zoning Inspection Fees

|   |              |
|---|--------------|
| (1) Administrative Hourly Rate  | \$135        |
| (2) Notice of Violation (NOV)   | \$250        |
| (3) Additional Inspections  | \$135        |
| (4) Special Inspections – After Business Hours, On Weekends or Holidays | \$180        |
| (5) Failure to Keep Appointment, Provide Entry                          | \$90         |
| (6) Administrative Extension  | \$120        |
| (7) Warning of Prosecution  | \$285        |
| (8) Contact Request   | \$75         |
| (9) Prosecution/Civil Infraction Preparation                            | \$335        |
| (10) Repeat Notice of Violation (NOV) within last 6 months              | \$310        |
| (11) Collection Service Fee #1  | \$10.40 + 1% |
| (12) Collection Service Fee #2  | \$78         |