

**INCOME PROPERTY INFORMATION**

**Parcel Address:** \_\_\_\_\_

Parcel #: 41- - - -

NAME OF TENANT AND ADDRESS (include owner occupied & vacant)	Current Income Information				Tenant Owned Leasehold Improvements	Assessor's Use Only
	Lease Term		Rent	Size in		
	From	To	Per Mo.	Sq. Ft.		

Explain Percentage Income		2018	2019	2020	3 YEAR AVERAGE
	Total Base Income Received	\$	\$	\$	\$
	Total Income/ Percentage Clause(s)	\$	\$	\$	\$
	Total Other Income (Explain)	\$	\$	\$	\$
	Taxes Reimbursed by Tenant	\$	\$	\$	\$
	<b>TOTAL ALL INCOME</b>	\$	\$	\$	\$
<b>NOTE:</b> Property taxes & debt retirement will be included in the capitalization rate and need not be itemized under expenses.	<b>OWNER'S EXPENSE SCHEDULE</b>	\$	\$	\$	\$
	Management	\$	\$	\$	\$
	Building Insurance (Annual Cost)	\$	\$	\$	\$
	Repairs & Maintenance	\$	\$	\$	\$
	Janitorial (paid by owner)	\$	\$	\$	\$
	Utilities (paid by owner)	\$	\$	\$	\$
	Capital Improvements	\$	\$	\$	\$
	Lease Fees	\$	\$	\$	\$
	Other Expenses - Explain	\$	\$	\$	\$
	<b>TOTAL EXPENSES</b>	\$	\$	\$	\$

Estimated Annual Gross Income if 100% occupied as of Dec. 31, 2020 \$ \_\_\_\_\_

Signature & Title of Preparer \_\_\_\_\_

Date \_\_\_\_\_